Practice Partner Enterprise Rx Training guide

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Prescribers/Providers must be associated to a practice in General 2 of the Practice Maintenance window.

Dractice Partner Datient Records	
	Practices Maintenance Select
File View Task Maintenance Reports Window H	Practice ID C Name Search
🔞 🔒 🔿 Providers 🕨	Practice ID Name
Exit Park Dash Practices	HFP Happy Family Practice
Practice Maintenance «Edit>:1 Code: Nane: PHSI General 2 Becode: Scheduler: Billing: Other Data Ody:	Edit Practice to associate the provider. General 2 Tab associates the Prescriber/Provider to the specific practice for which they are assigned.
OK Cancel Help	To assign a new provider select New Prv
	To edit select Edit Prv
Practice Maintenance <edit>: 1 ×</edit>	In 11.2, the SPI numbers will be nonulated
Code: 1 Name: PMSI Status: Active	through Droseriber Management
General 2 Records Scheduler Billing Other Data	through Prescriber Management.
Demographic Defaults Demographic Defaults County County State: Provide: Provide: Provide: Provide: County	Post upgrade existing SPI numbers will be visible but cannot be edited in this window.
Provides Affiliated with Practice: Type Of Visit: MC WSG SireScripts ID: DEA: OK Cancel Help DK Cancel Help Heb	

Prescriber Management Screen:

🕗 Practice P	artner	Patient Records		
File View	Task	Maintenance Reports W	indow	Help
Exit Park Provider E Tuesday	Dash Dashbo	Providers Practices Rooms Resources Referring Sources Other Care Team		Pat In Mag eRx Review Letter Prov
Schedule Time	Name	Calendars Schedule Templates On Call Scheduling Appointment Groups		ick In Time Len Stat Room TOV Reas
		Tables Configuration Templates	> > `	
		Set Up	>	Describe Computer System
		Utilities	>	Operators Operator Groups
				Prescriber Management
	1	I I	- 1	Access Levels
				Printers
Message	s (PN	ISI)		External Systems
[-				Proxy Settings
9	Cross	David RX Fill History Error	03/18/20	Portal Admin

The Prescriber Management screen is used to manage prescribers with enrollment of Surescripts and obtain the SPI information to associate with a provider in General 2 tab of Practice Maintenance.

The Prescriber Management screen displays providers. The list of the practice each provider is associated with is listed below their name.

Prescriber Management			- 🗆 X
Name / Facility	IDP	EPC \$	SPI
🔄 Best, JR, Wayne W		C Enrolled	
PMSI			5530230644001
E Crane, Matthew T	! Missing Info	! Missing Info	
PMSI			6285861024001
题 Faulk, Hannah S	Invite	Invite	
PMSI			4199011996001
🖅 Gazoo, MD, William S	Invite	! Missing Info	
PMSI			9383660028001
I Green, Jerry L	Invite	Invite	
PMSI			7384523990001
🖅 Jones, Indiana	! Missing Info	! Missing Info	
PMSI			9917539870001
圖 Jones-Thomas, Julia T	Invite	! Missing Info	
Happy Family Practice			! Missing Info
PMSI			8196584823001
I≣ Vincient, John M	! Missing Info	! Missing Info	
Happy Family Practice			! Missing Info
PMSI			9076666307001
Available Licenses: IDP: 20 / 20 EPCS: 19 / 20			
PMSI, Master			ок



If the prescriber is already enrolled with Surescripts, the IDP and EPCS columns will appear blank or indicate enrolled. For a provider who needs to complete enrollment click on Invite. Missing enrollment information will be indicated with *!Missing Info* and can be seen by hovering your mouse over the errors.

Note: Enterprise only allows one SPI per Provider, per practice. If your providers are set up in multiple practices, you will need to obtain a new SPI for each additional practice.

Note: Providers must be created in Provider Maintenance and assigned to a practice to be present in this window.

Access Levels for Prescriber Management:

Fatient Records							
Maintenance Reports Window	Help	Access Level Configuration <edit></edit>					×
Providers	🏖 🖃 💶 🖳 📼 🙆	Access Levels III		_			
h Practices	Pat In Msg eRx Review Letter Prov	Access Level. In Description. Administrator		_			
o Rooms		<u>G</u> eneral <u>R</u> ecords <u>S</u> cheduler	<u>M</u> edical Bil	illing	<u>O</u> rders	Ť	R <u>e</u> ports
Resources							
Referring Sources							
Other Care Team							
Calendars			Access	New Edit	View	Del	Pswd +
Schedule Templates		Insurance User-defined data		V V	v	v	
On Call Scheduling		Practice User-defined data		<u>^ ^</u>	^	^	
Appointment Groups	ck In Time Len Stat Room TOV Reas	Provider Lleer defined data	X		_		
Tablas A			X		_		
Configuration >		Heterring Source User-defined data		XX	X	X	
Configuration >							
remplates >		Maintenance/Setup					
Set Up >	Describe Computer System	Describe Computer System	X				
Utilities >	Operators .	Operators		x x	X	x	X
	Operator Groups	Operator Groups		× ×	V	v	<u> </u>
	Prescriber Management						
	Access Levels	Diates	-	XX	X	X	X
	Printers	Fines	X				
MSI)	External Systems	External Systems / Proxy Settings		X X	X	X	
	Proxy Settings	Prescriber Management		X	X		
ss, David Rx Fill History Err 03/18/2	Portal Admin					_	

Maintenance>Configuration>General Tab> Prescriber Management

Note:

- By default, the "HI" access will be checked. If your site has multiple versions of "HI" access levels it may be necessary to adjust all access levels.
- Users with access to Prescriber Management will receive refill request error messages in their inbox. To prevent this and **ONLY** direct these errors to the users managing errors it is necessary to set the following under the **[RX] KEY** in the **Ppart.ini file**:
 - PrescriberManagementAdministrators = enter the user ID code(s) of the users who should receive these errors in their messages.
- Providers set up with "HI" access levels and associated in the operator set up as a provider, will not be able to access the Prescriber Management window. The Prescriber Management window must be managed from an Admin level.

Agents to Prescribers:

11.2 users who process prescriptions for prescribers/providers must be linked to the prescriber in the Provider Maintenance window.



• The Operators window will only display operators with the ability to modify or create new prescriptions in Access Levels Configuration.



• Use the arrows in the middle of the screen to associate the user to the provider as an Agent.

Prescribing Agent for Best, Wayne	×							
Designate Authorized Prescribing Agents: Note: only operators with the ability to modify or create new prescriptions will appear here.								
Operators: Smith, Nicholas, M Crane, Matthew T	Prescribing Agents: Vincient, John M Carter, Cassi, J Gazoo, William Jones, Indiana T Jones, Julia T							
Save Cancel	Help							

A Provider can be an agent for other providers. This allows them to process medications for other providers without associating the medication to themselves.

Note: When linking users to prescribers, the user logged into Practice Partner performing this process will not see their user name. For an Admin to be listed in the Operator list it must be added under a separate log in.

Access Levels Enterprise RX

Access Level Confi	iguration <edit></edit>								×]	
Access Level: MD	Descript <u>R</u> ecords	ion: Physician <u>S</u> cheduler	Medica	l Billing	 !	<u>O</u> rders	Ì	R <u>e</u> ports			Following the upgrade, it is advised to review users with
Enterprise Rx			Access	New	Edit	View	Del	Pswd	+ +		the MD or NUR default access levels. This can be found in the Access Level
Modify/Adjust Medication Pr	rescribe Non-Schedule		×						1	ſ	Configuration window.
Medication Pr Medication Pr	rescribe Schedule 2 rescribe Schedule 3-5		X								
Send Rx - Sen	ding										
Medication Pr Medication Pr	rescribe Non-Schedule rescribe Schedule 2	8	x								
Medication Pr	rescribe Schedule 3-5		X								

Access Levels Worklist

Provide access for all operators requiring access to the eRxWorklist Access.

ieneral	<u>R</u> ecords	<u>S</u> cheduler	<u>M</u> edical	Billing	!	<u>O</u> rders		R <u>e</u> por
			Access	New	Edit	View	Del	Psw
Flow Charts	s			×	×	×	×	
Problem Lis	st			X	X	×	x	
Health Mai	ntenance		_	X	X	×	×	
Rx/Medica	ations			X	×	×	×	
Print from F	1x/Medications							
Rx Fill Histo	ory Request		×					
Rx Fill Histo	ory		×					
Allergies				×	×	×	×	1
Vital Signs				X	X	×	×	
Clinical Ele	ments			X	X	×	×	
Pregnancy				×	×	×	×	1
Sound Rec	cording		×					(
Dragon Voi	ice		×					-
Care Plan				x	X	×	×	
eRx Workli	ist Access		×					
					_			·

Note: Pharmacies allow for only view and edit in 11.2



New Functionality:

Allergy Management Screen:

The Allergy screen has been replaced with a new Allergy Management screen that will be used to add, edit, and delete allergies and intolerances.

	•								
1									
С	Close New Record Rx Renew Renew All Discontinue Allergy Send Rx On No Meds Action 🛨 Other 🛨								
51	mmary 🍸 Cha	art YProg Notes Rx	/ Meds Recent La	ab Lab Tables Vitals Hith Maint 1	Prob List Flow Chart				

The work flow remains the same to enter a new allergy. Select the **Allergy** button at the bottom of the Medication window.

Allergy Management Screen

Witeside, Kara 66 yo F 1011/1952 Search Adergies Enter Free Text Adergy Allergies can be added under the Search Allergies window. Adergies (3) Severity Reaction Reaction Date Creator Egg Derived Severity Reaction Reaction Date Status Severity Reaction Reaction Date Active	💋 Allergy Management					- 0	×
Allergies (3) Crestor added under the Search Creator Status Severity Reaction Reaction Date Altergies (3) Egg Derived Severity Reaction Reaction Date Status Severity Reaction Reaction Date Allergies window. Figg Derived Severity Reaction Reaction Date Allergies window. Status Severity Reaction Reaction Date Image: Severity Reaction Date Penicillins Severe Reaction Date Severe Image: Severe Reaction Date Status Severe Reaction Reaction Date Image: Severe Image: Sever	Witeside, Kara 66 y/o F 10/11/1952	Search Allerg	ies	Enter Free T	ext Allergy	Allergies can be	
Creator Status Severity Reaction Reaction Date Addred under the Search Allergies window. Egg Derived Egg Derived Severity Reaction Reaction Date Allergies window. Status Severity Reaction Reaction Date 2015 Image: Comparison of the search and the searc	Allergies (3)	Crestor				added under the Coord	
Egg Derived Status Severity Reaction Reaction Date Active Moderate 2015 Penicillins Severity Reaction Status Severity Reaction Active Severe 1980 The Allergy window displays the patient information on the left side with an age, sex and DOB. Existing allergies for the patient will display on the left side as	Crestor Egg Derived Penicillins	Status Active	Severity Moderate	Reaction	Reaction Date	Allergies window.	
Status Severity Reaction Date 2015 Penicillins Severity Reaction Date 1980 Status Severe Neaction Date 1980 The Allergy window displays the patient information on the left side with an age, sex and DOB. Existing allergies for the patient will display on the left side as		Egg Derive	ed				
Penicillins Itatus Severity Reaction Reaction Date Active Severe 1980 1980 The Allergy window displays the patient information on the left side with an age, sex and DOB. Existing allergies for the patient will display on the left side as		Status Active	Severity Moderate	Reaction	Reaction Date 2015		
Status Severe Reaction Date Active Severe 1980 The Allergy window displays the patient information on the left side with an age, sex and DOB. Existing allergies for the patient will display on the left side as		Penicillins	;				Ø
 The Allergy window displays the patient information on the left side with an age, sex and DOB. Existing allergies for the patient will display on the left side as 		Status Active	Severity Severe	Reaction	Reaction Date 1980		
well as the middle of the screen.			The Alleft sid	lergy windo le with an a g allergies f s the middle	ow displays the patien ge, sex and DOB. for the patient will dis e of the screen.	t information on the play on the left side as	Save



Add a new Allergy

Allergy Management			Start typing the allergy and
Bland, Betrix 46 y/o F 10/17/1972	Sulf <mark>oi</mark>		Enterprise will display a drop dow
	Allergy Name	Туре	of matching information.
Allergies (3)	Sulfoil	Named Drug	-
codeine PREDNISONE sulfadiazine	Sulfoam Sulfoxyl Regular Sulfacet-R Sulfonylureas sulfinpyrazone sulfadiazine sulfathiazole	Named Drug Named Drug Allergen Group Ingredient Ingredient	
Enter Free Text Allergy			Adverse Reaction
ion	Reaction Date		

The Free Text Allergy allows for manual entering of an allergy and will indicate the following warning: This allergen will not be screened for drug interactions or allergy alerts.

Documenting Allergies:

Using the drop downs, indicate the severity of the allergy, if the allergy is active or inactive, and enter a date by selecting from the calendar. Reactions can be added by typing and selecting a drop-down option.

Search Allergies	latex	Ŵ
Allergy Adverse Reaction Modera	- Active -	
Reactions		
Comments		





Enterprise allows for the addition of allergies within the window instead of adding one allergy at a time.

Changes in the Medication Window

Allergy – added No Known Allergies

Allergies Reviewed: mm/dd/yyyy Today View Deleted	No Known Allergies	±
	✓ NKDA NKA None	

Date	Last Prescribed	Rx Status	Name	Dose Description	Extended Sig	Disp Amt	t Refill	Dur	Prov	Indication1	Indication2	Send Method	Operator
03/19/2019	03/19/2019	Incomplete	amoxicillin	125 mg/5 mL oral Suspension for Reconstitu	take 10 milliliters (250 mg) by oral route 3 times per day	1	0		WSG			Do not print	
03/19/2019	03/19/2019	Incomplete	amoxiciliin	125 mg/5 mL oral Suspension for Reconstitu	take 10 milliliters (250 mg) by oral route 3 times per day for 10 d		0		WSG			Do not print	PMSI
01/29/2019	01/29/2019	Incomplete	Fiulaval Quad 2018-2019 (PF)	60 mcg (15 mcg x 4)0.5 mL intramuscular Sy	inject 0.5 milliliter (60 mcg) by intramuscular route once	1	5		WSG			Do not print	PMSI
04/00/0040	04/00/0040	la come la la	Debilinesia Demekasi	All and and an end a	taba dalla	4	0		woo.	100.0		Developed	

Grid changes:

Date - Date last processed

Last Prescribed - Date the prescription was last prescribed

Rx Status - Status of the prescription

- Incomplete The prescription is queued for Send Rx and exists in the eRxWorklist
- **Completed** The process has been completed for prescriptions printed, faxed or handwritten
- **Recorded** Recorded medications
- Verified Sent electronically and verified at the pharmacy
- RxRefill RxRefill in the eRxWorklist waiting to be processed
- Denied Indicates when a refill request has been denied in the worklist

Name - Name of the medication/prescription

Dose Description - Dose information (replaces size, take, form, and Freq.)

Extended Sig - Directions on the prescription

Disp Amt - Dispense amount from the script

Dur - Will indicate a duration from legacy medication information Note: Medications in Enterprise will not have a duration field

Prov - Provider on the script

Indication - Indications associated to the prescription if associated at the prescription level

Send Method - Method used to send the prescription out:

- Transmitted Sent electronically
- Do Not Print Samples and recorded medications
- Printed Printed script
- Faxed Faxed
- **Operator** Operator who processed the medication

Note: Signatures are no longer required with Enterprise Rx. The Signature fields have been removed

New and Changed Buttons at the bottom of the Medication Window:

4								
Close <u>N</u> ew Record Rx	Renew	Renew All	Discontinue	Allergy	Send Rx	On No <u>M</u> eds	Action 🛨	<u>O</u> ther 🛨

Record Rx: Use the new Record Medication screen to record OTC medications or medication prescription information to the patient's current medication list. This does not generate a new prescription.



In the Search window start typing the name of the prescription you want to write. Select the desired medication from the available list.

Search: Drug Name 👻	levoth <mark>yroxine</mark>	
	levothyroxine	
All Fav	levothyroxine (bulk)	
Drug Name	Generic	Route
Armour Thyroid 120 mg tablet	thyroid (pork) 120 mg tablet	oral
Armour Thyroid 15 mg tablet	thyroid (pork) 15 mg tablet	oral
Armour Thyroid 180 mg tablet	thyroid (pork) 180 mg tablet	oral
Armour Thyroid 240 mg tablet	thyroid (pork) 240 mg tablet	oral
Armour Thyroid 30 mg tablet	thyroid (pork) 30 mg tablet	oral
Armour Thyroid 300 mg tablet	thyroid (pork) 300 mg tablet	oral
Armour Thyroid 60 mg tablet	thyroid (pork) 60 mg tablet	oral
Armour Thyroid 90 mg tablet	thyroid (pork) 90 mg tablet	oral
Cytomel 25 mcg tablet	liothyronine 25 mcg tablet	oral
Cytomel 5 mcg tablet	liothyronine 5 mcg tablet	oral
Cytomel 50 mcg tablet	liothyronine 50 mcg tablet	oral
Euthyrox 100 mcg tablet	levothyroxine 100 mcg tablet	oral
Euthyrox 112 mcg tablet	levothyroxine 112 mcg tablet	oral
Euthyrox 125 mcg tablet	levothyroxine 125 mcg tablet	oral
Euthyrox 137 mcg tablet	levothyroxine 137 mcg tablet	oral
Euthyrox 150 mcg tablet	levothyroxine 150 mcg tablet	oral

Medications come into the Record Rx window

Record Medication							-	
Witeside, Kara 66 ylo F 10/11/1952 WT: 180.31 lb BSA: 1.23 m2 Provider: Best, JR, Wayne W Preferred Pharmacy: VA Pharmacy: 10 6MU 7723	Provider: Name: Dose: Sig:	levothyroxine 150 150 mcg oral tablet take 1 tablet (150	i mcg table t mcg) by or	et (generic) al route once daily		•		
Potential Interactions (4) Allergies (3) Crestor	Start Date: Indications: Internal Comments	< 2010 2009 2010	<u>-2019</u> 2011	> 2012		•		
Egg Derived Penicillins Medications (7)		2013 2014 2017 2018	2015 2019	2016	0 of 1000 chara	acters used		
Vitamin C metFORMIN Mebendazole Ithium carbonate Iancets 30 gauge HC 1% cream Crestor		CI	oday ear					
Current Problems (4) Diabetes 2 Hypertension Obesity Mild bipolar disorder								
01/30/2019 02:01 PM Weight: 180.31 lb Height: 5 ft 5 in					About FDB	Patient Education	+ <u>Add a</u>	nother Rx
	Previous					🟠 Ma	ke Favorite	Save

A provider name can be manually added, and the sig can be added to or changed. Entering the date as today will prevent refilling this medication. To prevent this, enter a date earlier than today.



Multiple recorded medications can be added through one screen without entering them one at a time.



Recorded medications push back to the Medication window as Recorded Rx Status and Prov as outside.

Current	Ineffective	Historical	R <u>x</u> FillHistory	Eligibility									
Date Last Prescribed Rx Status Name		Dose Description	Extended Sig	Disp Am	t Refill	Dur	Prov	Indication1	Indication2	Send Method			
03/26/2019	03/26/2019 03/26/2019 Incomplete Incels 30 gauge		30	take as needed	55	0		WSG			Do not print		
03/26/2019	0/26/2019 03/26/2019 Recorded levothyroxine		150 mcg oral tablet	take 1 tablet (150 mcg) by oral route once daily	1	0	-	Outside			Do not print		

Renew: This is specific to the highlighted item and will change the Medication Rx status to incomplete, moving it to the eRxWorklist.

Renew All: This will change all the Medications to incomplete and push them to eRxWorklist. The best practice is to use Renew only for medications to be renewed.

Current	heflective	Historical	R <u>s</u> Fil History	Elgbiliy											
Date	Rx Status	Name		Dose De	escription	E	xtended Sig			Disp Am	t Dur	Prov I	Indication1	Indication2	Send Method
01/10/2019	ncomplete	metFORMIN		500 mg o	ıral tablet	tak	e <mark>1 ta</mark> blet (500 m	g) by oral route 2 t	imes per <mark>d</mark> ay with n	norn 100	. V	ISG			Do not print
			-	-	1					_		-			
Exit	A Park	Dash	Char	🛿 🚺 t Clos	e Sched	2 Patient	Acct	Chk In) Timing	E: Msg	eRx) Bi	K. eview	Eetter	∎ ∕ Note



Discontinue Button: The following screen is now used to discontinue a prescription for a medication that a patient no longer takes. If you document **Other**, you must enter a reason.

ibuprofen 100 mg oral tablet,chewable	
O Abuse potential	
O Adverse reaction	
O Allergic reaction	
O Changed strength	
O Changed to another medication	
O Completed course	
O Ineffective	
O Prescribed/recorded in error	
O Too expensive	
O No reason given	
O Other	

Action Button



• Edit: Modify Medication screen replaces the Prescription Edit Screen. The functionality of this screen is limited to the use in the previous version.

eMDs

Witeside, Kara 56 y/o F 10/11/1952	Warning: T	This action will change the existing record. It will not result in a r	new prescription	and will not be	screened for drug inte	raction and alerts.	
VT: 180.31 Ib BSA: 1.23 m2 O Provider: Best, JR, Wayne W Preferred Pharmacy: VA Pharmacy 10.6MU 7723	Provider: Name: Dose:	Best, JR, Wayne W (PMSI) lithium carbonate 150 mg capsule (generic) 150 mg oral capsule	Medication Chronicity: Notes to Pl	Indications narmacy:	Chronic		
Potential Interactions (4)	Sig	take 2 capsules (300 mg) by oral route 2 times per day	Prescriber	aware of potenti	al drug-drug interaction.		
Allergies (0)	Dispense: Quantity:	Rx Only 100 Capsule • Refills 1 • Pkg_Sizes	• Internal Co	mments		52 of 210 cha	racters used
Mebendazole lithium carbonate HC 1% cream <u>Crestor</u> • Current Problems (8)	The	e functionality of this screen is ited to updating a SIG .		lithium; (Lithium C	; lithium carbo Carbonate Capsules an acribing Information	0 of 1000 chai of Table) <u>Patient</u> Drug Info	racters used
Chronic sore throat Cough Tension-type headache Diabetes 2 Hypertension Obesity Mild bipolar disorder Chronic fatigue syndrome	Provider: Name: Dose:	Best, JR, Wayne W (PMSI) lithium carbonate 150 mg capsule (generic) 150 mg oral capsule	1	•	RNING ations in PDR There PI	apeutic Class DR' BRIEF	
 Vitals 	Sig:	take 2 capsules (300 mg) by mouth in the mo	•				
01/30/2019 12:00 AM	Dispense: Rx Only					aut EDR Batic	ant Educat

View: This screen replaced the previous template view in 11.0. It can be accessed by selecting the medication in the **medication** window>action>view or double clicking on the highlighted Medication. The More Info button will display further information.

🔊 Rx View: W	/iteside, Kara				_		×
Provider:	Best, Wayne			Not a medica	ation 🥅 PRN 🔽 Allow generic su	bstitution	
Rx:	Vitamin C 1,000 mg oral tablet			Date:	3/19/2019		
Directions:	1 daily		^	Earliest Fill Date:	3/19/2019		
				Indications:			
	1		· ·	Pharmacy:	VA Phamacy 10.6MU		
Quantity/Unit:	100 Tablet	Refills: 0		Send method:	Was Transmitted		
Notes to pharm	nacy:						
Internal commo	ent:						~
			_				^
							~
Close]					More Ir	1fo

Prescribe Medication

The Enterprise Rx **"Prescribe Medication screen"** is used to enter details for a prescription.

The Prescribe Management screen replaces the prescription templates screen used in version 11.1

Prescription: Joi	res. Bridaett <new></new>		An NDC number
Bu Tamalata (Tester Lastra L. C. In Terrete Cela C. In Infection()	1	is no longer
nx remplate t	Lookup (* by Tempare Looe (* by Traillation(s)	Y	required to send
Date:	03/18/19 Not a medication NDC: 00173071620	1:	a prescription
Hx: Take/Form:	AUVAIR HFA Size: 115-21MCG/ACT		electronically.
Route:	Inhalation PRN Duration:		,
Disp Amount:	Disp Unit: Gram 🔽 Refills: 🔽		
Earliest Fill Dat	2 03/16/13		

The Prescribe Medication screen allows for searching by Drug Class

Prescribe Medication							- [] >	K
Johnson, Carole S	Search:	þrug Name 🔹	input search					
70 y/o F 12/5/1948		Drug Name						
Last Appt: 1/17/2019		Class	orites		All Matching Meds	+ <u>Add free text n</u>	nedication	
Preferred Pharmacy: VA Pharmacy 10.6MU 7723	0-9	DME	F F G H I J	K I M N	O P Q R S 1	T U V W X Y Z		

This search replaces the Rx Templates and the Medispan Drug Data base.

Rx Templete Code: Lookup	Select	t Rx Template			
Date: 03/18/19 Not a medic Rix ADVAIR HFA Take/Form: Aerosol	at Te	mplate Code:	emplate Code		
DOLTH: Inhalahon	-		Capacal Carphylaps		
Disp Amount: Disp Unit: Earliest Fill Date: 03/18/19 Print: Tagescript age a strengt		Induaries Formular	General Formulary Name	Prov	Rx/010
Note: Inhaldbon Disp Amount: Disp Unit: Earliest Fill Date: 03/18/19 Print: Transmit as a group		Code	General Formulary Name AUTERNATIVE/COMPAZIN	Prov	Rx/010
Disp Amount Disp Unit Earliest Fill Date: (33/18/19 Print: Trensmit as a group Indication 1: Ind 1 2		Code COMPAZIN ABILIFY10		Prov	Rx/010
Disp Amount Disp Amount Disp Unit Earliest Fill Date (02/18/19 Print: Transmit as a group Indication 1: Ind 1 2 Pharmacy	• 	Code COMPAZIN ABILIFY10 ABILIFY15	Name ALTERNATIVEICOMPAZIN ABILIFY 10MG QD X 30D ABILIFY 10MG QD X 30D	Prov	Rx/010 Rx Rx Rx
Disp Amount privation Disp Unit disets FID Date (02/18/19 Pint Transmit as a goup Indication 1: Ind 1 2 Phamacy I Department of the optimized only Date There to phasmacy staff only Date		Code COMPAZIN ABILIFY10 ABILIFY15 ABILIFY2	Name ALTERNATIVE/COMPARIN ABILIFY 10MC QD X 30D ABILIFY 15MG QD X 30D ABILIFY 0F 15MG QD X 30D ABILIFY 0F 15MG QD X 30D	Prov	Rx/010 Rx Rx Rx Rx

Fix Template	s Code:	Lookup @ b	y Template Code 🧲 I	by Indicat	lion(=)	
Date: Fix:	03/18/19 ADVAIR HFA	Not a medication		NDC: Size:	00173071620 115-21MCG/ACT	
Re: [303743	IR HEA					
Select Day	a Name					
Doug Nag	g reame					_
ADVAULT H	IFA.					
Use	Selected Drug					
Select Ate	mative Drug Name					
Searching	for alternatives to: AD	VAIR HEA 115-21MC	G/ACT A			
Drug	Name	Generic/Brand	Size	Form		Re
ADVA						
		Figure Alarma	220 2214000400			-
ADVA	AFC PEP 2A	starte Name	230-21MCG/AC1	MOTOBO		Inh

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Difference between the Drug Search and Medispan: Select Drug Name / Alternatives \times Rx: ADVAIR HFA Search Add as Freetext Rx × Select Drug Name Drug Name The Medispan allows for searching by drug and returns results below, and offers choices by Brand or Generic Use Selected Drug Select Alternative Drug Name Searching for alternatives to: ADVAIR HFA 15-21MCG/ACT A
 Show Discontinued/Obsolete Medications

 ute
 NDC
 Price
 Formular

 alation
 00173071620
 \$35.63

 Drug Name
 Generic/Brand
 Size
 Fc

 ADVAIR HFA
 Brand Name
 115-21MCG/ACT
 Accession
 Route ADVAIR HEA Brand Name 230-21MCG/ACT Aerosol Inhalation 00173071720 \$49.54 AIRDUO RESPICLICK 113/14 Brand Name AIRDUO RESPICLICK 232/14 Brand Name 113-14MCG/ACT Aerosol Powder, breath activated Inhalation 59310081206 \$362.52 232-14MCG/ACT Aerosol Powder, breath activated Inhalation 59310082206 \$362.52
 AIRDUO RESPICLICIX 252/14
 Brand Name
 55-14MCG/ACT
 Aerosol Powder, breath activated
 Inhalation
 59310080506
 \$362.55

 AIRDUO RESPICILIX 55/14
 Brand Name
 62.5-25MCG/INH
 Aerosol Powder, breath activated
 Inhalation
 00173086906
 \$8.07

 BEVESPI AEROSPHERE
 Brand Name
 9-4.8MCG/ACT
 Aerosol Powder, breath activated
 Inhalation
 00310460012
 \$40.97

 BREO ELLIPTA
 Brand Name
 100-25MCG/INH
 Aerosol Powder, breath activated
 Inhalation
 00310308500
 \$6.23
 55-14MCG/ACT Aerosol Powder, breath activated Inhalation 59310080506 \$362.52 Inhalation 00310460012 \$40.97

The medication search results appear in a drop down and can be selected.

Prescribe Medication	_			
Cross, David M 46 y/o M 9/10/1972	Search: Drug Name - Advair HF	FA		
WT: 178 lb BSA: 1.36 m2 🕚	All Favorites	All	Matching Meds	+ Add free text medication
Preferred Pharmacy: NYC Pharmacy 10.6MU 88	Drug Name	Generic	Route	Formulary
 Rx Benefits (1) 	Advair HFA 115 mcg-21 mcg/actuation aerosol inhaler	fluticasone-salmeterol 115 mcg-21 mcg/actuation HFA aerosol inhaler	Inhalation	On Formulary (Non-Preferred)
PLANA	Advair HFA 230 mcg-21 mcg/actuation aerosol inhaler	fluticasone-salmeterol 230 mcg-21 mcg/actuation HFA aerosol inhaler	Inhalation	 On Formulary (Non-Preferred)
Payer Name: RXHUBPBM Card Holder ID: 456456456	Advair HFA 45 mcg-21 mcg/actuation aerosol inhaler	fluticasone-salmeterol 45 mcg-21 mcg/actuation HFA aerosol inhaler	Inhalation	On Formulary (Non-Preferred)
Mail Order ? Long Term Care ? Specialty Pharmacy				
Potential Interactions (0) Allergies (3) codeine prednisolone	The medication sh will check for Alter	ows up on the left and transformer to the second seco	he Generic options	on the right. The Formulary
PREDNISONE + Add New Allergy		Checking Alternatives	×	You have the choice
Medications (1) Flomax		Selected Rx: Advair HFA 230 n	ncg-21 mcg/actuat	to select Skip to move on.
Current Problems (3)			Chin	
Upper respiratory infection Diabetes 2 Hypertension	l		Бкір	
• Vitals				H4 H Showing 1 - 3 of 3 H



Select an alternative or go back a screen using previous. Keep the original or highlight and select the alternative.

Original Rx: Advair HFA 230 mcg-21 mcg/act	uation aerosol inhaler	
Therapeutic		
Drug	Formulary	Copay Information
budesonide-formoterol HFA 160 mcg-4.5 mcg/a aerosol inhaler (generic)	octuation 😔 On Formulary Preferred	(1)
budesonide-formoterol HFA 80 mcg-4.5 mcg/ad aerosol inhaler (generic)	tuation 😔 On Formulary Preferred	(1) The formulant entire stuff present in this
fluticasone 100 mcg-salmeterol 50 mcg/dose b for inhalation (generic)	setr powdr 🛛 😔 On Formulary Preferred	window, allowing for selecting
fluticasone 100 mcg-vilanterol 25 mcg/dose por inhalation (generic)	wder for 🔗 On Formulary Preferred	
fluticasone 113 mcg-salmeterol 14 mcg/actuation activated powdr (generic)	on breath 😔 On Formulary Preferred	⁽¹⁾ Previous button will go back to the first
fluticasone 200 mcg-vilanterol 25 mcg/dose po inhalation (generic)	wder for 🛛 😔 On Formulary Preferred	(1) window.
fluticasone 232 mcg-salmeterol 14 mcg/actuati activated powdr (generic)	on breath 🛛 😔 On Formulary Preferred	(1)
fluticasone 250 mcg-salmeterol 50 mcg/dose b for inhalation (generic)	istr powdr 🛛 😔 On Formulary Preferred	(1) Keep Original will select the original
fluticasone 500 mcg-salmeterol 50 mcg/dose b for inhalation (generic)	istr powdr 🛛 🥹 On Formulary Preferred	⁽¹⁾ selected Medication.
fluticasone 55 mcg-salmeterol 14 mcg/actuation activated powder (generic)	On Formulary Preferred	(1)
fluticasone-salmeterol 115 mcg-21 mcg/actuatio aerosol inhaler (generic)	on HFA On Formulary Preferred	
fluticasone-salmeterol 230 mcg-21 mcg/actuati aerosol inhaler (generic)	on HFA 🛛 😔 On Formulary Preferred	⁽¹⁾ Or select the Alternative.
fluticasone-salmeterol 45 mcg-21 mcg/actuatio aerosol inhaler (generic)	n HFA 😔 On Formulary Preferred	(1)
		H4 H Page 1 of 1 H HH 🗧

Once the Medication is selected it opens in the script writer, allowing for the addition of specific information to script.

									and the second second second second		
46 v/o M 9/10/1972	Provider:	Best, JR,	Wayne W			P	harmacy:		NYC Pharmacy 10.6MU 8	8	•
WT: 178 lb BSA: 1.36 m2 0	Name:	fluticaso	ne 200 mcg-	vilanterol 25 mcg/d	lose powder for inl	alatio In	dications				•
Preferred Pharmacy:	Dose:	200-25 m	cg/dose Inha	lation Blister, With Ir	halation Device	In	dications to	Pharma	cy:		 (max 2)
NYC Pharmacy 10.6MU 88	Sig:	inhale 1	puff by inhala	ition route once daily	r at the same time e	ach d 🔻 P	rior Authoria	ation:			
 Formulary Information 	Dispense:	Rx Only				• N	otes to Pha	macy:			
PLANA	Quantity:	3	Blister	Refills 1	· Pkg Sizes	F	Prescriber a	ware of p	ootential drug-allergy interaction.		
On Formulary Preferred	Allaw Co	anaria Outrati	tution .			Name	Pack	age			
No alternatives exists	Allow Ge	eneric Subsu	Rea	I Time Benefits	Breo Ellipta 2 Inhalation Bli	00-25 mcg/dos ster, With	PACK E	ach		55 of 210 ch	aracters used
O Potential Interactions (0)	0	Prescriber		Pharmacy	Breo Ellipta	00-25 mcg/dos	e (1) BLI	т			
 Allergies (3) 					Inhalation Bi	vice	28 Eac	ach		0 of 1000 ob	
codeine	Quantity	Copay	Remaini	ng Deductible	Applied Deductib	le		-		0 01 1000 cm	alacters used
prednisolone PREDNISONE	#3	Presc	ribe N	 Iedicatio	n			flut (Bre	icasone furoate/vi o Ellipta)		
 Medications (1) 		scree	n repl	aces the	use of			Ful	I Prescribing Information	Patient	
Flomax		the To	ake, Fo	orm and	Frea					Drug Into	
Current Problems (3)		with u	ise of	the Sig.	1			Sele	ct Medications in PDR Therap	peutic Class	
Upper respiratory infection Diabetes 2 Hypertension	•	Pkg si only,	zes ar and d	e informa ictates th	ational ne type			Terms	s of Service		
✓ Vitals		listed.									
01/24/2019 12:00 AM Weight: 178 lb Height: 5 ft 11 in											
									About FDB Patient Ed	ucation + A	dd another R
	Previous								Make Favorite	Save Se	nd Rx Now (1)



Use the suggested Sig or modify as necessary by typing additional information in this field.

Prescribe Medication						×
Cross, David M	Provider:	Best, JR, Wayne W	Pharmacy:	NYC Pharmacy 10.6MU 88	 	•
WT: 178 lb BSA: 1.36 m2 3	Name:	fluticasone 200 mcg-vilanterol 25 mcg/dose powder for inhalatio	Indications:			•
Preferred Pharmacy:	Dose:	200-25 mcg/dose Inhalation Blister, With Inhalation Device	Indications to Pharmacy:		 • (max	2)
NYC Pharmacy 10.6MU 88	Sig:	ale 1 puff by inhalation route once daily at the same time each day	Prior Authorization:		 	
- Formulary Information	Dispense:	inhale 1 puff by inhalation route once daily at the same time each day	Notes to Pharmacy:			

Prescriptions can be made "Favorites" by selecting the Make Favorite star. This will add the medication to the user favorite list.



Note: Prescription favorites are created by user. They will not be shared with the practice.

All Favorites	All Matching I	Neds + <u>Add</u>	+ <u>Add free text medication</u>		
0-9 A B C D E F G	H I J K L M N O P Q	R S T U V W X Y Z			
Drug Name	Dose	Sig	Dispense	Refill	
fluticasone-vilanterol	200-25 mcg/dose Inhalation Blister, With Inhalation Device	inhale 1 puff by inhalation route once daily at the same time each day	3	1	×

The Dispense drop down allows for documenting Rx Only, Rx + Samples or Samples Only.

Cross, David M 46 v/o M 9/10/1972	Provider:	Best, JR, Wayne W		Pharmacy:	NYC Pharmacy 10.6MU 88	•
WT: 178 lb BSA: 1.36 m2 ()	Name:	fluticasone 200 mcg-vilanterol 25 mcg/dose p	owder for inhalatio	Indications:		•
Preferred Pharmacy:	Dose:	200-25 mcg/dose Inhalation Blister, With Inhalation	on Device	Indications to Ph	armacy:	 (max 2)
VYC Pharmacy 10.6MU 88	Sig:	inhale 1 puff by inhalation route once daily at the	e same time each d 💌	Prior Authorizat	Dispense field allo	ows for
Formulary Information Dispense: Rx Only				Notes to Pharm	documenting RX,	(default
PLANA	A Quantity: Rx Only			Prescriber awa	for scripts) Rx + Samples	
On Formulary Preferred (1)	Z Allow Gen	Rx + Samples Samples Only			sumples only	5 of 210 characters used
		Real Time Benefits		Internal Commer	lis	
O Potential Interactions (0)	🗢 Pr	escriber 🔮 Pharmacy	Quantity			
 Allergies (3) 					•	
Dispense: Rx + Sample	\$		Dispens	se: Samples C	Inly	
Quantity: 3 Bl	ister 🔹	Refills 1 Refills 1	Sample	S:	 Exp. Date: 	<u> </u>
Samples:	•	Exp. Date:				
.ot:			LOU			
	1		Samples	must be	Handwritten 🔫	
Current Ineffective Historical	Pa Fill History	Elgbilty				

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Searching by Class option:

			Se	arching	g by Classe
					- 0
Search: Class 🗸	Antitussive <mark> 1 St G</mark>	en Antst Analgesic Expect (
All Fav Drug Name Darzalex 20 mg/mL intraveno	Antitussive 1 St (Antitussives, Non Antitussives, App Aromatic Antitus Opioid Antitussiv Opioid Antitussiv Non Opioid Antitussiv Opioid Antitussiv	Sen Antst Analgesic Expect Comb Opioid Did Type sives For Vaporization e Expectorant Combination e Decongestant Combinations ussive Analgesic, Salicylate e And Mucolytic Combinations	Sec dov des Me For	rrching by clo wn, select the ired and the dication will mulary.	ass brings a drop e medication choices for this appear along with
Search: Class -	Antitussives, N vorites	on Opioid	All Matching Meds		+ Add free text medication
Drug Name	• 0	eneric	Route		Formulary
12-Hour Cough Relief 30 mg suspension,extended release	/5 mL oral d e (OTC) n	extromethorphan polistirex ER 30 r L oral susp ext.release 12hr	ng/5 oral		⊘ On Formulary Preferred (1)
benzonatate 100 mg capsule	e (generic) b	enzonatate 100 mg capsule	oral		⊘ On Formulary Preferred (1)
benzonatate 150 mg capsule	e (generic) b	enzonatate 150 mg capsule	oral		⊘ On Formulary Preferred (1)
benzonatate 200 mg capsule	e (generic) b	enzonatate 200 mg capsule	oral		⊘ On Formulary Preferred (1)
Cepacol Sorethroat-Cough 5 lozenges (OTC)	mg-7.5 mg d	extromethorphan-benzocaine 5 mg Ig lozenges	-7.5 oral		On Formulary Preferred (1)
Child Wal-Tussin Cough Rel disintegrating tablet (OTC)	ief 7.5 mg d d	extromethorphan HBr 7.5 mg isintegrating tablet	oral		⊘ On Formulary Preferred (1)
Children's Cough DM ER 30 oral suspension, extended re	mg/5 mL d lease (OTC) n	extromethorphan polistirex ER 30 r IL oral susp ext.release 12hr	ng/5 oral		On Formulary Preferred (1)

Searching b	y DME		
Search: DME	fied Unna Boot		
All Favorites	All Ma	tching Meds	+ <u>Add free text medication</u>
Drug Name	Generic	Route	Formulary
Primer Modified Unna Boot 25 %-3" X 10 yard bandage (OTC)	zinc oxide 25 %-gauze bandage 3" X 10 yard	Topical	Ø Unknown
Primer Modified Unna Boot 25 %-4" X 10 yard bandage (OTC)	zinc oxide 25 %-gauze bandage 4" X 10 yard	Topical	Ø Unknown

In order to prescribe compound medications, they must be entered as free text and can only be printed. The ability to send electronic compounds will be available at a later date.

Prescribe Medication				- 🗆 X
Witeside, Kara 66 y/o F 10/11/1952	Warning: Medi	ications entered as free text will not be screened f	or drug or allergy interactions.	
WT: 180.31 lb BSA: 1.23 m2 () Provider: Best, JR, Wayne W Preferred Pharmacy: VA Pharmacy 10.6MU 7723	Provider: Be Name: Dose: Sig:	sst, JR, Wayne W	Pharmacy: VA Pharmacy Indications: Indications to Pharmacy: Prior Authorization:	(10 6MU 7723 • • • • (max 2)
Formulary Information Potential Interactions (7)	Dispense: R Quantity:	tx Only	Notes to Pharmacy:	
Allergies (3) Crestor Egg Derived Penicillins	Allow Generic	Substitution	Internal Comments	0 of 210 characters used
Medications (8) Vitamin C <u>metFORMIN</u> Mebendazole <u>Ilhium carbonate levothyroxine lancets 30 gauge HC 1% cream <u>Crestor </u></u>		Type the name of Save as a Favorite	the medication and sig. to make it easy to find.	0 of 1000 characters used
Current Problems (4) Diabetes 2 Hypertension Obesity Mild biolar disorder				
✓ Vitals				+ Add another Rx
01/30/2019 02:01 PM Weight: 180.31 lb	Previous		🟠 Make	Favorite Save Send Rx Now (1)

Note: Free texted Medications cannot be sent electronically.

Send Rx

- The Send Rx screen will also populate in the eRxworklist.
- eRxWorklist contains ALL meds and DME that require further management to complete.
- eRxWorklist replaces the Med refills formerly received in the Inbox.
- eRx change is an upcoming useful tool for pharmacies to electronically suggest a change when needed.
- The eRxWorklist and the medication list work together with a status in Rx Status

	Current	Ineffective	Historica <u>I</u> F <u>a</u> Fill History El	igibility	Not Performed Med Rec
	Date	Rx Status	Name	Dose Description	Extended Sig
	03/19/201	Verified	Vitamin C	1,000 mg oral tablet	1 daily
I	03/19/201	Verified	metFORMIN	500 mg/5 mL oral Solution	take 20 milliliters (1,000 mg) by oral route 2 times per day w
L	03/19/2019	9 Verified	Crestor	20 mg oral tablet	take 1 tablet (20 mg) by oral route once daily at bedtime
Ш	03/19/2019	O Completed	lancets 30 gauge	30	take as needed
	Close	lew Record	d Rx Renew Renew.	All Discontinue Allergy	Send Rx On No Meds Action ± Other ±

eRxWo	rklist							
Provid	ler: Best, Wayne							
	Name							
1 🕂	Johnson, Carole							
2 ±	Bland, Betrix							
3 +	Kyle, Selena							
Close Send Rx Summary Chart Prog Notes Rx / Meds Recent Lab Lab Tables Vitals Hith Maint Prob List Flow Chart								



- The Send Rx screen is used to process prescriptions that are in an incomplete Rx status in the Medication window.
- An incomplete status is created using the Renew and Renew All buttons.
- The Send Rx screen allows you to select one, several, or all prescriptions to process for a patient.
- The Send Rx screen allows for an action for the prescription: Fill, Deny, Delete, Discontinue, or Approve.

Send R _X (1)						Send Selected Rx (0)
Medication	Dose Form	Qty/Unit	Sig	Refills Pharmacy	Method	Action
butalbital-aspirin-caffeine	50-325-40 mg oral capsule	30 Capsule	take 1 - 2 capsules route every 4 hours	by oral 0 ▼ VA Pharmacy 10.6MU 772 as needed 0	22 • eRx	▼ Fill ▼
Warning! (1) A potential interaction	n has been associate	d with medicat	ion. <u>View drug alert</u> .			
New Rx				Formulary Information		
butabitai-aspirin-caffeine 50 mg take 1 - 2 caspules by oral route ex 24ms 30 Capsule with <u>0 refils</u> Allow Generic Substitution Provider Information: ▲ Best, JR, Wayne ↓ (206) 441-2400 🖬 (206) 441-2400 😭 (206) 441-2400 Written Date: 03/19/2019 Last Prescribed: 03/19/2019 Notes to Pharmacy: 📝	I-325 mg-40 mg caps very 4 hours as neede	ute	ed 6 capsules per	⊘ Unknown Send Method: eRx Pharmacy: VA Pharmacy 10 6MU 7723 7723 Jefferson Davis Highway Arlington, V& 22201 ↓ (703) 205-7034 ট (703) 205-7035		
				[Save and Close	Send Selected Rx (0)



Actions in the Send Rx screen:

 Fill		٠	With a Refill type following options are
 Fill	-		available:
Adjust			Adjust allows for adjusting the Sig, Dispense,
 Delete			Pharmacy, Quantity, Refills.
Discontinue			Delete – removes the item from the Send Rx
Fill			screen but doesn't remove from the Worklist
			and the Rx status in the Medication window
 			remains at INCOMPLETE.
			Discontinue will prompt the Discontinue
			window and place the Medication in Historica

or ineffective depending the reason selected. • Fill – will fill the Medication and send to the

Pharmacy or print depending on the Method selected.



selected.

• With **eRX Refill** following options are available: • Adjust allows for adjusting the Sig, Dispense, Pharmacy, Adjust Quantity, Refills. Replace • **Replace** – allows for replacing the current medication Deny with a suggested alternative from Pharmacy. Discontinue • **Deny** – sends a message to the Pharmacy that the request is being denied. Approve • Discontinue – prompts the discontinue screen and pushes the current med to the Historical tab. • Approve – will Approve the request and send to the Pharmacy or print depending on the Method selected.

eRxWorklist:

The eRxWorklist screen is used to view and work pending prescriptions for a selected provider. The eRxWorklist will now be used to work all refill requests. The Message module is not used to process Rx requests.



- The eRxWorklist opens to the provider that the operator istied to in the operator set up.
- Line items are listed by Patient Name, the Last visit, next visit, time in the queue and number of requests.
- Red lines indicate a medication has been in the queue for 48 hours or more.
- If you are set up to be a prescribing agent in the prescriber management, you can work other providers scripts by changing the provider in the drop down.

N aDulladulut				
Provider: Gazco, William				
Name	Last <mark>Visi</mark> t	Next Visit	Time in Queue	Requests
1 🖸 Rodgerssone, Teague			0:06:36	1
2 🕑 Kyle, Selena			2:38:26	1
3 🗉 Johnson, Carole	11/08/2018	01/17/2019	555:51:26	3
4 🗉 Bland, Betrix	12/31/2018		507:26:51	3



Worklist Functionality:

All **Rx Refills** from pharmacy populate into the worklist with the type **eRx Refill**.

All "in house refills" populate in the worklist as **Refill** when selecting the Renew or Renew All button in the Medication window.

The type **New** indicates a new prescription added from the Medication window.

eRx refill requests received in the eRxWorklist that do not have a corresponding medication in the current Medications list will result in this pop-up box. Match the refill request to the medication on the left, to a medication in the drop-down list, or deny the request and select the Proceed button.

This will then send a denial back to the pharmacy. Select deny now and send a new medication if desired.

Refill Requests:	Medications:	
AIMOVIG 140 DOSE 70M	зим	
MITREX 100MG TAB	Deputive request	
	Medication not on list, correct when sending	
	ZOLOFT 100MG MG ORAL Tablet	
Proceed D	20L0FT 100MG MG ORAL Tablet	
	ZOLOFT 100MG MG ORAL Tablet	
	ZOLOFT 100MG MG ORAL Tablet	
Match Refill Requests fo	ar Smith, Julia Request: aspirin 325 mg tablet	X
Match Refill Requests fo Deny Reason for Refill f	or Smith, Julia Request: aspirin 325 mg tablet	X
Match Refill Requests for Deny Reason for Refill f Deny Reason:	n Smith, Julia Request: aspirin 325 mg tablet	×
Match Refill Requests for Deny Reason for Refill f	n Smith, Julia Request: aspirin 325 mg tablet	×
Match Refill Requests fo Deny Reason for Refill I Deny Reason: Custom Deny Reason:	r Smith, Julia Request: aspirin 325 mg tablet Abuse polential Advance rawtion	X
Match Refill Requests fo Deny Reason for Refill f Deny Reason: Custom Deny Reason:	r Smith, Julia Request: aspirin 325 mg tablet Abuse polenial Adverse reaction Aleroir practice	X
Match Refill Requests fr Deny Reason for Refill I Deny Reason: Custom Deny Reason:	r Smith, Julia Request: aspirin 325 mg tablet Abuse polential Advesse reaction Allergic reaction Obmond strength	×
Match Refill Requests for Deny Reason for Refill f Deny Reason: Custom Deny Reason: Qk	r Smith, Julia Request: aspirin 325 mg tablet Abure potential Adverse reaction Allergic reaction Changed strength Changed strength	X
Match Refill Requests fr Deny Reason for Refill I Deny Reason: Custom Deny Reason: Qk	r Smith, Julia Request: aspirin 325 mg tablet Abure potential Adverse reaction Alergic reaction Changed sength Changed sength	<u>×</u>
tatch Refill Requests fo Deny Reason for Refill f Deny Reason:	r Smith, Julia Request: aspirin 325 mg tablet	

Tips on Managing the Worklist:



Changing the dose on an existing Medication

A current dose cannot be changed. The medication must be discontinued, and a new script written.

In the Send Rx window, the prescriptions to be processed are available. In the example below the provider wants to change the dose on the Crestor.

Select Add a New Prescription on the left side of the screen under Medications to open the Prescribe Medication window.



The Prescribe Medication window opens and in the **Drug Name** field type in the medication name that requires the dose change.

Select the new dose

Prescribe Medication				×
Witeside, Kara 66 y/o F 10/11/1952	Search: Drug Name 💌	Crestor		
WT: 180.31 lb BSA: 1.23 m2 () Bravidar, Bact, JB, Wayna W	All Favori	tes	All Matching Meds	+ <u>Add free text medication</u>
Preferred Pharmacy:	Drug Name	Generic	Route	Formulary
VA Pharmacy 10.6MU 7723	Crestor 10 mg tablet	rosuvastatin 10 mg tablet	oral	Non-Formulary
 Rx Benefits (3) 	Crestor 20 mg tablet	rosuvastatin 20 mg tablet	oral	O Non-Formulary
PLANABX	Crestor 40 mg tablet	rosuvastatin 40 mg tablet	oral	Ø Non-Formulary
O PLANA4	Crestor 5 mg tablet	rosuvastatin 5 mg tablet	oral	Non-Formulary
O PLANX				
Potential Interactions (6)				
 Allergies (4) 				
Oraștea				

If there are alternatives per Formulary choose an alternative or keep the original.

Alternatives - ANTIHYPERLIPIDEMIC HMG COA F	REDUCTASE INHIBITORS	
Original Rx: Crestor 20 mg tablet		
Payer Preferred Therapeutic		
Drug	Formulary	Copay Information
lovastatin 20 mg tablet (generic)	On Formulary (Non-Preferred)	
lovastatin 10 mg tablet (generic)	On Formulary (Non-Preferred)	
lovastatin 40 mg tablet (generic)	On Formulary (Non-Preferred)	
lovastatin ER 20 mg tablet,extended release 24 hr (generic)	 On Formulary (Non-Preferred) 	
lovastatin ER 40 mg tablet,extended release 24 hr (generic)	On Formulary (Non-Preferred)	
lovastatin ER 60 mg tablet,extended release 24 hr (generic)	On Formulary (Non-Preferred)	
Lipitor 10 mg tablet	On Formulary (Non-Preferred)	
Lipitor 20 mg tablet	On Formulary (Non-Preferred)	
Lipitor 40 mg tablet	On Formulary (Non-Preferred)	
Lipitor 80 mg tablet	On Formulary (Non-Preferred)	
		HM H Page 1 of 1 H HH 🤮
Previous		Keep Original Select Alternative



Prescribe Medication							×
Witeside, Kara	Provider:	Best, JR,	Wayne W		Pharmacy:	VA Pharmacy 10.6MU 7723	•
00 y/0 F 10/11/1952	Name:	lovastati	n 20 mg tablet (generic)		Indications:		-
WT: 180.31 lb BSA: 1.23 m2 ()							
Flovider. Dest, JR, Wayne W	Dose:	20 mg or	ai tablet		Indications to Pharmacy	•	(max 2)
Preferred Pharmacy: VA Pharmacy 10.6MU 7723	Sig:	Sig: take 1 tablet (20 mg) by oral route 2 times per day with meals 💌					
	Dispense:	Rx Only		•	Notes to Pharmacy:		
- Formulary Information	Quantity:	100	Tablet • Refills	2 • Pkg Sizes	Prescriber aware of pot	tential drug-allergy interaction.	Charlester
PLANABX							
On Formulary (Non- Preferred)	Allow Ge	eneric Subs	titution			55 of 210 characte	ers used
No alternatives exists			Real Time Benefits		Internal Comments		
Potential Interactions (6)	0	Prescriber	Pharmacy	Quantity			
✓ Allergies (4)	Quantity	Copay	Remaining Deductible	Applied Deductible		0 of 1000 characte	ers used
Crestor	#100	2 -2			lovasta	atin	
Egg Derived					(Lovastat	tin)	
Penicillins					(2014044	,	
shellfish derived					Full Pre	scribing Information Patient Drug Info	
 Medications (5) 							
Vitamin C					Select Me	edications in PDR Therapeutic Class	
metFORMIN							
levothyroxine					Terms of Ser	rvice	
HC 1% cream							
Crestor					About	FDB Patient Education + Add a	nother Rx
- Current Problems (4)	Previous					🟠 Make Favorite	Save
100000000 00							

Fill in the script information and save.

In the Send Rx window select the Crestor and choose the Action to discontinue the medication which will push it to the Medication History.

Send Rx	10								- 0	×
Viteside, Kara 6 y/o F 10/11/1952	Send P _X (3)							Se	nd Selected	Rx (0)
/T: 180.31 lb BSA: 1.23 m2 🜖	Medication	Dose Form	Qty/Unit	Sig	Refills	Pharmacy	Method		Action	
rovider: Best, JR, Wayne W referred Pharmacy:	Mebendazole	1	1 Ampule	Take 1 PO ? every 2 weeks 14 days.	ior 0 🗸	VA Pharmacy 10.6MU 7723 👻	eRx	•	Fill	•
A Pharmacy 10.6MU 7723	Crestor	10 mg oral tablet	90 Tablet	take 1 tablet (10 mg) by oral route once daily	1 🔹	VA Pharmacy 10.6MU 7723 🔹	eRx	•	Fill	•
? Specialty Pharmacy PLANX	lovastatin	20 mg oral tablet	100 Tablet	take 1 tablet (20 mg) by oral route 2 times per day with	2 🕶	VA Pharmacy 10.6MU 7723 👻	eRx		Adjust Delete	
Payer Name: PBMF Card Holder ID: Retail Mail Order 2 Long Term Care 3 Specialty Pharmacy	#1 Ampule with <u>0 refills</u> Do not allow Generic Substitution Provider Information:			Send Pharr VA Pf 7723 Arling © (70	Method: eRx nacy: armacy 10.61 Jefferson Dav ton, VA 22201 3) 205-7034 3) 205-7035	k MU 7723 ris Highway 1			Discontinue	2
Potential Interactions (6) Allergies (4)	Written Date: 03/28/2019 Last Prescribed: 03/28/2019				0,200-1000					



Select a reason to Discontinue Medication.

Discontinue Medication	×
Crestor 10 mg oral tablet	
O Abuse potential	
O Adverse reaction	
O Allergic reaction	
O Changed strength	
O Changed to another medication	
O Completed course	
O Ineffective	
O Prescribed/recorded in error	
O Too expensive	
O No reason given	
O Other	
	ок

The Send Rx window allows for sending the updated medication.

Send 🗟 (2)							Send Selected Rx (0)		
Medication	Dose Form	Qty/Unit	Sig	Refills	Pharmacy	Method	Action		
Mebendazole	1	1 Ampule	Take 1 PO ? every 2 weeks for 14 days.	0 •	VA Pharmacy 10.6MU 7723 -	eRx	▼ Fill	•	
Divastatin	20 mg oral tablet	100 Tablet	take 1 tablet (20 mg) by oral route 2 times per day with	2	VA Pharmacy 10.6MU 7723 -	eRx	▼ Fill	•	

The discontinued medication now appears in the Historical tab.

<u>C</u> urrent	Ineffective Historical Pig	Fill History Eligibility		
Date	Last Prescribed Rx Status	Name	Dose Description	Extended Sig
03/27/20	019 03/27/2019	Crestor	10 mg oral tablet	take 1 tablet (10 mg) by oral route once daily
Provider	Ret Were	Net a province PPN C Allow accords substituti		
Rx:	Crestor 10 mg oral tablet	DC date: 3/28/2019		
Directions:	take 11ablet (10 mg) by oral route once daily	Earliest Fill Date: 3(27/2019 Indications: Essential (primary) hypertension	once dally once daily at bedfim	
Quantity/Unit:	Refills: 0	Send method: Do Not Print	once daily at bedtim	
Notes to pharm	acy:		a route z mers per by infravenus route ly ays.	
Internal comm	ent:		×	
Close	1	Mo	re Inf Changed Strength	
			OK	

The new medication is on the **Current** tab.

	Current	Ineffective	Historical	Rx Fill History	Eligibility						
Γ	Date	Last Prescril	bed Rx Stati	us Name		Dose Description	Extended Sig	Disp Amt	Refill	Dur	Prov
d	3/28/2019	03/28/2019	Verified	lovastati	n	20 mg oral tablet	take 1 tablet (20 mg) by oral route 2 times per day with meals	100	2		WBS

33 Practice Partner Enterprise Rx Training guide



Prescription Defaults

Maintenance>Configuration>Prescription Defaults

ſ	Mair	ntenance	Reports	Window	Help
		Providers			Pat In Mag e Bx Beview Letter Prov Help
•		Rooms			
3		Resource: Referring	s Sources		
		Other Care Team			
		Calendars	5 Templater		
		On Call Scheduling Appointment Groups			
ŀ	ł				eck In Time! Len Stat Room TOV Reason
		Tables		>	
ŀ		Configura	ation	>	Special Features
		Template	s	>	Prescription Defaults

The best practice is to set the **Print Defaults** to eRx to avoid accidentally sending a script out on paper.

Prescription Defaults						
Print Defaults Rx Defaults	Drug Active Alerts					
Rx format file: RX.CFG Rx format file for faxing: RX.CFG Usual Method: eRx Rx Renew Method: eRx	- - - -					
I Print Medication List I Translate Sig						
OK Cancel	Help					