

SEP 15 2017

Dawn Moffet
Marion County Clerk
D.C.

Meeting called to order at 3:30 pm by Judith Bearden.

Present: Judith Bearden, Chair; Jeri Hulgán, Carla Faison, Treasurer, and Dana E. Scott, Library Director.

Scheduled Speakers

Ms. Scott reported on the Friends of the Marion County Library (FOMCL) projects: The FOMCL had over 55 volunteer hours in July. The November bazaar has had an overwhelming response from vendors, requesting tables.

Ashley Coldiron and Gwen Khayat from the Arkansas Community Foundations (ACF) reported on Giving Plans, and types of Endowment funds available through ACF, which might be of value to the the Marion County Library in planning for a larger facility.

Ms. Hulgán moved to accept the minutes of the July 6 regular meeting, as submitted. Motion duly seconded and unanimously approved.

Treasurer's Report was presented and is to be filed for audit.

The Director's Report was accepted.

The Chair Report was delivered. Ms. Bearden reported on the Circulation Desk. The approval of the drawings has been faxed and production will take 4-6 weeks. It is anticipated that the library will be closed for three days for installation. Although the library will be closed, the staff can be present to do an inventory of library materials. Ms. Bearden will be going with Marie Thompson of the Community Services, Inc. to view the sites being considered for a community center.

Unfinished Business

Review/Adjust Amended Strategic Plan - Ms. Faison moved to accept the Amended Strategic Plan, as submitted. The motion was duly seconded and unanimously approved.

Wish List - Ms. Scott updated the board on the addition of a Magazine Rack to the wish list.

New Business

Next Year's Budget

Ms. Hulgán moved to go into Executive Session at 5:40 to discuss personnel matters. The motion was duly seconded and unanimously approved. The board returned from Executive Session at 5:58.

Marion County Library Board
Regular Meeting
Minutes
08/03/2017

The board agreed during the Executive Session that the chair send a letter to an absent board member regarding attendance at board meetings as stated in the by laws.

Ms. Faison moved that an ordinance be prepared by the director for the Quorum Court to revise the job title from Program Coordinator to Outreach Coordinator and to reduce the director's maximum salary from an hourly equivalent of \$24.00 to an hourly equivalent of \$20.00. The motion was duly seconded and unanimously approved.

The chair announced a budget committee meeting of the whole will be held August 15th at 1pm. The director will post public notice of the meeting.

Library Services Policy - Ms. Hulgán moved to approve the Library Services Policy, as submitted. The motion was duly seconded and unanimously approved.

Non-Discrimination Policy - Ms. Faison moved to approve the Non-Discrimination Policy, as submitted. The motion was duly seconded and unanimously approved.

Confidentiality of Patron Records Policy - Ms. Faison moved to approve the Confidentiality of Patron Records Policy, as submitted. The motion was duly seconded and unanimously approved.

Confidentiality Agreement - Ms. Hulgán moved to approve the Confidentiality Agreement, as submitted. The motion was duly seconded and unanimously approved.

Photo Release Form - The Board reviewed the Photo Release Form, presented by the director. There were no substantive changes suggested by the board.

Rules of Conduct - It was the consensus of the board that the library should have a posted Rules of Conduct but the Rules document submitted for approval should be revised. A revised version will be present at the next board meeting.

Meeting adjourned at 7:15

Respectfully submitted:



Dana E. Scott, Secretary