



Registration Orientation

- is *dedicated to changing the culture by promoting positive dancing.*
- hosts community dances for students in grade 7 and up, teaching swing dancing to popular music.
- sends out groups of enthusiastic *Dance Project* students to area school events to teach and show students how much fun they can have swing dancing at their own school dances.
- remains committed to providing an environment where safety and standards matter.

Dance Contract:

- 1. Dress Modestly**
- 2. Speak Courteously**
- 3. Dance Appropriately**
- 4. Respect the Chaperons**
- 5. Respect the Facility**
- 6. Choose Clean Music**

Some of the ways we provide a safe environment for students to dance is through our:

- Waivers of Liability, and Media Releases, signed by the parents/legal guardians
- Contracts, agreed to by the students

Estimated number of guests is 200-250.

To best serve the students, we will concentrate on getting everyone into the dance as quickly as possible.

Table Area One – Completed Online Forms – Check In - Admission

Student will tell you the first 3 letters of their LAST name

1. Ask the student if this is the first time attending a dance, or ask if he/she has a waiver?
2. “Look up” the 3 letters on the computer or iPad
3. Click on the box to be sure the person is checked in
4. Collect \$10 if the name exists on the list (and is NOT crossed out)
5. Stamp student’s hand
6. If student is a new guest, send student to the Soft Spot

Table Area Two - SOFT SPOT – Onsite Registration

- The student’s name is not on the list for the dance
 1. Time of call will be noted on contract
 - i. Parent/guardian is reached
 1. online forms are completed by parent/guardian
 2. online form is checked on the station iPad
 - ii. Parent/guardian is not reached
 1. Note made on paper contract
 2. Student permitted to dance, but return in a half hour
 3. Call again every half hour until parent/guardian is reached
 2. Minor students will fill out the paper contract, and call their parents/guardians.
- For further assistance, students can come to the INFORMATION STATION after 9:00 pm.

Remember to SMILE and HAVE FUN! Be Friendly.

We are all on a mission. We want our guests to know we care and are excited to share their experience.