

MARION COUNTY LIBRARY BOARD

Regular Meeting

Minutes

02/02/2017

FILED FOR RECORD
at 1002 o'clock A M

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Dawn Moffet
Marion County Clerk

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Meeting called to order at 3:40 pm by Judith Bearden.

Present: Judith Bearden, Chair; Curt Bryant; Judy Mays, Carla Faison, Treasurer.

Mr. Bryant moved to accept the minutes of the January 5 Regular Meeting. Motion was duly seconded and unanimously approved.

Linda Hency reported on the Friends of the Library projects and coming events: a Book and Bake Sale is planned for March 3, 9-5, and March 4, 10-1, with set up on March 2; also planned are a Valentine Party, a Dr. Seuss Party and Movie Night on Feb. 21, with a movie for teens and adults. Mr. Bryant moved to approve having the Book and Bake Sale at the library on March 3 and 4. Motion was duly seconded and unanimously approved.

Treasurer's Report was presented and will be filed for audit.

The Director's Report was accepted.

The Board will meet February 21 at 3:30 to review applications for the Director.

Ms. Bearden gave updates on projects proceeding at the library.

Unfinished Business

Insurance – Mr. Bryant reported that the current insurance fully covers the library's personal property and that no change in the insurance rate is expected.

Director's Job Description – Ms. Faison moved to approve the Job Description and Addendum as edited. Motion was duly seconded and unanimously approved.

Carpet – Tabled waiting for estimate.

New Business

Ms. Faison moved to approve the Director's Performance Evaluation as submitted with one addition. Motion was duly seconded and unanimously approved.

Mr. Bryant moved to share the cost of Music On the Square and of fans with the Friends of the Library for one Saturday this spring.

Guidelines for Recurring Board Agenda Items were distributed, with two changes noted.

Ms. Faison moved that disposal of donated items be at the Director's discretion. Motion was duly seconded and unanimously approved.

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The Director reported that the four large leather chairs in the library are surplus to the library's needs as they are oversized for most patrons and difficult to move. Ms. Faison moved that the Director dispose of the chairs as required by the statutes governing surplus items. Motion was duly seconded and unanimously approved.

The Board asked the Director to create a procedure for disposing of donated items.

Mr. Bryant moved approve the Collection Development and Interlibrary Loan Policies, subject to being reformatted as required by the Document Style Policy. Motion was duly seconded and unanimously approved.

Meeting adjourned at 4:55.

Respectfully submitted:

Judy Mays, Secretary

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