

Marion County Library
September 6, 2018
Meeting Minutes

Present: Judith Bearden, Chair; Carla Faison, Treasurer; Marcia Richardson, Cathy Haerter, and Dana Scott, Director. Curt Bryant's absence was excused.

Scheduled Speakers:

Sam Pasting - Mr. Pasting spoke to the Library Board and answered questions regarding FOIA.

FOMCL - Ms. Hency reported the FOMCL volunteered 198 hours in August. The Brooks Blevins Author Party is scheduled for September 17th.

Minutes

Ms. Faison moved to accept the minutes from the August 9th regular scheduled meeting, as corrected. Motion duly seconded and unanimously approved.

Treasurer's report

The treasurer's report will be presented and filed for audit at the October meeting.

Chair

Mike Willard, Arvest President, has the letter we submitted and advised Arvest Corp will be making the decision regarding the disposition on the formerly Bear State facility. Ms. Bearden reported she is trying to determine circumstances which lead to the library millage to drop from .1 to .09.

Director

Ms. Scott gave her director's report on library and staff's recent activities.

FILED FOR RECORD
at 2:06 o'clock P M

Unfinished Business

Sales Tax Exempt Status - no updates at this time

OCT - 9 2018

Dawn Moffet
Marion County Clerk
D.C.

Budget

Ms. Richardson moved to accept the director's proposed 3008 personnel budget to be submitted to the Budget Committee of \$206,000. Motion duly seconded and unanimously approved.

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New Business

Designation of Deputy Custodian of Library Records (FOIA) - As the Director cannot always be available to respond to a FOIA request, the board agreed to have a Deputy Custodian of Library Records. Ms. Faison moved that the then Chair be the Deputy Custodian of Library Records to respond to FOIA requests in the absence of the Director. Motion duly seconded and unanimously approved.

Clarification of Intent of Director's Raise - The Chair reported, based on two different sources, that Jeri Hulgán had represented to the County Budget Committee that the Director's raise recorded in the March 1, board minutes was a commitment to pay the same percentage raise for the next three years. The board discussed a need to clarify the March 1 minutes. However, since the Director understood her raise was for one year, the board determined no clarification was needed.

Holiday Closings - The Director noted that the County Personnel Committee had recommended some changes of the library's Holiday Closings and Pay Policy and she presented the proposed changes. Ms. Richardson moved to accept the changes to the Holiday Closings and Pay Policy. Motion duly seconded and unanimously approved.

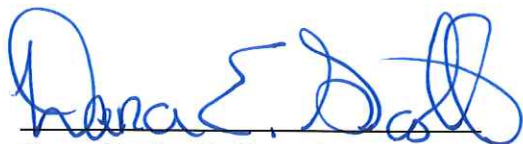
Long Range Plan - Ms. Haerter moved to accept the Long Range Plan, as submitted Motion duly seconded and unanimously approved.

Update Calendar of Inhouse and Outreach Activities - Ms. Scott shared the updated Calendar of Inhouse and Outreach Activities.

Non-Agenda Items

Ms. Haerter moved to authorize the director to do an emergency hire of a 16 hour a week employee for the duration of 2018 to cover the FOIA requests, vacation, and potential sick leave. Motion duly seconded and unanimously approved.

Meeting adjourned at 5:47pm



Dana E. Scott, Secretary