

Marion County Library
May 3, 2018
Meeting Minutes

FILED FOR RECORD
at 8:20 o'clock A M

JUN 18 2018

Present: Judith Bearden, Chair; Carla Faison, Treasurer; Cathy Haerter, Vice Chair, Dawn Moffet
and Dana Scott, Director. Marion County Clerk

The secretary noted that Marcia Richardson had called to say she would be late.
She arrived at 3:54pm

Curt Bryant called 4:47pm indicating he would not be attending unless his attendance was required.

Scheduled Speakers-Due to Linda Hency's absence, Ms. Scott presented the Friends of the Marion County Library (FOMCL) report.

Minutes-Ms. Haerter moved to accept the minutes from the April 5th regular scheduled meeting, as submitted. Motion duly seconded and unanimously approved.

Reports:

The Treasurer's Report was presented and is to be filed for audit.

The treasurer asked for assistance in preparing the 501c3 application for the library. The board had no objections to her contacting David Doshier, CPA for assistance.

The Chair reported she is continuing to organize the Board Records: description retention, location, previously known as the Flie Plan. Land Documents are indexed and are ready for filing upon their return from Sam Pasting.

The director brought to the board's attention the inability to effectively convince patrons to return items. After discussion of the options, Ms. Faison moved to authorize the director, at her discretion, to proceed with legal action or use a collection agency for return of items. Motion duly seconded and unanimously approved. The board noted that the authorization was directed primarily to the return of items from identified patrons, not collection of fines.

Unfinished Business:

Justice of the Peace Raymond Mayo was in attendance at the meeting and he discussed how the management committee processes resolutions for the Quorum Court agenda.

The board discussed the Heritage Society's letter of April 5th, requesting to move from its current location back to its prior location. Ms. Haerter then moved to deny the heritage society's request to move. Motion duly seconded and unanimously approved.

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The chair was directed to notify the Heritage Society, the Quorum Court members, and the County Judge of the board's decision.

New Business:

The annual report was presented to the board, the director noted there were discrepancies in some of the data entries from last year's report to this year's report, which she could not reconcile. Next year's report should be consistent with this year's data entries.

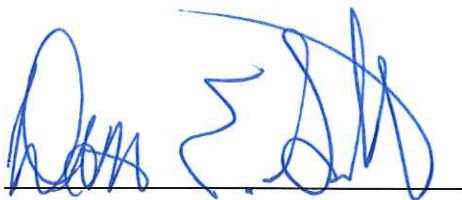
Library Card and Circulation Policy-Ms. Faison moved to accept the Library Card and Circulation Policy as submitted and edited. Motion duly seconded and unanimously approved.

Finance-Ms. Faison moved to accept the Board Document-Finance as submitted and edited. Motion duly seconded and unanimously approved.

Patron Responsibility Policy-Ms. Richardson moved to discontinue the Patron Responsibility and Conduct Policy as its content is addressed in Youth Safety Procedure, Patron Problem Procedure, and Rules of Conduct. Motion duly seconded and unanimously approved.

Rules of Conduct-Ms. Faison moved to accept the Rules of Conduct, as submitted. Motion duly seconded and unanimously approved.

Meeting adjourned at 5:40pm



Dana E. Scott, Secretary