



CONSTITUTION AND BYLAWS

North Texas Aquatic Association

Regions 1&2 of Texas Public Pool Council

As revised March 2, 2018 - Monica Martin

Article 1 – Name and Representation

The name of this organization shall be the North Texas Aquatic Association, which represents Regions 1&2 of the Texas Public Pool Council. North Texas Aquatic Association is a non-profit organization under Section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

Region 1 is represented by the counties of Andrews, Archer, Armstrong, Bailey, Baylor, Borden, Briscoe, Brown, Callahan, Carson, Castro, Childress, Clay, Cochran, Coleman, Collingsworth, Comanche, Cooke, Cottle, Crosby, Dallam, Dawson, Deaf Smith, Denton, Dickens, Donley, Eastland, Erath, Fisher, Floyd, Foard, Gaines, Garza, Gray, Hale, Hall, Hansford, Hardeman, Hartley, Haskell, Hemphill, Hockley, Hood, Howard, Hutchinson, Jack, Johnson, Jones, Kent, King, Knox, Lamb, Lipscomb, Lubbock, Lynn, Martin, Mitchell, Montague, Moore, Motley, Nolan, Ochiltree, Oldham, Palo Pinto, Parker, Parmer, Potter, Randall, Roberts, Runnels, Scurry, Shackelford, Sherman, Somervell, Stephens, Stonewall, Swisher, Tarrant, Taylor, Terry, Throckmorton, Wheeler, Wichita, Willbarger, Wise, Yoakum, and Young.

Region 2 is represented by the counties of Anderson, Bowie, Camp, Cass, Cherokee, Collin, Dallas, Delta, Ellis, Fannin, Franklin, Freestone, Grayson, Gregg, Harrison, Henderson, Hopkins, Hunt, Kaufman, Lamar, Marion, Morris, Navarro, Panola, Raines, Red River, Rockwall, Rusk, Smith, Titus, Upshur, Van Zant, and Wood.

Article 2 - Objectives

North Texas Aquatics Association is an organization in which the membership comprises of professional aquatic personnel, vendors, and organizations in both the public and private sector of aquatic facilities, attractions, entertainment, and their affiliates. This organization's goal is to

provide organized networking opportunities, education sessions, and information sharing among its membership. In addition to meetings, the organization will host the North Texas Guard Games each summer, a Winter social, and additional educational sessions/seminars as requested or needed.

The mission of the North Texas Aquatics Association is to maintain a knowledgeable, productive and cohesive organization. This organization will strive to promote, maintain and be creative, educating the public as well as other aquatic professionals in programming, service and management. In addition, the North Texas Aquatics Association will work to develop and maintain the health and safety of all types of aquatics facilities with the area and around the state.

Article 3 - Membership

- A) Membership in the North Texas Aquatic Association shall be open to anyone who shares an interest in the aquatic industry. Membership in the Texas Public Pool Council, while not mandatory, is strongly encouraged.
- B) Membership to the Texas Public Pool Council shall conform to the requirements specified in the constitution and bylaws of the Texas Public Pool Council

Article 4 – Officers

- A) The officers shall consist of the President, Secretary, Secretary Treasurer, Social Media and Marketing Specialist, Texas Public Pool Council Region 1 Representative, and Texas Public Pool Council Region 2 Representative.
- B) The President and Secretary shall be elected at the September meeting from among the full membership of the North Texas Aquatic Association. They shall hold office for two years and shall not serve more than two terms.
- C) The Secretary Treasurer shall be elected at the September meeting from among the full membership of the North Texas Aquatic Association. They shall hold office for a term of three years with no max number of terms served.
- D) The Social Media and Marketing Specialist shall be selected by a unanimous vote by the President, Secretary, Secretary Treasurer, Texas Public Pool Council Region 1 Representative, and Texas Public Pool Council Region 2 Representative. They shall hold office for as long as they are active with North Texas Aquatic Association and able to fulfill the responsibilities.
- E) The Texas Public Pool Council Region 1 and 2 Representatives shall be elected among the full membership of the North Texas Aquatic Association and in according to the guidelines set forth by the requirements of the Texas Public Pool Council.
- F) All officers shall serve without remuneration.
- G) The officers shall be charged with the management and control of the affairs and property of the organization.
- H) When a vacancy exists for any position before a term expires, the remaining officers shall unanimously appoint someone within the organization as the replacement to finish out that term.

Article 5 - Committees

- A) Unless otherwise specified, the President shall appoint all necessary and authorized committees.
- B) The President shall serve as an ex-officio member of all committees.
- C) The Finance Committee shall consist of the President, Secretary, Secretary Treasurer, others appointed by the current President, and chaired by the current President. This committee shall be informed of financial activities through financial reports submitted by the Secretary Treasurer on or before each scheduled meeting.
- D) The North Texas Guard Games Committee shall consist of the current officers and will remain open to anyone interested in helping with the event. The chair of the committee shall be appointed by the president each year. This committee shall be responsible for running the North Texas Guard Games.
- E) The Educational Sessions Committee shall consist of the current officers and others appointed by the current President. The chair of the committee shall be appointed by the President each year. This committee shall be responsible for running any additional educational sessions hosted by the North Texas Aquatic Association, outside of the quarterly scheduled meetings.

Article 6 - Meetings

- A) The organization shall meet quarterly at a time and place designated by the President.
- B) The President is responsible for organizing and running each meeting.
- C) The Secretary is responsible for the minutes of each meeting, the communication of those minutes, and communication of meeting information to the full membership.
- D) The Secretary Treasurer is responsible for submitting a current budget and expense report of all financial activity to the full membership at each meeting.
- E) The Social Media and Marketing Specialist is responsible for posting updates on the meeting locations on social media and if available to, streaming the meeting on social media so those who are unable to attend are able to go back and view the recorded meeting.

Article 7 – Finances

- A) The North Texas Aquatic Association is a non-profit organization under Section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).
- B) The Secretary Treasurer shall be a bondable custodian of all organizational funds and his/her accounts shall be audited annually by the Finance Committee.
- C) The Secretary Treasurer is responsible for submitting proper IRS filings each year.
- D) The Secretary Treasurer is responsible for accepting and recording donations on behalf of the North Texas Aquatic Association and submitting a receipt to the donating organization.
- E) The Secretary Treasurer is responsible for tracking spending and separating out spending for North Texas Guard Games.
- F) The President, Secretary, and committee chairs will also have access to all organizational funds and accounts.
- G) Upon the dissolution of the organization, the Finance Committee shall, after paying or making provisions for the payment of all of the liabilities of the organization, dispose of all of the assets of the organization exclusively for the purposes of the organization in such manner, or to such organization or organizations operated exclusively for charitable,

educational, religious or scientific purposes as shall at the time qualify as an exempt organization or organizations under Section 501 (c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law), as the Finance Committee shall determine. Any such assets not so disposed of shall be given to the Texas Public Pool Council.

- H) If the President, at any time, is unable to fulfill the duties of the position of President, the Secretary Treasurer will become Acting President until the position has been filled by unanimous vote of the remaining North Texas Aquatic Association officers (Secretary Treasurer, Secretary, Social Media and Marketing Specialist, Texas Public Pool Council Region 1&2 Representatives).

Article 8 - Amendments

This Constitution can be amended at any regular meeting by a majority vote of the members present and voting, provided such amendment is presented in writing to the members of the organization at least two months prior to that meeting by the Secretary.

Addendum – Retired By Laws of North Texas Aquatics Association

CONSTITUTION OF THE NORTH TEXAS AQUATIC ASSOCIATION, REGIONS 1&2 OF TEXAS PUBLIC POOL COUNCIL

As revised February 11, 2010 – George Deines

Article 1 – Name and Representation

The name of this organization shall be the North Texas Aquatic Association, which represents Region 1&2 of the Texas Public Pool Council.

Region 1 is represented by the counties of Andrews, Archer, Armstrong, Bailey, Baylor, Borden, Briscoe, Brown, Callahan, Carson, Castro, Childress, Clay, Cochran, Coleman, Collingsworth, Comanche, Cooke, Cottle, Crosby, Dallam, Dawson, Deaf Smith, Denton, Dickens, Donley, Eastland, Erath, Fisher, Floyd, Foard, Gaines, Garza, Gray, Hale, Hall, Hansford, Hardeman, Hartley, Haskell, Hemphill, Hockley, Hood, Howard, Hutchinson, Jack, Johnson, Jones, Kent, King, Knox, Lamb, Lipscomb, Lubbock, Lynn, Martin, Mitchell, Montague, Moore, Motley, Nolan, Ochiltrie, Oldham, Palo Pinto, Parker, Parmer, Potter, Randall, Roberts, Runnels, Scurry, Shackelford, Sherman, Somervell, Stephens, Stonewall, Swisher, Tarrant, Taylor, Terry, Throckmorton, Wheeler, Wichita, Willbarger, Wise, Yoakum, and Young.

Region 2 is represented by the counties of Anderson, Bowie, Camp, Cass, Cherokee, Collin, Dallas, Delta, Ellis, Fannin, Franklin, Freestone, Grayson, Gregg, Harrison, Henderson, Hopkins, Hunt, Kaufman, Lamar, Marion, Morris, Navarro, Panola, Raines, Red River, Rockwall, Rusk, Smith, Titus, Upshur, Van Zant, and Wood.

Article 2 - Objectives

North Texas Aquatics Association is a branch organization of the Texas Public Pool Council! Texas Public Pool Council is a non-profit organization dedicated to providing information and education to aquatic professionals. North Texas Aquatics Association is the North Texas branch of this organization. In addition to meetings the organization also hosts both Pool Manager's School each May and North Texas Guard Games each July! The mission of this organization is to maintain a knowledgeable, productive and cohesive organization to promote, maintain and be creative to educate the public as well as other aquatic professionals in the programming, service, management, and also to develop and maintain the health and safety of all types of aquatics facilities within the area and around the state.

Article 3 - Membership

A. Membership to the Texas Public Pool Council shall conform to the requirements specified in the constitution and bylaws of the Texas Public Pool Council.

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B. Membership in the North Texas Aquatic Association shall be open to anyone who shares an interest in the aquatic industry and membership in the Texas Public Pool Council, while not mandatory, is strongly encouraged.

Article 4 - Officers

- A. The officers shall consist of the President, Secretary, Treasurer, Texas Public Pool Council Region 1 Representative, and Texas Public Pool Council Region 2 Representative.
- B. The President and Secretary shall be elected at the September meeting from among the full membership of the North Texas Aquatic Association. They shall hold office for two years and shall not serve more than two terms.
- C. The Treasurer shall be elected at the September meeting from among the full membership of the North Texas Aquatic Association. They shall hold office for a term of three years.
- D. The Texas Public Pool Council Region 1 and 2 Representatives shall be elected among the full membership of the North Texas Aquatic Association and in according to the guidelines set forth by the requirements of the Texas Public Pool Council.
- E. All officers shall serve without remuneration.
- F. The officers shall be charged with the management and control of the affairs and property of the organization.
- G. When a vacancy exists for any position before a term expires, the remaining officers shall unanimously appoint someone within the organization as the replacement to finish out that term.

Article 5 - Committees

- A. Unless otherwise specified, the President shall appoint all necessary and authorized committees.
- B. The President shall serve as an ex-officio member of all committees.
- C. The Finance Committee shall consist of the President, Secretary, Treasurer, others appointed by the current president, and chaired by the current president. This committee shall be informed of financial activities through financial reports submitted by the Treasurer on or before each scheduled meeting.
- D. The North Texas Guard Games Committee shall consist of the current officers and open to anyone interested in helping with the event. The chair of the committee shall be appointed by the president each year. This committee shall be responsible for running the North Texas Guard Games.
- E. The Pool Manager's School Committee shall consist of the current officers and others appointed by the current president. The chair of the committee shall be appointed by
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the president each year. This committee shall be responsible for running the Pool Manager's School.

Article 6 - Meetings

- A. The organization shall meet quarterly at a time and place designated by the President.
- B. The President is responsible for organizing and running each meeting.
- C. The Secretary is responsible for the minutes of each meeting, the communication of those minutes, and communication of meeting information to the full membership.
- D. The Treasurer is responsible for submitting a current budget and expense report of all financial activity to the full membership at each meeting.

Article 7 - Finances

- A. The North Texas Aquatic Association is a non-profit organization under Section 501

(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

B. The Treasurer shall be a bondable custodian of all organizational funds and his/her accounts shall be audited annually by the Finance Committee.

C. The President, Secretary, and committee chairs will also have access to all organizational funds and accounts.

D. Upon the dissolution of the organization, the Finance Committee shall, after paying or making provisions for the payment of all of the liabilities of the organization, dispose of all of the assets of the organization exclusively for the purposes of the organization in such manner, or to such organization or organizations operated exclusively for charitable, educational, religious or scientific purposes as shall at the time qualify as an exempt organization or organizations under Section 501 (c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law), as the Finance Committee shall determine. Any such assets not so disposed of shall be given to the Texas Public Pool Council.

Article 8 - Amendments

A. This Constitution can be amended at any regular meeting by a majority vote of the members present and voting, provided such amendment is presented in writing to the members of the organization at least two months prior to that meeting by the Secretary.

B. No amendment to this Constitution shall be valid if such amendment conflicts in any way with the Constitution or Bylaws of the Texas Public Pool Council in the judgment of the Board of Directors of the Texas Public Pool Council.

BYLAWS OF THE NORTH TEXAS AQUATIC ASSOCIATION, REGIONS 1&2 OF TEXAS PUBLIC POOL COUNCIL

As revised November 5, 2010 – Paul David Morgan

Article 1 – Duties of Officers

A. The duties of the President shall be:

1. Preside over all regular membership meetings.
2. Call for special meetings when necessary
3. Sign all financial documents of the organization
4. Serve as the organizational representative.

B. The duties of the Secretary shall be:

1. Succeed the President should he or she for any reason be unable to carry out the Presidential duties.
2. Assist the President in administering the business of the organization.
3. Take brief minutes of each meeting
4. Take care of any correspondence concerning the organization as a whole.

C. The duties of the Treasurer shall be:

1. Keep a record of all financial and historical documents and submit financial

reports at all meeting

2. Sign all financial documents.

3. Turn in all financial records for re-issue to the new Treasurer when required or appropriate.

D. The duties of the Region 1 Representative shall be:

1. Attend required Texas Public Pool Council events and meetings pertaining to the job description set forth by the Texas Public Pool Council.

2. Report Texas Public Pool Council activities to the full membership at the quarterly meetings.

E. The duties of the Region 2 Representative shall be:

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1. Attend required Texas Public Pool Council events and meetings pertaining to the job description set forth by the Texas Public Pool Council.

2. Report Texas Public Pool Council activities to the full membership at the quarterly meetings.

Article 2 - Membership

C. Membership to the Texas Public Pool Council shall conform to the requirements specified in the constitution of the Texas Public Pool Council.

D. Membership in the North Texas Aquatic Association shall be open to anyone who shares an interest in the aquatic industry and membership in the Texas Public Pool Council, while not mandatory, is strongly encouraged.

Article 3 - Committees

F. Unless otherwise specified, the President shall appoint all necessary and authorized committees.

G. Unless otherwise specified, the President shall serve as an ex-officio member of all committees.

H. The Finance Committee shall consist of the current officers, others appointed by the current president, and chaired by the current president. This committee shall be informed of financial activities through financial reports submitted by the Treasurer on or before each scheduled meeting.

I. The North Texas Guard Games Committee shall consist of the current officers and open to anyone interested in helping with the event. The chair of the committee shall be appointed by the president each year. This committee shall be responsible for running the North Texas Guard Games.

J. The Pool Manager's School Committee shall consist of the current officers and others appointed by the current president. The chair of the committee shall be appointed by the president each year. This committee shall be responsible for running the Pool Manager's School.

Article 4 - Meetings

E. The organization shall meet quarterly at a time and place designated by the President.

F. The President is responsible for organizing and running each meeting.

G. The Secretary is responsible for the minutes of each meeting, the communication of those minutes, and communication of meeting information to the full membership.

H. The Treasurer is responsible for submitting a current budget and expense report of all

financial activity to the full membership at each meeting.

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Article 5 - Finances

E. The North Texas Aquatic Association is a non-profit organization under Section 501 (c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

F. The Treasurer shall be a bondable custodian of all organizational funds and his/her accounts shall be audited annually by the Finance Committee.

G. The President, Secretary, and committee chairs will also have access to all organizational funds and accounts.

H. Upon the dissolution of the organization, the Finance Committee shall, after paying or making provisions for the payment of all of the liabilities of the organization, dispose of all of the assets of the organization exclusively for the purposes of the organization in such manner, or to such organization or organizations operated exclusively for charitable, educational, religious or scientific purposes as shall at the time qualify as an exempt organization or organizations under Section 501 (c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law), as the Finance Committee shall determine. Any such assets not so disposed of shall be given to the Texas Public Pool Council.

Article 6 – Impeachment

A. Officers may be impeached on the basis of not fulfilling the purposes and policies of the organization as outlined in the Constitution and Bylaws, or that misrepresents themselves as an officer of the association.

B. Any member of the organization may initiate impeachment proceedings by giving written notice to the President. If it is the President who is being impeached, notice should be given to the Secretary.

C. Upon formal notification, it is the responsibility of the President (or Secretary) to convene an ad-hoc committee of inquiry to consider the filed allegations.

D. Any individual who is impeached shall be given full notice of the allegations against him/her and shall have an opportunity to respond to them.

E. The ad-hoc committee of inquiry will investigate the allegations, determine the validity of the charges, and make recommendations regarding sanctioning to the full body for its consideration.

F. Recommendations for sanctioning made by the ad-hoc committee of inquiry must be approved by two-thirds (2/3) of the members present and voting, in order to be implemented.

G. Possible sanctions include, but are not limited to, reprimand, censure, and/or removal.

H. Any criminal offenses during an officer's term may include criminal prosecution of that officer, along with impeachment proceedings.

Article 7 - Amendments

A. This Constitution can be amended at any regular meeting by a majority vote of the members present and voting, provided such amendment is presented in writing to the members of the organization at least two months prior to that meeting by the Secretary.

B. No amendment to this Constitution shall be valid if such amendment conflicts in any way with the Constitution or Bylaws of the Texas Public Pool Council in the judgment of the Board of Directors of the Texas Public Pool Council.