

Application to Conduct Estate Sale

Applicant's Name: _____ Application Date: _____

Owner's Name: _____

Property Address: _____

Reason for Sale: Deceased Moving for Health Property for Sale

Attached: Death Certificate Sales Listing

 Affidavit (provided by applicant that sale is necessary to prepare
 property for rental)

Proposed date(s) of Sale (No More than 3 days):

\$100 (non-refundable) fee attached personal check cash

Affidavit:

Undersigned applicant has read and understands the Forest Meadows Owners Association Estate Sale Policy (attached) and agrees to all of the CONDITIONS therein. I understand that a copy of this application will be returned if approved by the Board of Directors constituting authority to conduct the estate sale on the proposed dates above.

Applicant Signature: _____

Board of Directors approval by: _____

Date: _____

ESTATE SALE POLICY

FOREST MEADOWS OWNERS ASSOCIATION

August 30, 2018

PURPOSE:

Having received inquiries and wishing to accommodate owners or their representatives who are renting or selling their homes, standard criteria for applications and approvals are necessary to guide the Board of Directors in authorizing estate sales on a consistent basis.

POLICY:

Residents or their legal representatives must apply for approval through the FMOA office to conduct an estate sale. Applications and all information requested by FMOA must be presented not less than 14 days before a regular Board Meeting to be considered for approval. A processing fee of one hundred dollars (\$100) must be submitted with the application. Application must be in writing signed by the resident (or legal representative), and if the legal owner of the property is different from the resident/applicant, written permission (email is acceptable) from the owner is also required, acknowledging the following conditions.

CONDITIONS:

Sales will be conducted only between the hours of 9:00 A. M. and 4:00 P.M. and for no more than three consecutive or total days. The sale must be sufficiently staffed to avoid any unusual impacts to FMOA or the neighborhood. FMOA will provide a special sign to be posted at the gate house on days of the sale. No signage, flags or banners advertising the estate sale may be erected anywhere except on the lot where the sale is held. Signs may not exceed 9 square feet in size; flags or banners may not exceed 15 square feet in size. Invitees to the sale will be considered guests of the applicant and as such must be identified at the gate and will be subject to any and all provisions of FMOA's governing documents. Any additional costs incurred by FMOA directly attributed to the estate sale shall be promptly reimbursed upon presentation of an invoice which shall be conclusive and non-negotiable. An invoice remaining unpaid 60 days after presentation shall become a special individual assessment to the owner of the property subject to all available remedies for collection.