

Marion County Library

March 1, 2018

Meeting Minutes

Present: Judith Bearden, Chair; Carla Faison, Treasurer; Curt Bryant, and Dana Scott, Director. Cathy Haerter had previously advised she would arrive late, which she did shortly after the meeting started. Jeri Hulgán; Vice Chair was absent.

Due to Linda Hency's absence, Ms. Scott presented the Friends of the Marion County Library (FOMCL) report.

Ms. Faison moved to accept the minutes from the February 8th regular scheduled meeting as edited. Motion duly seconded and unanimously approved.

Reports:

The Treasurer's Report was presented and is to be filed for audit.

During the Treasurer's Report, the board received a fax resignation from Jeri Hulgán as trustee, followed by two FOIA faxes from Ms. Hulgán.

Ms. Bearden furnished the board copies of prior FOIA requests from Ms. Hulgán, as well as copies of other prior correspondence from Ms. Hulgán. Ms. Bearden questioned what documents, reviewed by the board at a meeting, should be included with the minutes when filed in the Minute Book. It was the consensus of the board continue to keep the agenda and the minutes in the minute book, as other review documents were filed elsewhere.

Ms. Scott asked for permission to attend the Children's Summer Reading Workshop with Charlie Miles on March 9, 2018. Mr. Bryant moved that Ms. Scott and Ms. Miles to attend the workshop. Motion duly seconded and unanimously approved.

Unfinished Business:

Director's Goals-Ms. Scott noted that the goals she presented at the February board meeting were her professional goals as director. The director requested that if the board has different or additional goals for the director and the library, such goals will be presented to her as part of the Director's evaluation.

Ms. Scott presented the Director's Public Powerpoint Speech to the board. Mr. Bryant inquired if Ms. Scott would make a similar presentation at the Bull Shoals Rotary. Ms. Scott agreed, to attend and to present at the Bull Shoals Rotary when Mr. Bryant is able to schedule a date.

FILED FOR RECORD
at 3:10 o'clock P M

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Marion County Clerk
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March 1, 2018

Page 1 of 3

City. BK. 116

103

Marion County Library
March 1, 2018
Meeting Minutes

New Business:

Confirm Consensus Furnace Purchase Account-Ms. Faison moved to pay for the furnace out of the 3088-0600-4002 Building Improvement line item. Motion duly seconded and unanimously approved.

Animal Policy (Previously known as the Pet Policy)-Ms. Haerter moved to accept the Animal Policy as submitted. Motion duly seconded and unanimously approved.

Collection Development Policy-Ms. Faison moved to accept the Collection Development Policy as submitted. Motion duly seconded and unanimously approved.

File Plan/Board Records-Ms. Bearden shared the draft Board Records with the board. As this is an ongoing project, no decisions were made.

Non Agenda Items:

Charitable Funds-Ms. Haerter moved that Carla Faison; Treasurer and Judith R. Bearden; Chair, or either of them, be and hereby are authorized to make withdrawals, after authorization from the board, from Marion County Library Charitable Fund Arkansas Community Foundation. Motion duly seconded and unanimously approved.

Ms. Faison requested authorization to contact Rev. John Paul Myrick, MLS, to assist with the filing of the 501c3. There were no objections from the board.

Ms. Haerter asked to be considered for the position of Vice Chair. Ms. Faison moved to elect Ms. Haerter to Vice Chair. Motion was duly seconded and unanimously approved.

Ms. Bearden moved to go into Executive Session at 5:24pm, to consider personnel matters. The motion was duly seconded and unanimously approved.

The board returned from Executive Session at 5:53pm

Ms. Faison moved to accept the Director's Job Description and the Library Management Document as submitted. Motion was duly seconded and unanimously approved.

Ms. Haerter moved that the director receive a salary raise in the amount of 3.5% annually. Motion duly seconded and unanimously approved.

Marion County Library
March 1, 2018
Meeting Minutes

Meeting adjourned at 5:55pm



Dana E. Scott, Secretary