

BIO-DATA OF FOREIGN DOMESTIC WORKER (FDW)

\*Please ensure that you run through the information within the biodata as it is an important document to help you select a suitable FDW.

(A) PROFILE OF FDW Reference Number: FL-TRI-003-07-17-SIN

A1 **Personal Information**

1. Name: RARA TINI SULISTRANI

2. Date of birth: 06 SEP 1989 Age: 27 years old

3. Place of birth: Jawah Tengah, Central Indonesia

4. Height: 162 cm Weight: 62 kg

5. Nationality: Indonesian

6. Residential address in home country: Semarang, Central Indonesia

7. Name of port / airport to be repatriated to: Semarang, Indonesia

8. Contact number in home country: \_\_\_\_\_

9. Religion: Muslim

10. Education level: High School (SMP)

11. Number of siblings: (Number: 02 of 04)

12. Marital status: Married

13. Number of children: 1<sup>st</sup> child – (Girl) Age: 5 years old 2<sup>nd</sup> child – (Boy / Girl) Age: 3<sup>rd</sup> child – (Boy / Girl) Age:

4<sup>th</sup> child – (Boy / Girl) Age: \_\_\_\_\_ Husband Age: 29 years old Husband Occupation: Farmer



A2 **Medical History/Dietary Restrictions**

14. Allergies (if any): NIL

15. Physical disabilities: NIL

16. Dietary restrictions:  No Pork  No Beef  Vegetarian  Others: \_\_\_\_\_

For information & enquiry on this Bio-data, please contact us at: \_\_\_\_\_ or email: \_\_\_\_\_

17. Past and existing illnesses (including chronic ailments and illnesses requiring medication):

	Yes	No		Yes	No
i. Mental illness	<input type="checkbox"/>	<input checked="" type="checkbox"/>	vi. Tuberculosis	<input type="checkbox"/>	<input checked="" type="checkbox"/>
ii. Epilepsy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	vii. Heart disease	<input type="checkbox"/>	<input checked="" type="checkbox"/>
iii. Asthma	<input type="checkbox"/>	<input checked="" type="checkbox"/>	viii. Malaria	<input type="checkbox"/>	<input checked="" type="checkbox"/>
iv. Diabetes	<input type="checkbox"/>	<input checked="" type="checkbox"/>	ix. Operations	<input type="checkbox"/>	<input checked="" type="checkbox"/>
v. Hypertension	<input type="checkbox"/>	<input checked="" type="checkbox"/>	x. Others: _	-	-

18. Food handling preferences:  NO Pork  NO Beef  Others: \_\_\_\_\_

**A3 Others**

19. Preference for Off day: 02 Off day(s) per month.  
 If has been working or currently working in Singapore, what was the given Offday frequency: 02 Off day (s) per month

20. Expected Basic Salary: S\$570.00 plus Offday Compensation: \$22.00 (per offday) / S\$44.00 (per month)

21. Any experience in handling pets (Dog / Cat), if yes please state: Type of pet - \_\_\_\_\_  
 Breed & Size - \_\_\_\_\_ Duration of care - \_\_\_\_\_ Year \_\_\_\_\_ Months

22. Any other remarks: No experience handling animal and do not want to take care of Pets

**(B) EMPLOYMENT HISTORY OF THE FDW**

(the more information you can input here, we can understand your working experience and strength)

**B1 Employment History Overseas (including Singapore)**

Date		Country	Employer	Work Duties	Remarks
From	To	(including FDW's home country)	1. Describe the household size, how many adult & children.	1. Describe the type of house you have worked. 2. If take care children, describe the age & gender. 3. If take care elderly, describe the age, gender & condition (mobile / aided) of the elderly. 4. Describe the job scope & duties, if got cooking, describe the food you can cook.	1. Reason for leaving this employment. (eg.: Finish Contract)
(Year & Month)	(Year & Month)				(eg.: Finish Contract)
Aug 2016	Jun 2017	Singapore (10 months)	Chinese Family of 1 Ah Ma  HDB 4 Room	3 Bdrm Apartment, taking care of a terminally ill Ah Ma 95 yrs old - Wheelchair bound and then Bedridden, general housework, marketing & cooking	Ah Ma passed away, she went home  MOM Employment History Record
Jan 2015	Aug 2016	Singapore (19 months)	Chinese Family of 4 Adult  HDB 3 Room	2 Bdrm Apartment, taking care of a terminally ill Ah Ma 83 yrs old - Wheelchair bound and then Bedridden, general housework, marketing & cooking	Ah Ma passed away, she got transfer  MOM Employment History Record

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Nov 2013	May 2014	Singapore (6 months)	Chinese Family of 2 Adult  HDB 4 Room	3 Bdrm Apartment, taking care of a mobile Ah Ma 87 yrs old - general housework, marketing & cooking	Her Mother in Law passed away, she went home to take care her own daughter  MOM Employment History Record
April 2013	Nov 2013	Singapore (7 months)	Chinese Family of 3 Adult  HDB 4 Room	3 Bdrm Apartment, general housework, marketing & cooking	Employer got no requirement for Helper, she got transfer  MOM Employment History Record

B2 Employment History in Singapore

Previous working experience in Singapore  Yes  No

(The EA is required to obtain the FDW's employment history from MOM and furnish the employer with the employment history of the FDW. The employer may also verify the FDW's employment history in Singapore through WPOL using SingPass)

(C) SKILLS OF FDW

C1 Method of Evaluation of Skills

Please indicate the method(s) used to evaluate the FDW's skills (can tick more than one):

- Based on FDW's declaration, no evaluation/observation by Singapore EA or overseas training centre/EA
- Interviewed by Singapore EA
- Interviewed via telephone/teleconference
- Interviewed via videoconference
- Interviewed in person
- Interviewed in person and also made observation of FDW in the areas of work listed in table

S/NO	Areas of Work	Willingness YES / NO	Experience YES / NO If yes, state the no. of years	Assessment / Observation Please state qualitative observations of FDW and/ or rate the FDW (indicate N.A. of no evaluation was done) Poor ..... Excellent... N.A. 1 2 3 4 5 N.A.
1.	Care of Infants / Children Please specify age range:	YES	2 years Took care of her own child	5 Able to handle new born baby and young children.
2.	Care of Elderly	YES	2 years 11 months	5 Able to handle and take care of Elderly who required medical attention and give assistance to them with their daily chores

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3.	<b>Care of Disabled</b>	YES	2 years 5 months	5 Able to handle and take care of person who required mobility assistance, wheelchair bound & bedridden person
4.	<b>General Housework</b>	YES		5 General housework, cleaning & ironing
5.	<b>Cooking</b> Please specify cuisines:	YES	Indonesian & Chinese	4 Able to cook Indonesian food and Chinese food. Have experience to prepare food for young children & elderly person
6.	<b>Language abilities (spoken)</b> Please specify:	YES	English & Bahasa Indonesian	4 for English 5 for Bahasa Indonesian
7.	<b>Other skills, if any</b> Please specify:	YES		

- Interviewed by overseas training centre / EA (Please state name of foreign training centre / EA: \_\_\_\_\_)  
State if the third party is certified (e.g. ISO9001) or audited periodically by the EA: \_\_\_\_\_
- Interviewed via telephone/teleconference
- Interviewed via videoconference
- Interviewed in person
- Interviewed in person and also made observation of FDW in the areas of work listed in table

S/NO	Areas of Work	Willingness YES / NO	Experience YES / NO If yes, state the no. of years	Assessment / Observation Please state qualitative observations of FDW and/ or rate the FDW (indicate N.A. of no evaluation was done) Poor ..... Excellent... N.A. 1 2 3 4 5 N.A.
1.	<b>Care of Infants / Children</b> Please specify age range:			
2.	<b>Care of Elderly</b>			
3.	<b>Care of Disabled</b>			
4.	<b>General Housework</b>			
5.	<b>Cooking</b> Please specify cuisines:			
6.	<b>Language abilities (spoken)</b> Please specify:			

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7.	Other skills, if any Please specify:			
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**C2 Feedback from previous employers in Singapore**

Feedback was/was not obtained by the EA from the previous employers. If feedback was obtained (attach testimonial if possible), please indicate the feedback in the table below:

	Feedback
Employer 1	Reference Letter given by Employer 4 on her work performance while taking care of a terminally ill Ah Ma.
Employer 2	

**(D) AVAILABILITY OF FDW TO BE INTERVIEWED BY PROSPECTIVE EMPLOYER**

- FDW is not available for interview
- FDW can be interviewed by phone
- FDW can be interviewed by video-conference
- FDW can be interviewed in person

**(E) OTHER REMARKS**

A responsible and matured minded person, RARA TINI SULISTRANI is able to handle elderly person very well. She is a keen learner and she is patience and good in her working attitude. She is wanting to return to work in Singapore to support her family.

\_\_\_\_\_  
FDW Name and Signature and Date

\_\_\_\_\_  
EA Personnel Name: \_\_\_\_\_  
EA Registration Number: \_\_\_\_\_  
Date: \_\_\_\_\_

I have gone through these 5 page biodata of this FDW and confirm that I would like to confirm her employment with us:

\_\_\_\_\_  
Employer Name and NRIC No.  
Date:

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**IMPORTANT NOTES FOR EMPLOYERS WHEN USING THE SERVICES OF AN EA**

- Do consider asking for an FDW who is able to communicate in a language you require, and interview her (in person/phone/videoconference) to ensure that she can communicate adequately.
- Do consider requesting for an FDW who has a proven ability to perform the chores you require, for example, performing household chores (especially if she is required to hang laundry from a high-rise unit), cooking and caring for young children or the elderly.
- Do work together with the EA to ensure that a suitable FDW is matched to you according to your needs and requirements.
- You may wish to pay special attention to your prospective FDW's employment history and feedback from the FDW's previous employer(s) before employing her.

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