Ogden Village Board Regular Session

Ogden Village Hall

November 7, 2019

PRESENT

Trustee Acklin Clerk Bowman Mayor Clements Trustee Cooper

Trustee Esposito Trustee Haan Trustee Newsom Trustee Vickers

Absent:

Also, present: Don Wauthier and Brian Hesterberg

CALL TO ORDER:

Mayor Clements called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES (October 3, 2019, regular session):

Trustee Haan made a motion to approve the minutes of the October 3, 2019, regular session meeting. Trustee Vickers seconded the motion.

All “ayes”, motion carried.

APPROVAL OF TREASURER’S REPORT: Trustee Haan made a motion to approve the November 2019 treasurer’s report. Trustee Vickers seconded the motion. Roll call vote:

Trustee Vickers, “aye” Trustee Acklin, “aye” Trustee Haan, “aye”

Trustee Newsom, “aye” Trustee Esposito, “aye” Trustee Cooper, “aye”

All “ayes”, motion carried.

APPROVAL OF BANK STATEMENTS (September and October 2019):

Trustee Haan made a motion to approve the September and October 2019 bank statements. Trustee Vickers seconded the motion. Roll call vote:

Trustee Acklin, “aye” Trustee Haan, “aye” Trustee Newsom, “aye”

Trustee Esposito, “aye” Trustee Cooper, “aye” Trustee Vickers, “aye”

All “ayes”, motion carried.

APPROVAL OF BILLS:

Trustee Haan made a motion to pay the November 2019 bills. Trustee Vickers seconded the motion. Roll call vote:

Trustee Haan, “aye” Trustee Newsom, “aye” Trustee Esposito, “aye”

Trustee Cooper, “aye” Trustee Vickers, “aye” Trustee Acklin, “aye”

All “ayes”, motion carried.

PUBLIC COMMENT: None

DISCUSSION AND APPROVAL TO ALLOW BRIAN HESTERBERG TO INSTALL INTERNET EQUIPMENT ON WATER TOWER: Trustee Haan made a motion to table this until next month. Trustee Vickers seconded the motion. All “ayes”, motion carried.

Mayor Clements stated that Brian Hesterberg would provide the Village Hall, Maintenance shed and Fire Station with free service for allowing him to use the water tower.

Trustee Vickers reported that she spoke with our water operator and he was not for allowing equipment to be attached to water tower. He said if we do, Mr. Hesterberg should have pay us rent monthly and if it is ever taken down Mr. Hesterberg would have to leave the tower as he found it.

The board agreed that Mayor Clements could negotiate a contract and they will vote on it next month.

APPROVE BERNS, CLANCY AND ASSOCIATES CONTRACT FOR ENGINEERING AND SURVEYING SERVICES FOR THE NORTHEAST OGDEN DRAINAGE PROJECT (Not to exceed $30,000.00): Trustee Newsom made a motion to approve Berns, Clancy and Associates contract for engineering and surveying services for the Northeast Ogden drainage project not to exceed $30,000.00. Trustee Cooper seconded the motion. Roll call vote:

Trustee Newsom, “aye” Trustee Esposito, “aye” Trustee Cooper, “aye”

Trustee Vickers, “aye” Trustee Acklin, “aye” Trustee Haan, “aye”

All “ayes”, motion carried.

Don Wauthier was present to discuss the contract and update on the project.

Mr. Wauthier said everyone is on board with the project but not all of the contracts are back yet. Hopefully by the next board meeting they will all be in.

Mr. Wauthier reported that as of now the Village’s share is + or - $190,000.00. He is still waiting for Mrs. Shutt to let him know if she plans on participating.

The plans for the drainage work are set up so it can be expanded in the future if needed. Like if we want to add a pond and park.

DISCUSSION OF LOAN OPTIONS: Mayor Clements spoke with Mary Schmitz from RBS about loan options vs paying out of pocket. RBS suggests we pay out of pocket. Mary said we can replenish the balance in 5 years. If we take out a loan, we will pay around $29,00 in interest. Mayor Clements also spoke with David Pistorius from First Midstate Inc about loan options.

Trustee Newson suggested that we pay out of pocket but set it up like a loan. We pay our self-back monthly with interest. He said the accountant could set this up. Most agreed this would be a good idea.

Mr. Wauthier suggest that we allow for an extra $50,00.00 for unforeseen issues to be on the safe side.

APPROVE 2019 TAX LEVY ORDINANCE FOR $78,239.00: Trustee Newsom made a motion to approve the 2019 Tax Levy Ordinance for $78,239.00. Trustee Vickers seconded the motion. Roll call vote:

Trustee Esposito, “aye” Trustee Cooper, “aye” Trustee Vickers, “aye”

Trustee Acklin, “aye” Trustee Haan, “aye” Trustee Newsom, “aye”

All “ayes”, motion carried.

APPROVE IML INSURANCE (Not to exceed $24,843.49): Trustee Newsom made a motion to approve option #1 IML Insurance for $24,354.51. Trustee Vickers seconded the motion. Roll call vote:

Trustee Cooper, “aye” Trustee Vickers, “aye” Trustee Acklin, “aye”

Trustee Haan, “aye” Trustee Newsom, “aye” Trustee Esposito, “aye”

All “ayes”, motion carried.

APPROVE SENSUS ANNUAL MAINTENANCE AGREEMENT (Not to exceed $1,715.95): Trustee Vickers made a motion to approve the Sensus Annual Maintenance Agreement for $1,715.95. Trustee Cooper seconded the motion. Roll call vote:

Trustee Vickers, “aye” Trustee Acklin, “aye” Trustee Haan, “aye”

Trustee Newsom, “aye” Trustee Esposito, “aye” Trustee Cooper, “aye”

All “ayes”, motion carried.

APPROVE CORRPRO ANNUAL SERVICE AGREEMENT (Not to exceed $815.00): Trustee Vickers made a motion to approve the CORRPRO Annual Service Agreement for $815.00. Trustee Haan seconded the motion. Roll call vote:

Trustee Acklin, “aye” Trustee Haan, “aye” Trustee Newsom, “aye”

Trustee Esposito, “aye” Trustee Cooper, “aye” Trustee Vickers, “aye”

All “ayes”, motion carried.

APPROVE $300 FOR TREE REMOVAL: Trustee Vickers made a motion to approve $300 for tree removal. Trustee Haan seconded the motion. Roll call vote:

Trustee Haan, “aye” Trustee Newsom, “aye” Trustee Esposito, “aye”

Trustee Cooper, “aye” Trustee Vickers, “aye” Trustee Acklin, “aye”

All “ayes”, motion carried

This is for the tree that has 5 trunks located at 408 E. Maple.

DISCUSSION OF SECURITY CAMERAS AND APPROVE TO INSTALL A SECURITY CAMERA FOR RECYCLE DUMPSTER (Not to exceed $3,300.00): Trustee Cooper made a motion to approve to install a security camera for the recycle dumpster for $799.00 on the condition that the company refund us for the current camera, that the new camera will read a license plate and that they get all our equipment running properly. Trustee Newsom seconded the motion. Roll call vote:

Trustee Newsom, “aye” Trustee Esposito, “aye” Trustee Cooper, “aye”

Trustee Vickers, “aye” Trustee Acklin, “aye” Trustee Haan, “aye”

All “ayes”, motion carried.

APPROVE EMPLOYEE STIPEND OF UP TO $100 PER EMPLOYEE (Not to exceed $500.00): Trustee Newsom made a motion to approve employee stipend of $100.00 per employee not to exceed $500.00. Trustee Acklin seconded the motion. Roll call vote:

Trustee Esposito, “aye” Trustee Cooper, “aye” Trustee Vickers, “nay”

Trustee Acklin, “aye” Trustee Haan, “nay” Trustee Newsom, “aye”

4 “ayes” and 2 “nays”, motion carried.

DISCUSSION OF EMPLOYEE HANDBOOK: Trustee Vickers and Trustee Esposito have been working on an employee handbook. It was emailed to all the trustees on October 3, 2019. They used St. Joseph’s employee handbook as a template.

No trustees had anything to add or change. It will be sent to the lawyer to look over before being voted on.

COMMITTEE REPORTS:

Building/grounds: Trustee Esposito reported that Freeman Contracting will start on the roof on Monday. The sign for the recycle bin is up. She has marked all of the poles for the Christmas decorations. We are still waiting on MX Electric for an estimate on the outdoor lighting at the Village Hall. The board wants Jennifer to contact Remco for an estimate.

Drainage: Mayor Clements reported that Broadway St. did good with the rain. He said that the ditch filled up, but the road went down fast.

Trustee Newsom would like the drainage line from Broadway to the post office looked at to see if it needs cleaned out.

Trustee Esposito is not happy with how Broadway St. turned out. Mayor Clements reported that they will be back next week to fill the holes.

Health & Safety: Trustee Acklin reported that a letter was sent to Mrs. Tester about the debris and inoperable vehicle on her property. One car has been removed but there has not been much change with the debris.

He also reported that the property at 203 E. Main has had no change. It is in the court process Mayor Clements reported.

Sewer: Trustee Haan reported that the contract for new water/sewer software program has been signed and a check has been mailed. He said we will use both programs for November. We will go live in December.

Trustee Haan said with the new software we can let customers enroll in auto billing and ACH withdrawals and there would be no cost to the Village or individual for this. There is a fee for credit or debit transactions. It is an approximately $30 fee for the Village and a 3.5% fee for either Village or individual (to be determined at a later date) and a $2.95 minimum for credit card transaction. An ACH transaction would be about .95 cents.

Mayor Clements wants to know if there is a delay in how fast online payments will show up. Trustee Haan will find out.

Trustee Haan also reported that the Village of Ogden is ranked 76 in BCA’s water/sewer rate survey.

Water: Trustee Vickers reported that Lorin has until the end of the year to fix the pipe in the water plant or we will hire someone to do it.

Streets/alleys/sidewalks:

Trustee Vickers reported that she received a complaint about a fuel truck parked on the side of Lynn. There were cars parked across from it and traffic could not pass through. She will contact the resident about the fuel truck and give him a letter requesting that he not park on the road.

Trustee Vickers also reported that she had a survey done by Hartke on the alleys bordered by Market St, West Ave, Main St. and Kyle St. She reported that the alley was never vacated and is not on the homeowner’s taxes. She said that the ally between Ross and Heuer is off by 8 feet on Heuer’s side. They need to move their fence 8 feet over. There are stakes with blue flags where the pins are. Triplex property is also marked with stakes and blue flags.

Trustee Esposito wants an estimate on what it would cost to rock the alley.

The board agrees that we should not proceed with any action.

Budget: None

Business: None

Events: Trustee Esposito reported that the Harvest Festival was a success. She thanked all who helped. The Village raised $483.15 for the PTO this year. Trustee Esposito thought the time worked really good.

MAYOR: None

OTHER BUSINESS: Trustee Vickers said she needs Census Takers.

She also reported that Randy has planted trees, Mike Poor will take down trees in December, Bob McMahon has turned in the yield report for corn and the day after Thanksgiving is not a paid holiday.

Trustee Cooper wants someone to call Animal Control about the cats in town. She has called and they won’t do anything about them. She wants to know what we are paying them for. Trustee Cooper has been trapping them herself and taking them to Animal Control. She wants to know if there is anyone else, we can have come trap them.

Trustee Esposito thinks we should set up a meeting with Animal Control to discuss the problem and what can be done.

MOTION TO ADJOURN:

Trustee Newsom made a motion to adjourn. Trustee Esposito seconded the motion.

All “ayes”, motion carried.

Adjourned at 8:35 PM

Respectfully submitted,

Jennifer Bowman, Clerk

Village of Ogden