

St. Stephen's Vestry Minutes

April 9, 2018

Attendees: Mother Susan, Scott Armstrong, Justin Wojas, Pat Wojas, Richard Kenefic, Dave Eldon, Roy Waters, Corinne Fragnoli, Rob Redmer, Katy Allen, Jackie Ingersoll, Jim Trask (Treasurer).

I. Checking in-Scott Armstrong called the meeting to order at 7:00 P.M. Vestry members shared something they were grateful for and something they would like prayers for.

II. Approval of Agenda-Consent Calendar

III. Opening Prayer & Scripture-Katy Allen said an opening prayer followed by a scripture reading.

IV. Rector's Report-Mother Susan gave an update on her pastoral visits and home communions made to parishioners. The Easter service went well. Sue Gore was complimented for the music performed and the Vestry thought that a note expressing our appreciation should be sent. The Vestry members especially enjoyed the children's choir. Jacob Hardy was the Easter Bunny for the Easter egg hunt. The hunt went well and was well attended.

V. Mission Focus-Finance

- a. Jim Trask (Treasurer) explained the financial reports and answered questions.
- b. Scott reported that the Altar Guild was informed of the change in their procedures. They will no longer have their own check book but will instead be incorporated into the church's regular management system.

VI. Consent Calendar-None

VII. Old Business

a. Rector Evaluation process-Tabled

b. Scott encourages the Vestry members to keep up the visibility of the Vestry by attending the Saturday 4:30 pm and Sunday 8:00 am services when possible and to encourage the congregation to attend the Vestry meetings.

c. Sound System- At the last Vestry meeting, Justin was asked to get another quote from a different company. When he check with some others, they were going to charge for a quote so he decided to just stay with DemNet. After a discussion, Justin made a motion to contract with DemNet to add a speaker to the kitchen for \$979.46. Karol seconded the motion and it was carried. Richard made a motion to contract with DemNet to replace the audio mixer for \$4,483.51. Roy seconded the motion and it was carried. The total of \$5,462.97 will come out of the long term capital fund.

VIII. New Business

a. Building and Grounds-Justin discussed several items:

- The sidewalk quote is \$3500 to be taken out of the capital fund.
- Insurance will pay for roof repairs but the deductible is not known at this time. The roofing repair over the YAC room, not covered by insurance, should run around \$1500-2000.
- Pew refinishing was discuss. We have two quotes. The cost will be about \$7,500 of which the Endowment Fund would pay \$4,000 leaving the balance to come from the budget or capital funds.
- Justin is getting quotes for grass cutting and snow plowing.

b. Endowment Committee-Richard requested that the endowment committee be allowed to receive the money from the plate once or twice during the year. After a discussion, it was recommended that they choose a month in the fall or December to start with.

c. Report from Outreach Committee-Report is attached

d. Jackie reported on the upcoming J2A auction. She encouraged Vestry members to attend and donate items for either the live or silent auction. Jackie and Don Ingersoll are chairing the event.

e. Ken Fuhr's exit interview-Scott and Karol discussed the exit interview and gave the Vestry members a hard copy of the interview.

f. Moving forward-Scott called an executive session to discuss future leadership scenarios.

IX. Coming Events

April 13-14	Confirmation Overnight retreat in Frankenmuth
April 21	Confirmation at St. Johns, Royal Oak
April 27	Youth Lock-in
April 28	Crafting day at St. Stephen's
May 5	J2A Auction

X. Closing Prayer and Adjournment-Mother Susan gave a closing prayer. The meeting was adjourned at 8:45 p.m.

Respectfully Submitted,

Jackie Ingersoll, Clerk