

NOV 07 2018

Dawn Moffet
Marion County Clerk

Present: Judith Bearden, Chair; Cathy Haerter, Vice Chair; ~~Carla Faison, Treasurer; D.C.~~
Marcia Richardson, Curt Bryant, and Dana Scott, Director.

Scheduled Speakers:

FOMCL - Due to Ms. Hency's absence she will report on the FOMCL in November.

Minutes

Ms. Haerter moved to accept the minutes from the September 6th regular scheduled meeting. Motion duly seconded and unanimously approved.

Treasurer's Report

The treasurer's report will be filed for audit.

Chair

Ms. Bearden is proceeding with the search of the County record books regarding ordinances. Ms. Bearden reported there is still no explanation for the lowering of the millage for tax year 1999 or the failure to return it to the higher level. She also noted, there is continuing board record work to be done on documenting names and terms of prior trustees, as well as documenting missing board meeting minutes from prior minute books.

Director

Ms. Scott gave her director's report on library and staff's recent activities. She also advised the board that due to staffing changes, the 2019 budget will need to be adjusted to a lesser amount.

Unfinished Business

Sales Tax Exempt Status-Ms. Faison received the missing information and will be working with the director to submit the application.

Budget

As the director noted in her director's report, the library has had staffing changes which will affect the 2019 personal services budget previously approved by the board.

Ms. Faison moved to accept the new personal services budget of \$156,311.77. Motion duly seconded and unanimously approved.

New Business

Robert's Rules of Order-It was the consensus of the board, it is not necessary to review the Robert's Rules of Order on a biannual basis. Changes, if any, will be brought to the board's attention as appropriate.

Current year Budget Adjustment -Ms. Scott reported on the 2018 budget, and stated there was no need for an any adjustment requiring a Quorum Court ordinance.

Disaster Preparedness Plan Emergency Procedure-Ms. Scott presented the Marion County Library's Disaster Plan. The Emergency Procedure will be completed in 2019.

Executive Session

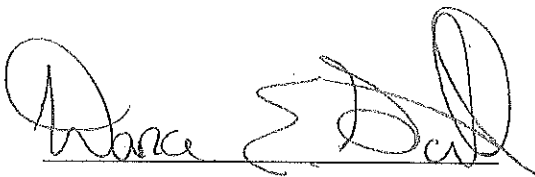
Ms. Faison moved to adjourn into Executive Session at 4:21pm to discuss personnel matters.

The board returned from executive session at 5:10pm. Mr. Bryant moved that a board member with the director discuss personnel security with local law enforcement. Motion was duly seconded and unanimously approved.

Non-Agenda Items

The director advised the board that The Library Journal publication has asked for nominees for their Movers and Shakers list. Ms. Richardson requested the director complete and submit the form on behalf of the board.

Meeting adjourned at 5:13pm



Dana E. Scott, Secretary