**SHIAWASSEE TOWNSHIP**

**P.O.Box 86**

**3719 Grand River Rd**

**Bancroft, MI 48414**

**Phone 989-634-9700**

**TDD/TTY 711**

**Email –** **shiaclerk@yahoo.com**

Regular Minutes of the Shiawassee Township Board

December 19th, 2018

Supervisor Gerald Novak called the meeting to order at 7:00pm with Roll Call.

Roll call of members Present –Supervisor Gerald Novak, Clerk Lisa Fall, Treasurer Tiffany Harvey, Trustee Richard Godfrey, and Trustee John Sedlock.

The Pledge of allegiance was recited.

Greeting – Supervisor Novak thanked everyone for joining us. Happy Holidays

Motion to approve the previous minutes by Trustee John Sedlock supported by Supervisor Gerald Novak All yeas motion passed

Correspondence/Information – Road commission please review projects for budget meetings.

Township owns 12-13 acres we could get $3000-4200/ acre possibly to sell.

Reports

Commissioner –N/A

Assessor – Merry Christmas, consumer’s index 2.4% last year was 2.1

Cemetery – no burials Nash nursery was the supplier for the wreaths this year.

Fire Department – 5 fire runs Bio care test were done. 3 burn permits issued. Waiting for 3rd quote on washing machine, current price is $4,000.00

Fire Department held a breakfast to honor Rebecca’s retirement.

Motion to approve sending Probe FF Heger to Clinton Twp. FD Academy at $150.00 by Trustee Richard Godfrey supported by Clerk Lisa Fall.

RCV

Supervisor Gerald Novak Yes

Treasurer Tiffany Harvey Yes

Clerk Lisa Fall Yes

Trustee Richard Godfrey Yes

Trustee John Sedlock Yes Motion passed

Library –Nov Budget was approved, Corunna has new story time rugs, and Jamie attended several Library Meetings. Summer Program committee started getting things ready for next summer.

Sexton – 1 full burial, 1 foundation.

Motion to approve all reports by Trustee Richard Godfrey supported by Treasurer Tiffany Harvey .

All yeas Motion passed

Agenda items no comments

Motion to accept the Agenda by Clerk Lisa Fall supported by Treasurer Tiffany Harvey.

All yeas motion passed

Motion to accept the Treasurer’s report by Clerk Lisa Fall supported by Supervisor Gerald Novak.

All yeas motion passed

Motion to accept the Transactions by Supervisor Gerald Novak supported by Trustee John Sedlock.

All yeas Motion passed

Motion to accept the expenses with the addition of $41.31 for general and $38.06 general by Trustee John Sedlock supported by Treasurer Tiffany Harvey.

Roll call

Supervisor Gerald Novak Yes

Treasurer Tiffany Harvey Yes

Clerk Lisa Fall Yes

Trustee Richard Godfrey Yes

Trustee John Sedlock Yes Motion passed

Unfinished Business

Cemetery Lawn Mowing Contract

Motion to go with Roger Voorhies Stonework for $19,500.00 to mow the cemetery by Trustee Richard Godfrey supported by Supervisor Gerald Novak.

RCV

Roll call

Supervisor Gerald Novak Yes

Treasurer Tiffany Harvey Yes

Clerk Lisa Fall Yes

Trustee Richard Godfrey Yes

Trustee John Sedlock Yes Motion passed

New Business

Library Board Member Appointment

Motion to appoint Ann Voorhies to the Library board by Trustee Richard Godfrey supported by Supervisor Gerald Novak

RCV

Roll call

Supervisor Gerald Novak Yes

Treasurer Tiffany Harvey Yes

Clerk Lisa Fall Yes

Trustee Richard Godfrey Yes

Trustee John Sedlock Yes Motion passed

SATA

Start SATA on February 1st to give SATA the 3 weeks after the commitment letter.

Parking Signs

Need to put some signs up to deter unauthorized parking.

Possible sign “Township Business/ Hall Rental parking only unauthorized vehicles will be towed at owner’s expense by Conrad’s Towing ph.#[(989) 277-4039](https://www.google.com/search?source=hp&ei=3Ec9XKS5LKTljwTozbKQBg&q=conrads+towing+durand+mi&oq=conrads+towning+&gs_l=psy-ab.1.0.0i13j0i13i30l3j0i8i13i10i30l2.5088.9102..11536...0.0..0.312.2514.2j10j3j1......0....1..gws-wiz.....0..0i131j0j0i10j0i22i30j0i22i10i30j0i8i13i30.2ug6WloGlIE), Durand MI”.

Cemetery Manager Job Description

Motion to adopt the Cemetery Manager job description as written with the removal of purchase and plant flowers at water station and change the phrase “perpetual” to “forever” care by Trustee John Sedlock supported by Treasurer Tiffany Harvey.

RCV

Roll call

Supervisor Gerald Novak Yes

Treasurer Tiffany Harvey Yes

Clerk Lisa Fall Yes

Trustee Richard Godfrey No

Trustee John Sedlock Yes Motion passed

Sexton Job Description Motion to adopt Sexton Job description with the addition of “purchase and plant flowers at water station” by Trustee Richard Godfrey supported by Clerk Lisa Fall.

RCV

Roll call

Supervisor Gerald Novak Yes

Treasurer Tiffany Harvey Yes

Clerk Lisa Fall Yes

Trustee Richard Godfrey Yes

Trustee John Sedlock Yes Motion passed

Discussion about new fencing for the cemeteries.

Maintenance Position – Motion to table the Maintenance position by Clerk Lisa Fall supported by Supervisor Gerald Novak.

All yeas motion passed

Comment about the nice pancake dinner the fire fighters put on the night before.

Motion to adjourn by Treasurer Tiffany Harvey supported by Clerk Lisa Fall.

Adjourned Meeting at 8:52pm.

Respectfully submitted by,

Lisa Fall, Shiawassee Township Clerk