

Calvary Lutheran Church

Church Council Minutes - Tuesday, December 10, 2019

Present: Pastor Tim, Pastor Naomi, Pastor Dean, Janel Skindeliën, , David Severtson, Brett Aamot, Charles Ulrich, Erica Mathews, Michelle Kotrba, Valerie Amberg, Craig Holmgren, Jena Berget, John Kappers, Nikki Erickson, Holly Ulrich, Bridget Pederson, Shawn Swenson, Jeremy Schmidt, Britta Willenbring, Jeanne Ashburn, Sara Bennett, Michael Newberg, Karina Rice

- I. Council Meeting was called to order at 7:03 pm
- II. Devotions – Jeremy Schmidt
- III. Ice Breaker – Pastor Naomi
- IV. Approval of November 2019 Council Minutes
 - a. **Motion to Approve November 2019 Council Minutes made by Holly Ulrich. Seconded by Britta Willenbring. One change suggested: “Change Peter’s motion regarding signatures of checking account to “annually” not “manually”. Motion passed.**
- V. Discussion Topic “2020 Budget Review”
 - a. #3999 Income – numbers rounded
 - b. Salaries/ Benefits combined to #6709
 - i. Payroll Tax Amounts incorrect – will be reduced because pastors Salary not subject to Social Security Taxes
 - c. #6540 Church Insurance getting quotes
 - d. #6570 Church Décor will be cut. Getting quotes for watering. Volunteers needed for interior.
 - e. #5905 Confirmation meals higher, but includes Dinner Church expenses, maybe rename and start a new category
 - f. #4013 does include Dinner Church income
 - g. Anonymous Gift and match went into General Undesignated Fund except for about \$5,000 not yet matched.
 - h. #5710 Bible Camp Scholarships – may decrease – not used much lately
 - i. Suggestion to show realistic numbers so the congregation is not surprised if budget goes in the red during the year.
 - j. Staffing – Naomi suggested keeping Zach’s salary and benefits in the budget so we have room to hire full-time staff if needed.
 - k. Suggestion to add narrative regarding % of salaries in budget for Pastors, admin staff, ushers, etc. to show Council more detail.
 - l. Craig commented that this budget shows actual operating expenses with the staff expenses listed separately, as this is easier to review.

VI. Board Reports

- a. Executive Board – Brett Aamot, President
 1. Brett will thank the Congregation this Sunday for the matching contributions.
- b. Board of Stewardship – Charles Ulrich
 1. Thanked Council for help with Stewardship Drive. Any ideas going forward talk to Stewardship Board. Regarding commitment cards, anyone that returned card in prior year but not this year will get a reminder.
- c. Board of Finance – Craig Holmgren
 1. Working on 2020 budget
- d. Board of Outreach – John Kappers
 1. Family Promise host week at Calvary for Christmas week. Looking at replacing mattresses – need donations to cover cost.
- e. Board of Youth and Family Ministry – Sara Bennett
 1. Youth Group finished “Giving Tree” shopping. 10 youth, 31 Gifts Purchased. Had a great time!
- f. Board of Worship – Shawn Swenson
 1. Discussed piano microphone bid. Will be bringing proposal to Finance Board.
- g. Board of Children & Family – Erica Matthews
 1. Discussed budget and 2nd ½ of year offerings to Green Lake Lutheran Ministries.
 2. Discussed Vinje Daycare

VII. Board of Worship had Doreen Keith, from the Altar Guild, attended

- a. November 21 meeting regarding weekly communion.
- b. December was supposed to be a “trial” period. But Altar Guild was told we are moving forward with weekly communion. Altar Guild would like to back off on this until volunteers are gathered.
- c. Volunteers for 1st and 3rd weekends that currently handle communion, will continue. Need volunteers for other weekends.
- d. Altar Guild is frustrated. There are 19 services just in December and they need help.
- e. Sharon will be giving trainings on making communion bread.
- f. New wine filling contraption works great.
- g. Mike Haugsby is a new member of the Alter Guild
- h. Maybe have a liaison from the Worship Board, however the Altar Guild does not meet monthly.
- i. The goal is to have the Council communicate better and work with the Guild to make things easier on them.
- j. Sharon Davis deserves a big “Thank You” from all of us!

VIII. Staff Reports – Janel Skindelien

- a. Christmas programs December 15 – 10:15 3-K and 4:00 1-6 grade

- IX.** Pastor Reports:
- a.** Pastor Tim
 - i. Staff and volunteers are doing amazing work at our church!
 - ii. Excited about the Ad Hoc Planning Committee.
 - b.** Pastor Naomi
 - i. Update on Vinje Daycare: Had fire Fire Marshall come to review space. Will need to add sprinkler system in this part of building if we want to offer daycare services. How do we want to proceed? Estimated \$150,000 this wing, both floors. Sprinklers would be an improvement to our building.
 - c.** Pastor Dean
 - i. Pastoral Staff starting to visit in-bound next week.
 - ii. Grief Care concluded in Chapel around memory tree. Everyone liked the idea and some want to add to their churches.
 - iii. Council should encourage families when baptism occurs.
 - d.** Vicar David
 - i. Try to attend Christmas Programs please.
- X.** Financial Reports – Craig Holmgren
- a.** **Motion made by Chuck Ulrich to approve the November 2019 Financials. 2nd by Holly Ulrich. Motion carried.**
- XI.** Other Business:
- a.** Board Reports to due to office by December 18th for Annual Meeting.
- XII.** Adjourn/Lord's Prayer

Respectfully submitted by Valerie Amberg, Council Secretary