# Lifestyle Resort Regulations & Information

## Check-in:

Please note that the check-in time for all accommodations is 3pm.

If you arrive to the resort out of office hours, you will only be able to check in by paying the current walk-in rate for the first night and NON VIP bands will be issued until required payment has been made at the customer service office no later than 11am the following day.

Please be advised that if the lead passenger named on this booking is not present at check in then you will not be allowed to proceed with the check in process.

# **Check-out:**

- In Tropical and Cofresi Palm/ the Check-out time is 1pm
- In Villas / Presidential Suites / Crown, Residence and Royal Suites the Check-out time is 11.30am
- In Presidential Suites Punta Cana check out is 11am

For late check-out information, please see accommodation reception.

### **Bracelet Information:**

Additional guests not included in this confirmation will receive NON VIP bands at a cost of USD\$200.00 per day.

Please note that our bracelets are re-usable and must be returned upon check-out: for each bracelet that is lost or returned damaged, affiliate/guest will be required to pay US\$200 per bracelet.

#### All Inclusive:

Please be advised that if you check into the resort after 12am midnight due to your scheduled flight arrival time you will only be required to pay 50% of the all-inclusive for the first day, any arrival prior to midnight will pay the full all-inclusive as normal.

The All-inclusive is mandatory for Guests travelling without the member.

Should you decide to leave the resort earlier than the departure date on the confirmation, you will NOT receive a refund of the all-inclusive.

There is a mandatory supplement charged for the Christmas and New Year's events, for all affiliates and guests who have reservations over the 24th & 31st of December.

### Cancellation/No show:

Non Refundable; Non Transferrable

#### General:

- · No pets allowed
- The lead passenger of the group must be at least 18 years of age and present for the entire duration of the reservation, Proof of age will be required.
- Only the lead passenger named on the confirmation may check-in any group arriving to the property.
- Chairman's Circle Club reserves the right to relocate a confirmed affiliate / guest in alternative accommodations.

- Villa reservations may receive more than one villa totaling the number of bedrooms originally reserved (dependent on season/occupancy)
- Under Occupancy of a unit can result in the relocation of a confirmed guest reservation.
- This is based on a minimum occupancy of 2 per room.
- Assignment of CE and R villas are based on a lottery system. There is no guarantee of Villa Type: Crown, Costa Esmeralda, or Royal Villas.
- Affiliates are responsible for the behavior and conduct of themselves and their guests at all times, the club reserves the right to remove affiliates or guests from the resort should their behavior be deemed unacceptable.
- Chairman's Circle Club shall not be held liable for any injury, loss or damage to persons or property for any reason. If any damage should occur while you are occupying the unit, you must notify the Chairman's Circle Club customer service department immediately. You are immediately responsible for any fees charged due to damage.
- Chairman's Circle Club cannot guarantee the view from any unit nor can any special requests be guaranteed.
- Chairman's Circle Club is not liable for any cost incurred due to a cancelled or rescheduled flight provided by an independent airline carrier.
- Chairman's Circle Club reserves the right to deny the addition of extra guests to any reservations over a "stop sale" or "limited availability" period.
- · Golf Carts are based on availability
- Any theft or damage to golf carts from either guest will result in fines/payment for repairs.