**SHIAWASSEE TOWNSHIP**

**P.O.Box 86**

**3719 Grand River Rd**

**Bancroft, MI 48414**

**Phone 989-634-9700**

**TDD/TTY 711**

**Email –** **shiaclerk@yahoo.com**

Regular Minutes of the Shiawassee Township Board

November 21st, 2018

Supervisor Gerald Novak called the meeting to order at 7:10pm with Roll Call.

Roll call of members Present –Supervisor Gerald Novak, Clerk Lisa Fall, Treasurer Tiffany Harvey, Trustee Richard Godfrey, and Trustee John Sedlock.

The Pledge of allegiance was recited.

Greeting – Supervisor Novak thanked everyone for joining us.

Motion to approve the previous minutes by Treasurer Tiffany Harvey supported by Trustee John Sedlock

All yeas motion passed

Correspondence/Information

Reports

Commissioner –N/A

Assessor – consumers price index 2.4% Board of Review December 11th

Cemetery – 2 burials for October, 1 was a reburial.

Fire Department – 6 fire runs. Training was review safety equipment, inspected turnout gear for service dates and excessive wear. Equipment checks on all fire trucks. 7 burn permits were issued.

Library –Library board members are going to take a refresher course in library operations. Audit was completed.

Sexton – 1 burial, 1 cremation pump drained and winterized. Cleaned up after the lawn mowing company.

Motion to approve all reports by Trustee Richard Godfrey supported by Trustee John Sedlock.

All yeas Motion passed

Agenda items no comments

We were complimented on how the flow for the election went.

Motion to accept the Agenda addition of Bert for Snow removal by Clerk Lisa Fall supported by Trustee John Sedlock.

All yeas motion passed

Motion to accept the Treasurer’s report by Supervisor Gerald Novak supported by Clerk Lisa Fall.

All yeas motion passed

Motion to accept the Transactions by Trustee Richard Godfrey supported by Supervisor Gerald Novak.

All yeas Motion passed

Motion to accept the expenses with the additions of $22 to Gerald for water testing and $200 to Voorhies Stonework for reburial of cremains by Treasurer Tiffany Harvey supported by Clerk Lisa Fall.

Roll call

Supervisor Gerald Novak Yes

Treasurer Tiffany Harvey Yes

Clerk Lisa Fall Yes

Trustee Richard Godfrey Yes

Trustee John Sedlock Yes Motion passed

Unfinished Business

Window Blinds that are in but not up. We haven’t gotten the basics for the Kitchen.

New Business

Sale of Former Township Hall – sold for $52,000

Authorizations of Signature for Title Company – Letter stating that we allow Gerald Novak to sign paperwork pertaining to the sale of the former Township hall was drafted and all board members have signed.

Pest Control – motion to add 2 additional sprayings from Avery pest control for $250.00 by Supervisor Gerald Novak supported by Clerk Lisa Fall

Roll Call Vote

Supervisor Gerald Novak Yes

Treasurer Tiffany Harvey Yes

Clerk Lisa Fall Yes

Trustee Richard Godfrey Yes

Trustee John Sedlock Yes Motion passed

Cleaning of Community Room & Rest Rooms

Have Librarian check restrooms so that rentals will not have to come into a dirty hall or restrooms.

Cemetery – The sexton will need to receive payment from the Township not from the funeral home. Motion to increase the interment cost for winter and to get Roger the maps he needs and to purchase plywood by Supervisor Gerald Novak supported by Trustee Richard Godfrey.

RCV

Supervisor Gerald Novak Yes

Treasurer Tiffany Harvey Yes

Clerk Lisa Fall Yes

Trustee Richard Godfrey Yes

Trustee John Sedlock Yes Motion passed

Bert Snow Removal

Under 8” $75 plow $50 sidewalk $60 salt and over 8” $100 plow $50 sidewalk $60 salt.

Motion by Trustee Richard Godfrey supported by Clerk Lisa Fall for Bert DeClerg to provide the snow plowing.

RCV

Supervisor Gerald Novak Yes

Treasurer Tiffany Harvey Yes

Clerk Lisa Fall Yes

Trustee Richard Godfrey Yes

Trustee John Sedlock Yes Motion passed

Need to review the Sexton and Cemetery administrator job description.

Walmart truck hit previous township hall eves trough and corner of the building. There is a police report.

Motion to adjourn by Clerk Lisa Fall supported by Treasurer Tiffany Harvey.

Adjourned Meeting at 8:35pm.

Respectfully submitted by,

Lisa Fall, Shiawassee Township Clerk