

POSITION PAPER GUIDE

Singapore Model Cabinet 2019

As the position papers are an important criterion in determining awards eligibility, representatives are expected to submit a position paper that fully demonstrates their abilities.

Representatives are to complete and submit a position paper no longer than two pages, with a one-page limit per topic. These papers should be emailed to your respective committee email addresses no later than **2359h of Wed, 13 March**, in order to be eligible for awards.

A position paper should provide a clear picture of a stakeholder's stance (this refers to the role allocated to representatives) on a particular topic, making clear the actions which have already been undertaken as well as discussing the solutions the representative may be interested in exploring.

Expectations

A good position paper should contain the following during final submission, in this order:

1. HISTORY OF TOPIC

What are some notable events which have occurred in the course of this issue? (Precursors, causes, milestones, etc)

How has the topic changed from the past till the present?

2. STANCE ON ISSUE

What has the stakeholder determined to be their stance on this particular issue? (E.g. hardline, diplomatic, etc)

What prior actions has the stakeholder previously undertaken?

What are the stakeholder's areas of interests and concerns regarding this topic?

3. POTENTIAL SOLUTIONS

What are some solutions the representative may want to explore?

How will the solutions address the areas for reform?

What are the possible challenges to these solutions?

What should be done to overcome these challenges?

4. PROPER CITATIONS

For any assertion made within the position paper, in-text citations must be provided in the APA format:

[Last Name, First Initial], ([Year Published], [Month] [Day]), [*Title of Article*], Retrieved From: [Publication]

Furthermore, a list of references must be included for each topic. The list of references will not be counted in the page limits. Any form of plagiarism is forbidden.

Representatives are reminded to strictly adhere to the following:

- Position papers should be precise and clear, in prose, written in size 11 Arial with 1.15 spacing between lines with one-inch margins. Each topic is limited to one page each.
- Position papers should be titled in the following manner:
 - SMC19_Position Paper_[Cabinet Name]_[Stakeholder]
- Position papers are to be written in English. Anything written in any language other than English will not be taken into account.
- Position papers should be submitted in .doc or .pdf format to the respective committee email address no later than **2359h of Wed, 13 March**. Other formats will not be accepted.
- Position papers should not be longer than two pages. Discussion of each topic is to be limited to one page in length. A list of references must be included for both topics, not included in the page limit.

We look forward to seeing you at SMC 2019!

SMC 2019 Acads Team