

BIO-DATA OF FOREIGN DOMESTIC WORKER (FDW)

\*Please ensure that you run through the information within the biodata as it is an important document to help you select a suitable FDW.

(A) PROFILE OF FDW Reference Number: FL-TRI-001-02-17-SIN

A1 **Personal Information**

1. Name: NURJANAH

2. Date of birth: 11 JUN 1980 Age: 37 years old

3. Place of birth: Central Java, Indonesia

4. Height: 165 cm Weight: 57 kg

5. Nationality: Indonesian

6. Residential address in home country: Semarang, Central Java, Indonesia

7. Name of port / airport to be repatriated to: Semarang, Indonesia

8. Contact number in home country: \_\_\_\_\_

9. Religion: Muslim

10. Education level: High School (SMP)

11. Number of siblings: (Number: 01 of 01)

12. Marital status: Divorced



13. Number of children: 1<sup>st</sup> child – (Boy / Girl) Age: 18 years old 2<sup>nd</sup> child – (Boy / Girl) Age: 12 years old

3<sup>rd</sup> child – (Boy / Girl) Age: 8 yrs old 4<sup>th</sup> child – (Boy / Girl) Age: \_\_\_\_\_ Husband Age: \_\_\_\_\_ Husband Occupation: \_\_\_\_\_

A2 **Medical History/Dietary Restrictions**

14. Allergies (if any): NIL

15. Physical disabilities: NIL

16. Dietary restrictions:  No Pork  No Beef  Vegetarian  Others: \_\_\_\_\_

For information & enquiry on this Bio-data, please contact us at: \_\_\_\_\_ or email: \_\_\_\_\_

17. Past and existing illnesses (including chronic ailments and illnesses requiring medication):

	Yes	No		Yes	No
i. Mental illness	<input type="checkbox"/>	<input checked="" type="checkbox"/>	vi. Tuberculosis	<input type="checkbox"/>	<input checked="" type="checkbox"/>
ii. Epilepsy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	vii. Heart disease	<input type="checkbox"/>	<input checked="" type="checkbox"/>
iii. Asthma	<input type="checkbox"/>	<input checked="" type="checkbox"/>	viii. Malaria	<input type="checkbox"/>	<input checked="" type="checkbox"/>
iv. Diabetes	<input type="checkbox"/>	<input checked="" type="checkbox"/>	ix. Operations	<input checked="" type="checkbox"/>	<input type="checkbox"/>
v. Hypertension	<input type="checkbox"/>	<input checked="" type="checkbox"/>	x. Others: _	<b>Need to wear Contact Lens</b>	

18. Food handling preferences:  NO Pork  NO Beef  Others: \_\_\_\_\_

**A3 Others**

19. Preference for Off day: 01 Off day(s) per month.  
 If has been working or currently working in Singapore, what was the given Offday frequency: 02 Off day (s) per month

20. Expected Basic Salary: S\$600.00 plus Offday Compensation: \$24.00 (per offday) / S\$48.00 (per month)

21. Any experience in handling pets (Dog / Cat), if yes please state: Type of pet - \_\_\_\_\_  
 Breed & Size - \_\_\_\_\_ Duration of care - \_\_\_\_\_ Year \_\_\_\_\_ Months

22. Any other remarks: Nurjanah has Appendicitis operation performed on her in 3<sup>rd</sup> quarter of 2016 and she has fully recovered.

**(B) EMPLOYMENT HISTORY OF THE FDW**

(the more information you can input here, we can understand your working experience and strength)

**B1 Employment History Overseas (including Singapore)**

Date		Country  (including FDW's home country)	Employer 1. Describe the household size, how many adult & children.	Work Duties 1. Describe the type of house you have worked. 2. If take care children, describe the age & gender. 3. If take care elderly, describe the age, gender & condition (mobile / aided) of the elderly. 4. Describe the job scope & duties, if got cooking, describe the food you can cook.	Remarks 1. Reason for leaving this employment. (eg.: Finish Contract)
From (Year & Month)	To (Year & Month)				
Apr 2015	Nov 2016	Singapore	Chinese Family	4 Bdrm HDB EM (2 levels), taking care of teenage with special needs, general housework, marketing & cooking.	Went home to attend to family matters MOM Employment History Record
Jan 2015	Apr 2015	Singapore	Chinese Family	3 Bdrm HDB, taking care of 80 yrs old Ah Ma, general housework, marketing & cooking.	Employer don't need any Helper at home MOM Employment History Record
Oct 2010	Jul 2012	Singapore	Chinese Family Employer 1 & Employer 2 are same family	3 Bdrm HDB, taking of elderly and terminally ill Ah Ma, general housework, marketing & cooking.	Ah ma passed away and Nurjanah went home. MOM Employment History Record

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B2 Employment History in Singapore

Previous working experience in Singapore  Yes  No

(The EA is required to obtain the FDW's employment history from MOM and furnish the employer with the employment history of the FDW. The employer may also verify the FDW's employment history in Singapore through WPOL using SingPass)

(C) **SKILLS OF FDW**

C1 Method of Evaluation of Skills

Please indicate the method(s) used to evaluate the FDW's skills (can tick more than one):

- Based on FDW's declaration, no evaluation/observation by Singapore EA or overseas training centre/EA
- Interviewed by Singapore EA
- Interviewed via telephone/teleconference
- Interviewed via videoconference
- Interviewed in person
- Interviewed in person and also made observation of FDW in the areas of work listed in table

S/NO	Areas of Work	Willingness YES / NO	Experience YES / NO If yes, state the no. of years	Assessment / Observation Please state qualitative observations of FDW and/ or rate the FDW (indicate N.A. of no evaluation was done) Poor ..... Excellent... N.A. 1 2 3 4 5 N.A.
1.	<b>Care of Infants / Children</b> Please specify age range:	YES	Took care of her own child	4 Able to handle young children.
2.	<b>Care of Elderly</b>	YES	22 months Took care of elderly of Ah Ma	5 Like to work with Elderly Ah Ma
3.	<b>Care of Disabled</b>	YES	19 months Took care of Teenager with special needs & wheel-chair bound	5 Willing to take care of disabled & person with special needs
4.	<b>General Housework</b>	YES		5 General housework, cleaning, ironing & car washing
5.	<b>Cooking</b> Please specify cuisines:	YES	Indonesian & Chinese	4 Able to cook Indonesian food and chinese food. Have experience to prepare food for elderly
6.	<b>Language abilities (spoken)</b> Please specify:	YES	English & Bahasa Indonesian	4 for English 5 for Bahasa Indonesian
7.	<b>Other skills, if any</b> Please specify:	YES		Can take care person with special needs

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- Interviewed by overseas training centre / EA (Please state name of foreign training centre / EA: \_\_\_\_\_)  
 State if the third party is certified (e.g. ISO9001) or audited periodically by the EA: \_\_\_\_\_
- Interviewed via telephone/teleconference
- Interviewed via videoconference
- Interviewed in person
- Interviewed in person and also made observation of FDW in the areas of work listed in table

S/NO	Areas of Work	Willingness YES / NO	Experience YES / NO If yes, state the no. of years	Assessment / Observation Please state qualitative observations of FDW and/ or rate the FDW (indicate N.A. of no evaluation was done) Poor ..... Excellent... N.A. 1 2 3 4 5 N.A.
1.	Care of Infants / Children Please specify age range:			
2.	Care of Elderly			
3.	Care of Disabled			
4.	General Housework			
5.	Cooking Please specify cuisines:			
6.	Language abilities (spoken) Please specify:			
7.	Other skills, if any Please specify:			

**C2 Feedback from previous employers in Singapore**

Feedback was/was not obtained by the EA from the previous employers. If feedback was obtained (attach testimonial if possible), please indicate the feedback in the table below:

	Feedback
Employer 1	
Employer 2	

**(D) AVAILABILITY OF FDW TO BE INTERVIEWED BY PROSPECTIVE EMPLOYER**

For information & enquiry on this Bio-data, please contact us at: \_\_\_\_\_ or email: \_\_\_\_\_

- FDW is not available for interview
- FDW can be interviewed by phone
- FDW can be interviewed by video-conference
- FDW can be interviewed in person

(E) OTHER REMARKS

A matured minded & pleasant person, Nurjanah is able to take care elderly Ah Ma very well. She is a patience and work well with elderly and person with special needs. She is wanting to return to work in Singapore to support her family.

\_\_\_\_\_  
FDW Name and Signature and Date

\_\_\_\_\_  
EA Personnel Name: \_\_\_\_\_  
EA Registration Number: \_\_\_\_\_  
Date: \_\_\_\_\_

I have gone through these 5 page biodata of this FDW and confirm that I would like to confirm her employment with us:

\_\_\_\_\_  
Employer Name and NRIC No.  
Date:

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IMPORTANT NOTES FOR EMPLOYERS WHEN USING THE SERVICES OF AN EA

- Do consider asking for an FDW who is able to communicate in a language you require, and interview her (in person/phone/videoconference) to ensure that she can communicate adequately.
- Do consider requesting for an FDW who has a proven ability to perform the chores you require, for example, performing household chores (especially if she is required to hang laundry from a high-rise unit), cooking and caring for young children or the elderly.
- Do work together with the EA to ensure that a suitable FDW is matched to you according to your needs and requirements.
- You may wish to pay special attention to your prospective FDW's employment history and feedback from the FDW's previous employer(s) before employing her.

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