

## BIODATA OF FOREIGN DOMESTIC WORKER (FDW)

\*Please ensure that you run through the information within the biodata as it is an important document to help you select a suitable FDW.

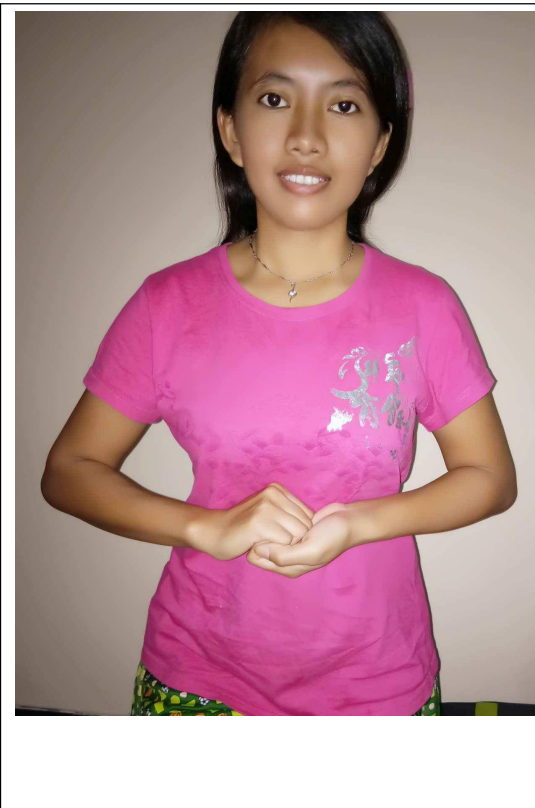
(A) PROFILE OF FDW

Reference Number: **FL-TRI-006-08-17-SIN**

Passport: **Ready Passport**

### A1 Personal Information

1. Name: SAIROH
2. Date of birth: 08 December 1991 Age: 26 years old
3. Place of birth: Brebes, Central Java Indonesia
4. Height: 150 cm Weight: 48kg
5. Nationality: Indonesian
6. Residential address in home country: Majalengka, West Java, Indonesia
7. Name of port / airport to be repatriated to: Jakarta/Bandung, Indonesia
8. Contact number in home country: \_\_\_\_\_
9. Religion: Muslim
10. Education level: Junior High School (SMK)
11. Number of siblings: (Number: 02 of 05)
12. Marital status: Divorced
13. Number of children: 1<sup>st</sup> child – (Boy / Girl ) Age: 2<sup>nd</sup> child – (Boy / Girl) Age: 3<sup>rd</sup> child – (Boy / Girl) Age:  
4<sup>th</sup> child – (Boy / Girl) Age: Husband Age: Husband Occupation:  
Father Age: 60 Years Old Mother Age: 41 Years Old



### A2 Medical History/Dietary Restrictions

14. Allergies (if any): NIL
15. Physical disabilities: NIL
16. Dietary restrictions: ☒ No Pork ☐ No Beef ☐ Vegetarian ☐ Others: \_\_\_\_\_

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17. Past and existing illnesses (including chronic ailments and illnesses requiring medication):

	Yes	No		Yes	No
i. Mental illness	<input type="checkbox"/>	<input checked="" type="checkbox"/>	vi. Tuberculosis	<input type="checkbox"/>	<input checked="" type="checkbox"/>
ii. Epilepsy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	vii. Heart disease	<input type="checkbox"/>	<input checked="" type="checkbox"/>
iii. Asthma	<input type="checkbox"/>	<input checked="" type="checkbox"/>	viii. Malaria	<input type="checkbox"/>	<input checked="" type="checkbox"/>
iv. Diabetes	<input type="checkbox"/>	<input checked="" type="checkbox"/>	ix. Operations	<input type="checkbox"/>	<input checked="" type="checkbox"/>
v. Hypertension	<input type="checkbox"/>	<input checked="" type="checkbox"/>	x. Others:		

18. Food handling preferences: ☐ NO Pork ☐ NO Beef ☐ Others: \_\_\_\_\_

A3 **Others**

19. Preference for Off day: 01 Off day(s) per month.

If has been working or currently working in Singapore, what was the given Offday frequency: 0 Off day (s) per month

20. Expected Basic Salary: S\$550.00 plus Offday Compensation: S\$66.00 (3 offday compensation per month @ S\$22.00 per offday)

21. Loan Deduction Schedule : S\$2,000.00 over 4 months deduction

21a. Bio Data Fee: S\$1,500.00

22. Any experience in handling pets (Dog / Cat), if yes please state: Type of pet - Yes experience to take care Dog & Cat

Breed & Size - \_\_\_\_\_

Duration of care - 2 Year Months

23. Any other remarks: \_\_\_\_\_

(B) **EMPLOYMENT HISTORY OF THE FDW**

(the more information you can input here, we can understand your working experience and strength)

B1 Employment History Overseas (including Singapore)

Date		Country (including FDW's home country)	Employer 1. Describe the household size, how many adult & children.	Work Duties 1. Describe the type of house you have worked. 2. If take care children, describe the age & gender. 3. If take care elderly, describe the age, gender & condition (mobile / aided) of the elderly. 4. Describe the job scope & duties, if got cooking, describe the food you can cook.	Remarks 1. Reason for leaving this employment. (eg.: Finish Contract)
From (Year & Month)	To (Year & Month)				
July 2015	July 2017	Malaysia	Landed House with Chinese Family of 7 Adult and 3 Grandchildren	General Housework, Basic Cooking, Car washing & Taking care of the three young children  Feeding of Two Dogs (No washing)	Finish Two years contract and went back home to Indonesia
08 May 2015	08 Jun 2015	Singapore	HDB Apartment Malay Family 2 Adult 2 Children (4 & 2 Yrs old)	General Housework, Cooking, Take care 4 & 2 Years old children all Boy, Ironing & Laundry	Went back to Indonesia to settle her Marital issue

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11 Mar 2015	08 May 2015	Singapore	HDB Apartment Malay Family 3 Adult 2 Children (12 Yrs Old Boy & 3 Yrs Old Girl)	General Housework, Cooking, Take care 12 Yrs old Boy & 3 Yrs old Girl, Ironing, Laundry and Car washing	The existing Helper wanted to come back to work so Sairoh got transfer
13 Feb 2015	11 Mar 2015	Singapore	Condo Apartment Chinese PRC Family 3 Adult 2 Children (3 & 5 years old, all Boys)	General Housework, taking care of the two young children, car washing & laundry	Sairoh was not able to communicate well in English and cannot communication with the PRC granny thus she got transfer.

## B2 Employment History in Singapore

Previous working experience in Singapore

☒ Yes

☐ No

(The EA is required to obtain the FDW's employment history from MOM and furnish the employer with the employment history of the FDW. The employer may also verify the FDW's employment history in Singapore through WPOL using SingPass)

## (C) SKILLS OF FDW

### C1 Method of Evaluation of Skills

Please indicate the method(s) used to evaluate the FDW's skills (can tick more than one):

- ☒ Based on FDW's declaration, no evaluation/observation by Singapore EA or overseas training centre/EA
- ☒ Interviewed by Singapore EA
- ☐ Interviewed via telephone/teleconference
- ☐ Interviewed via videoconference
- ☐ Interviewed in person
- ☐ Interviewed in person and also made observation of FDW in the areas of work listed in table

S/NO	Areas of Work	Willingness YES / NO	Experience YES / NO If yes, state the no. of years	Assessment / Observation Please state qualitative observations of FDW and/ or rate the FDW (indicate N.A. of no evaluation was done) Poor ..... Excellent... N.A. 1 2 3 4 5 N.A.
1.	Care of Infants / Children Please specify age range:	No	Have experiences take care Children and New born Baby	4 Can take care of children above 3 years old
2.	Care of Elderly	YES		4 Willing to handle and take care of Elderly (both male & female)

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3.	Care of Disabled	YES		3 Willing to handle and take care of person (both male & female) who required mobility assistance, wheelchair bound & bedridden person
4.	General Housework	YES		5 General housework, cleaning, ironing & car washing
5.	Cooking Please specify cuisines:		Indonesian & Basic Chines Food	3 Able to cook Indonesian food and Basic Chines Food.
6.	Language abilities (spoken) Please specify:		English & Bahasa Indonesian	3.5 for English 5 for Bahasa Indonesian
7.	Other skills, if any Please specify:			

- ☐ Interviewed by overseas training centre / EA (Please state name of foreign training centre / EA: )  
State if the third party is certified (e.g. ISO9001) or audited periodically by the EA: \_\_\_\_\_
- ☐ Interviewed via telephone/teleconference
- ☐ Interviewed via videoconference
- ☐ Interviewed in person
- ☐ Interviewed in person and also made observation of FDW in the areas of work listed in table

S/NO	Areas of Work	Willingness YES / NO	Experience YES / NO If yes, state the no. of years	Assessment / Observation Please state qualitative observations of FDW and/ or rate the FDW (indicate N.A. of no evaluation was done) Poor ..... Excellent... N.A. 1 2 3 4 5 N.A.
1.	Care of Infants / Children Please specify age range:			
2.	Care of Elderly			
3.	Care of Disabled			
4.	General Housework			
5.	Cooking Please specify cuisines:			
6.	Language abilities (spoken) Please specify:			
7.	Other skills, if any Please specify:			

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C2 **Feedback from previous employers in Singapore**

Feedback was/was not obtained by the EA from the previous employers. If feedback was obtained (attach testimonial if possible), please indicate the feedback in the table below:

	Feedback
Employer 1	
Employer 2	

(D) AVAILABILITY OF FDW TO BE INTERVIEWED BY PROSPECTIVE EMPLOYER

- ☐ FDW is not available for interview  
☒ FDW can be interviewed by phone  
☒ FDW can be interviewed by video-conference  
☐ FDW can be interviewed in person

(E) OTHER REMARKS

SAIROH understand the requirement to take care of new born and young children. She is willing to take care of children above three years old. She is pleasant and is willing to handle both male & female elderly person. She is a keen learner, good in her working attitude and hardworking. She is wanting to work in Singapore to support her family and for her future.

\_\_\_\_\_  
FDW Name and Signature and Date

\_\_\_\_\_  
EA Personnel Name: \_\_\_\_\_

EA Registration Number: \_\_\_\_\_

Date: \_\_\_\_\_

I have gone through these 5 page bio-data of this FDW and confirm that I would like to confirm her employment with us:

\_\_\_\_\_  
Employer Name and NRIC No.

Date:

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IMPORTANT NOTES FOR EMPLOYERS WHEN USING THE SERVICES OF AN EA

Do consider asking for an FDW who is able to communicate in a language you require, and interview her (in person/phone/videoconference) to ensure that she can communicate adequately.  
Do consider requesting for an FDW who has a proven ability to perform the chores you require, for example, performing household chores (especially if she is required to hang laundry from a high-rise unit), cooking and caring for young children or the elderly.  
Do work together with the EA to ensure that a suitable FDW is matched to you according to your needs and requirements.  
You may wish to pay special attention to your prospective FDW's employment history and feedback from the FDW's previous employer(s) before employing her.

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