

Marion County Library

April 5, 2018

Meeting Minutes

**Present:** Judith Bearden, Chair; Carla Faison, Treasurer; Cathy Haerter, Vice Chair; and Dana Scott, Director. Curt Bryant arrived shortly after the meeting began.

Scheduled Speakers-Due to Linda Hency's absence, Ms. Scott presented the Friends of the Marion County Library (FOMCL) report.

Janice Duffy, Heritage Society 2nd Vice Chair, requested to have a sign attached to the library's outside existing sign, letting patrons know the location of the Heritage Society. Ms. Duffy also distributed a letter requesting the Heritage Society relocate into what is now the Director's Office.

Minutes-Ms. Haerter moved to accept the minutes from the March 1st regular scheduled meeting, as submitted. Motion duly seconded and unanimously approved.

**Reports:**

The Treasurer's Report was presented and is to be filed for audit.

Since Ms. Jeri Hulkan has been making FOIA requests to the library, the chair asked the board to consider offering Ms. Hulkan the opportunity to attend a board meeting with a list of documents otherwise discoverable under FOIA. After discussion, the board directed the chair to draft such a letter to Ms. Hulkan.

Ms. Scott asked for permission to attend the ALA Conference in New Orleans with one staff member. There were no objections.

Ms. Scott reviewed an estimate provided by the ACI for the purchase of 1) two chairs with arms, 2) a coffee cabinet, and 3) to have two existing library chairs reupholstered and restuffed. Ms. Haerter moved to purchase these items in the amount not to exceed \$1500 to be charged to the 3088-0600-2022 line item. Motion was duly seconded and unanimously approved.

**Unfinished Business:**

Ms. Haerter noted that the previously discussed board documents and the effort to acquire a 501c3 certification for the library be listed on future board agendas. Ms. Scott agreed to add these two items on future agendas. Ms. Haerter also inquired about offsite storage of library documents. Ms. Scott responded to her questions.

FILED FOR RECORD  
at 8:35 o'clock A M

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Dawn Moffet  
Marion County Clerk  
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**New Business:**

Meeting Space Policy-Ms. Faison moved to adopt the Meeting Space Policy as submitted. Motion duly seconded and unanimously approved.

Confidentiality of Patron Records-Ms. Haerter moved to adopt the Confidentiality of Patron Records Policy, as submitted. Motion duly seconded and unanimously approved.

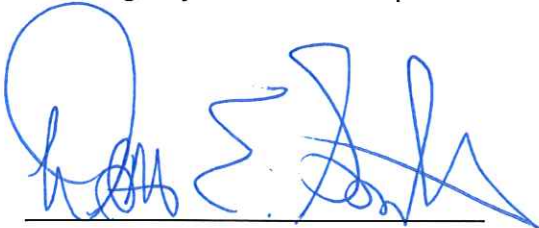
The Preview Summer Events and Programs & Update Schedule of Outreach and In-House activities was submitted for information.

**Non Agenda Items:**

The chair offered to draft, for circulation to the board, 1) a response to the Heritage Society's request to relocate within the library and 2) draft a letter to the Judge and the Quorum Court as they were carbon copied on the Heritage Society request.

The chair was asked to draft a response to the Heritage Society permitting the sign on three conditions. 1) Library Director pre approves sign before posting 2) the Society pays to have painted on the glass at library's entry, the days/hours when the Society's space will be staffed by a Society volunteer and 3) whenever that staffing is not available at the day or time posted the Library Director will be notified immediately of this unavailability.

Meeting adjourned at 5:53pm



Dana E. Scott, Secretary