

DeWitt Middle School Hours:
 8:55am – 3:21pm
 (Doors open at 8:00 am)

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Message From The Principal

Dear Parent/Caregiver of DeWitt Community,

I hope this greets you in the best of spirit as the summer fun quickly comes to an end and the preparation for another school year begins. It gives us great pride to welcome each learner, renew our relationship and begin the task of engaging those active minds with endless possibilities and tap their unlimited potential for success and excellence. We look forward their infectious smiles and light in their eyes as they fill the empty hallways with enthusiasm and focused energy. As our students enter the DeWitt learning community, we are confident that they are more than ready to continue their education journey in the middle school years.



Mac M. Knight, Principal

I would like to remind you of our core principle that makes DeWitt a very special place. First, our two primary pillars for success are building teamwork/family/community concept and efficient and effective communication. Secondly, our daily mantra is “DeWitt is a place where everyone belongs and every day is an opportunity for success by doing your best.” These two daily principles support our best effort to diligently deliver the District mission to: educate, engage and empower our learners.

However, none of this is possible without the active participation and involvement of parents and caregivers such as yourselves. Your role in the education process and journey of our learners is critical and essential to ours and your child’s success. I can say with fidelity that TOGETHER we can make a difference for their future.

Continued on Page 2

Don't Forget to Fill Out Your Forms!

There are forms in this newsletter that must be completed and returned the school.

- Chromebook Permission Form, page 26
- Directory Information Release Form, page 30
- Media Release Form, page 31

You will also find the Free and Reduced Meals Application on page 33, Parent Portal Form on page 37 and the Asbestos and Pesticide Notification Forms on page 38 & 39.

We also recognize that for many of your children, the middle school years are a time of change and rapid growth across the spectrum, be it physically, mentally, emotionally and/or socially. In addition, this period of their educational journey sets the foundation for the rest of their life, to and beyond high school, college, careers and life in general. There will be challenges that each child will face whether they are new entrants from another school district or state, transitioning from elementary school, or our returning veterans. The challenges they face will be rigor, new class schedules, more responsibilities to self and others, higher expectations for being a learner, new environment, changing friendships, being responsible, respectful and reasonable on a daily basis.

On the other side of the challenges will be opportunities to meet new people, think about their future goals, develop new skills and interests, gain a sense of identity, become independent, become a global citizen and use electronic devices to bring the world into the classroom.

Since both the home and school have a unique responsibility in promoting critical thinkers, problem solvers, I am including a few helpful tips that should help you prepare your children for their middle school years:

- Learn school policies by reviewing handbook together
- Be an active parent by communicating with the teachers and joining PTA
- Share a positive attitude with encouragement and discussing new things
- Get to know the new school together with a tour, meet the teachers, attend orientation and Open House
- Set up a study space that is quiet and free from distractions if possible
- Stay current with homework, with specific times and review work with your child; ask about school every day
- Teach your child to be organized using daily planner, notebook and/or folder system
- Help your child learn good social skills: listening, cooperation, respecting differences, being supportive, managing emotions and conflicts
- Talk about bullying and encourage them to tell an adult and not be a bystander.
- Talk about peer pressure and it's OK to be different, practice ways of saying "No" to negative peer pressure.
- Encourage your child to get involved by experimenting or exploring new activities.
- Insist on daily attendance and monitor weight of backpacks.

We will start year two using chromebooks as a tool and resource to enhance our teaching and learning practices. I would encourage parents to monitor the use of chromebooks as we continue to refine the filtering system. In addition, I would highly encourage parents to check the chromebooks before school starts to see if they need any attention and/or repairs to function properly. All devices should be working properly and ready to go by the first day of school. If you need assistance, call the IT help desk or take the device to the Board building during the following times: **Monday and Friday 8:30 - 12:30 and on Wednesday, 12:00 - 4:00.**

Things you should know for the upcoming year;

- Different bell schedule for grades 6 and grades 7/8.
- Two lunch periods
- Year two of all students with chromebooks and guidelines for technology use
- After-school program and Homework Club with late bus on Monday, Tuesday, and Thursday
- Bring Your Family To School Night, September 29, more details later.
- Principal Advisory Council for student advocacy and voice
- Several new staff members in Special Education program and Associate Principal
- More interdisciplinary projects across the curriculum

The middle school years are very important to the overall development of our learners. They will be introduced to information at an alarming rate and challenged how to use it to solve problem, be critical thinkers and decision makers. It is our responsibility to provide a positive and safe learning environment to nurture their spirit for learning while growing. Please be safe in dropping off and picking up your child before and after school. Talk to those that walk about safe routes. Please communicate any concerns that you may have sooner than later so we can be strategic and timely in our resolution. It would be helpful if you provided a preferred method of contact, be it email, text, phone call, or visit.

In closing, we look forward to working cooperatively and corroboratively with each of you to make DeWitt the best middle school experience for our children.

*Be in peace,
Mac M., Knight*

Message from the DeWitt PTA



On behalf of the DeWitt Parent Teacher Association (PTA), we would like to extend a warm welcome to all families new to DeWitt, as well as to all returning families! We hope everyone has had a relaxing and enjoyable summer. As school vacation winds down, we are

looking forward to another great year at DeWitt Middle School.

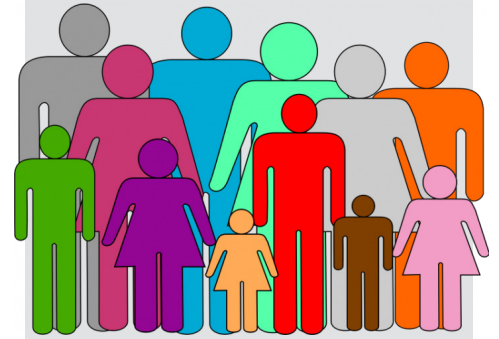
PTA kicks off the year with our annual Welcome Back Picnic at the Stewart Park Large Pavilion on Tuesday, September 20th at 6 PM. This event has grown in attendance each year as families and students enjoy meeting new families, and reconnecting with friends. See Page 4 for more details. Bring Your Family To School Night will be held on Thursday, September 29. Our first PTA meeting is scheduled for Monday, October 3rd at 7 PM in the music room at DeWitt. We will also be hosting our highly anticipated annual International Night on Thursday, November 17 at 6 PM. Mark your calendars!

PTA is designed to act as an advocacy group that works with the administration, teachers, staff and parents/caregivers to support programs for all the students at DeWitt.

We encourage you to become a member of the DeWitt PTA. Research shows that children do better when their parents/caregivers and families are involved both at home and at school. Grades are higher, test scores rise, self-esteem grows and schools improve. PTA membership is open to anyone interested in the education, health and welfare of youth. As a PTA member you will have the opportunity to get to know school administrators, faculty and staff, as well as other parents to help build a strong support network for our students. We welcome and encourage your involvement, as a board member, event volunteer or simply your membership donation if you do not have time to give. Please take a moment to fill out the DeWitt PTA Membership form on page 17 and/or the Direct Appeal form on page 6. Programs you will be supporting include the Welcome Back to School Picnic, Bring Your Family to School Night (Curriculum Night), International Night, Staff Appreciation Luncheon, Scholastic Book Fair, field trips, and more!

We look forward to meeting you and to a great school year together! Please contact us with any questions, concerns or ideas for topics you would like the PTA to discuss or present at our PTA meetings.

Sincerely,
Jacquie Kaden
(jacquiekaden@gmail.com)



Bring Your Family to School Night (Open House)

Thursday, September 29

Bring Your Family to School Night is a chance for all parents and family members of DeWitt students to get introduced to their student's schedule and curriculum.

Students will lead their family through the class schedule, spending a few minutes with each teacher, and learning some particulars of the subject area, and what will happen over the year. Light refreshments will be served in the cafeteria.

Watch for messages from the listserv and check the PTA website (www.dewittpta.org) for more information.

Older grades typically help make the event possible by bringing finger foods to the cafeteria. Please contact Anne Thomas at aburnsthomas@yahoo.com if you can help. Thank you.

PLEASE COME TO THE...

**DEWITT MIDDLE SCHOOL PTA
WELCOME PICNIC**

**Tuesday, September 20, 6:00-8:00
At the Stewart Park Large Pavilion**



- **Featuring hot dogs, “not” dogs, coleslaw, pesto pasta, potato salad and beverages**
- **Games for the kids**
- **Please bring a dessert or side dish to share**

**All are invited to enjoy a nice September evening
at Stewart Park!!**

Parent/Teacher Conferences at DeWitt

If your student attended elementary school in the Ithaca City School District, you've probably already been to a few parent-teacher conferences and you know that parent-teacher conference days are marked on the official ICSD calendar. However, once a student moves up to middle school, these conferences don't occur automatically.

If you would like to arrange a meeting with your child's teachers, contact their Guidance Counselor: Leann Young (leann.young@icsd.k12.ny.us) for last names from A-K; Alan Miller (alan.miller@icsd.k12.ny.us) for last names L-Z.

For an overall feel for your child's teachers, schedule and classrooms, be sure to attend Open House Night, which will be on Thursday, September 29 (see page 3 of this newsletter).

Another way to stay informed with your child's progress is by signing up for the SchoolTool Parent Portal. Details page 37.

Free School Supply Closet with Its Pass-It-On Point of View

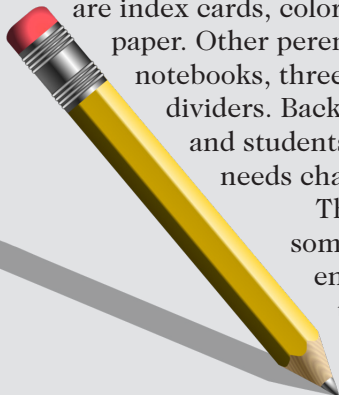
At one time or another, nearly everyone has found themselves lacking a pencil, ruler, notebook, or other important item for school—whether through forgetfulness, carelessness, or an inability to acquire the item in the first place. If any of the above describes you—or a student you know—take note of the School Supply Closet, a free-to-students service run by Penny Boynton, DeWitt's Family Liaison.

The closet runs on a "pass-it-on" gift philosophy. If any student, for any reason, needs a school supply, that student can stop by Penny's office (or browse the auxiliary supply cart located just outside her office—her door opens into the cafeteria) and take whatever supplies are needed. The pass-it-on part is this: students who have the means—whether now or at any time in the future—are asked to give back to the closet. So, a student could take a pencil one day, but give back with a three-ring binder a day later, a year later, or still later as an adult.

The most popular items in the closet at the start of the school year are index cards, colored pencils, markers, and loose-leaf notebook paper. Other perennially popular supplies include spiral notebooks, three-ring binders, pocket folders, and binder dividers. Backpacks are also a desired item in the closet, and students can trade backpacks in, if their tastes or needs change.

The PTA provides the closet with funding for some items, but students' families are encouraged to donate extra supplies to ensure that the closet is always stocked.

Thank you for your help!



DeWitt Cafeteria Prices

The meal prices are:

**\$1.75 breakfast (\$0.25 for reduced),
\$2.80 lunch (\$0.25 for reduced).**

The Ithaca City School District Child Nutrition Program incorporates farm-to-school practices by purchasing fresh produce from local farmers. Additionally, the program uses these fresh ingredients to prepare plant-based recipes from scratch.

For information on the Program and online account payment, go to: www.ithacacityschools.org/index.cfm/icsd/Menu/nutrition-program.htm.

Site-Based Shared Decision-Making Council:

**Your Chance to Have a Voice at DeWitt
Open to all DeWitt Parents and Caregivers**

The DeWitt learning community is fortunate to have students and parents who are interested in making decisions that influence our continued success. As a result, we have provided an opportunity for all stakeholders to be active participants and have a voice in the future planning and growth of DeWitt. Topics discussed might include: hiring, budget issues, school safety, grounds and facilities improvements.

Please take advantage of this opportunity and join our collaborative team. Everyone is welcome. Get involved and support our mission for excellence! Meeting dates and times will be announced in October. We look forward to seeing you!

—Mac Knight



DeWitt PTA



The DeWitt PTA plays a pivotal role in helping to fund activities and programs in order to provide students with a well-rounded middle school experience. To accomplish this, we are asking for financial contributions from the school community.

Please support your PTA and donate to the Direct Appeal!

In order to maximize impact and offer families an easy way to contribute, we are once again conducting a **Direct Appeal fundraiser**. **No bake sales, no selling (and buying!) magazine subscriptions or candy!** Simply make a donation where **100% of what you give goes directly to help the school community**. All donations are tax deductible. Any amount is greatly appreciated and makes a difference!

Examples of programs the PTA has made possible include the following:

- Funding for communications such as the tri-annual newsletter, the website and listserv management
- Providing new books for the school library, new student supplies for the supply cabinet and current maps for classrooms
- Providing funds for the Welcome Back Picnic, Bring your Family to School Night and 8th Grade Promotion
- Providing support for student activities, such as educational field trips
- Providing funds for International Night, the Staff Appreciation Luncheon and much more

We cannot do this alone – we need your financial support. A successful “Direct Appeal” ensures that we can continue to help fund these communications, programs and events. Every little bit counts!

Please complete the form below – it can be sent via mail to the school or dropped off at the main office by **Friday, October 28**. If you would like to become more involved and volunteer, please simply check the relevant box and we will be in contact to discuss a host of meaningful ways you can contribute to our school community. For questions about the Direct Appeal, please contact Patricia Sipple at psipple@twcny.rr.com or 216-1952. **Many thanks for your support!**

DeWitt PTA Direct Appeal – 2016

Parent/Caregiver Name: _____

Address (if you want a receipt sent): _____

I would like to contribute \$ _____. Enclosed please find my check payable to “DeWitt PTA”.

I would like to volunteer. Please contact me at _____.

**DeWitt PTA
c/o DeWitt Middle School
560 Warren Road
Ithaca, NY 14850**

School Bus Information

Families should expect to receive their student's bus assignments and pick-up times in the mail the week before school. Students will also be bringing home a booklet about transportation from school the first week of school.

Please call the ICSD transportation department, at 607-274-2128, if you have any questions.

Student Drop-Off and Pick-Up

When dropping off or picking up your child at DeWitt, please make use of the drop-off/pick-up area at the North exit (parking lot exit).

Please follow the one-way direction of cars to create a smooth flow of traffic, and be patient during the morning drop-off and afternoon pick-up. In order to keep the flow of traffic moving, it is important that drivers pull up as far as possible in the drop-off area.

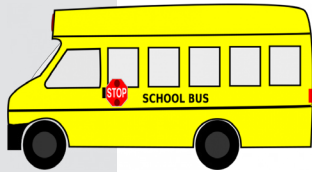
It is critical to pay attention to cars moving in all directions and, more importantly, check for pedestrians crossing the lanes.

Thank you for your consideration.

Parking Reminder

For the safety of everyone in the DeWitt school community, please do not park in the Fire Lane area. Even if you are picking up your child, you must park in a parking spot, not the Fire Lane.

Thank you for your cooperation.



Transportation Information

Did you know that ICSD schools have Transportation Liaisons? Your liaison, Penny Boynton (pboynton@icsd.k12.ny.us) can help you figure out how to get to school meetings and events, and get your child to sports events, enrichment classes, and more.

Liaisons know the latest news on transportation services and supports to get to school and wherever else you need to go. Look out for updates in the DeWitt newsletter or emails. Check out the options below:

FOR INFO:

Dial 2-1-1 for information on current transportation services and supports. Or see ccetompkins.org/community/way2go for more information and tips on ways to get around.



RED (Retired Educators Drive):

Rides to school meetings and activities by volunteer drivers, as available. Contact RED two or more days in advance by emailing redschoolrides@gmail.com or calling the RED coordinator at 607-659-5003. Drivers decide which and how many rides to offer – even just one ride makes a difference!

TCAT:

Youth (6 to 17) semester passes, for September 1st to January 31st, or February 1st to June 30th: \$30 (Zone 1); \$40 (Zone 2). A 15-ride pass for youth is \$10 (Zone 1) or \$17 (Zone 2) and can be used over any period of time. For more information, go to: www.tcatbus.com or 607-277-7433 (277-RIDE).



TAXIS:

Collegetown Cab: 588-8888. Ithaca Dispatch: 277-7777.

WORKING FAMILIES TRANSPORTATION ASSISTANCE:

Up to two months of discounted gas cards, bus passes or City and rides for qualifying families. Call Cynthia Kloppel at 274-5022.

COMMUNITY SHARE:

We encourage you to look to your neighbors and other parents who live near you, who may be able to help get children to school or school events. Bring together members of your community today so that students can get to school, to sporting events and even rehearsals for music and art programs.





Opening Your Locker

Opening lockers can sometimes be difficult and frustrating. If your child is having difficulty with their locker, please encourage them to get help from a friend, a teacher, or from the school office. 6th graders will have the first day of school to practice. Below are the directions for how to work the combination dials on the school lockers.

Step 1:

Start by spinning the dial to the right, passing the number zero two times past the indicator point. On the second spin, stop at zero. The zero should be lined up with the indicator point on the lock (as in the illustration above.)

Step 2:

Starting from zero, turn dial to the right and stop at the first number of your combination.

Step 3:

Turn dial to the left and pass your first number one time before stopping at your second combination number.

Step 4:

Turn dial to the right and stop at your last combination number.

Step 5:

Pull dial out toward you and continue turning to the right until the lock clicks and the locker opens.

If you are having any trouble with your locker, please report to the main office, or tell an adult as quickly as possible so we can help

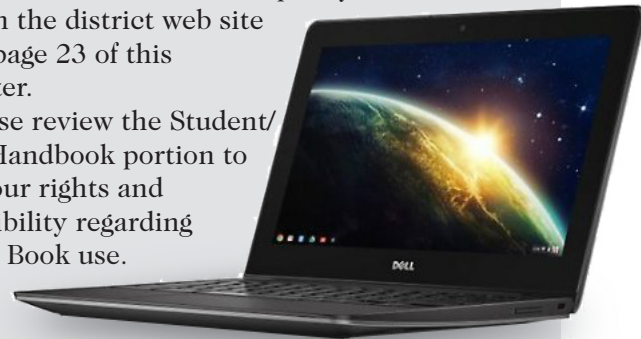


Chrome Books

All students will be issued a Dell Chrome Book 11 in the beginning of the school year.

Please refer to the district policy on Chrome Books issued to students. The policy can be found on the district web site and on page 23 of this newsletter.

Please review the Student/Parent Handbook portion to know your rights and responsibility regarding Chrome Book use.



<http://www.ithacacityschools.org/index.cfm/icsd/Menu/gafe.htm>

DeWitt's Family Liaison

Penny Boynton is DeWitt's Family Liaison. She provides support for students and families in many ways, connecting students, families, school staff and community agencies to address their needs. She is also Transportation Liaison, and oversees the Clubs program, including Homework Club. The Clubs schedule should be available in September. You can contact Penny at pboynton@icsd.k12.ny.us or 266-3554 .



Picture Day! September 29th

LifeTouch will be at DeWitt on Thursday, September 29. They will be back at school on Friday, November 4th for retakes.

French Club News

Parlez-vous français?

Voulez-vous parler français?

Join French Club!

Come for fun games and activities to improve your French and earn about French-speaking countries!

We cook! We sing!
We act! C'est très amusant!!

Meetings are every other Monday in room B104. See Madame Stevenson for more information and registration forms.



Want To Join



Scan the QR Code



or go to: <http://tsadewitt.blogspot.com>

The first part of the application is due on the first Friday in October. Questions may be addressed to Bob Walters at bwalters@icsd.k12.ny.us.

Film Club

Registration for Fall 2016 Film Club

Open to 6th and 7th graders

Wednesdays and Fridays after school (3:30-5:00 pm)

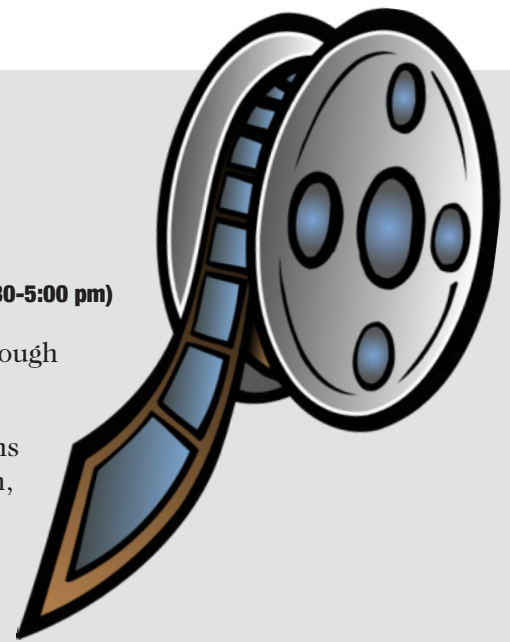
Program runs late September through early December 2016.

Guided by Cornell students, teams of DeWitt students will write, film, and edit original short movies.

A snack will be provided, and any student who needs a late bus home will have one available.

Students can participate only if they commit to the whole program; dropping in occasionally is not allowed. Spots are limited.

To apply, please complete the registration form here: <http://tinyurl.com/Fall16FilmClub> or call (607) 255-8663 to reserve a spot.



National Junior Honor Society

Happy September! Our first meeting will be on Thursday, Sept. 17th in my room (D105). This is a mandatory meeting. We will meet at 8:15. Bring your summer hours form to this meeting. See you there!

—Mrs. Q



Ski and Board Club.

Information about how to register, options and prices for DeWitt's Ski and Board Club will be available in a few weeks.

Registration will be done online. Families will pay for passes and equipment rental, online directly to Greek Peak. Families pay for transportation, by check or cash, directly to DeWitt.

The club goes to Greek Peak on Fridays for six consecutive weeks. We leave school at 3:40 and return to DeWitt at 9:45 PM. The start date will be announced.

Questions may be addressed to Bob Walters at bwalters@icsd.k12.ny.us.



Fall Modified Sports

There will be a Fall Parent and Student Kick-off Meeting on Sunday, August 28 at 6pm at the High School.

ALL START DATES ARE SUBJECT TO CHANGE.

Please check with the Athletic Office 607-274-2155 to confirm start dates.

Boys/Girls Cross Country

Turn in forms at DeWitt, beginning Friday July 26, but before Thursday August 25

Tentative Start Date: Monday, August 29, 8 – 10am

Meet in the HighSchool Equipment Room, High School Track

Football

Turn in forms at the high school beginning Friday, July 22, but no later than Thursday, August 18

Tentative Start Date: August 22, 4:30 – 6:30 pm

Meet at the High School Grass Field

Boys/Girls Soccer

Turn in Forms at DeWitt, beginning Monday, Aug 8 and before Thursday Sept 1

Tentative Start Date: Tuesday, September 6, 4:30 – 6:30pm

Boys Meet at DeWitt Middle School

Girls Meet at Northeast Elementary

Modified Girls Tennis

Turn in forms at DeWitt, beginning Friday July 26, but before Thursday August 25

Tentative Start Date: August 29, 9am – 12pm

Meet at Cass Park

Girls VolleyBall

Turn in forms at DeWitt, beginning Friday July 26, but before Thursday August 25

Tentative Start Date: August 29, 4:30 – 6:30pm

Meet at DeWitt Middle School

Fill Out Your Forms!

Up-to-date physicals for modified fall sports must be turned in by Wednesday, August 24 to participate in the first practice. (Please double check with the Athletic Office for Modified Football)

Download forms from the ICSD website under "Athletic Information" on the Right hand side of the page (<http://www.ithacacityschools.org/districtpage.cfm?pageid=205>) or ask the school nurse for a paper copy. Students must have an updated physical on file in the medical office before they can participate.

For more information call the athletic office 607-274-2155

Winter Modified Sports

Modified sports offered in the winter are boys and girls basketball and boys Wrestling. Check the Ithaca City School District Website later in the fall for paperwork deadlines and start dates. Paperwork may be due in October.



Dances at DeWitt

The School Dance schedule will be announced in early September. All dances are held on Friday evenings from 7 to 9pm. During ski season, dances are on Saturdays. Dances are held in the gymnasium with half the gym dedicated to the dance, and the other half open for basketball or other similar activities. A live DJ plays music on the dance area of gym. Music is reviewed for middle school by our DJ who is a staff member at DeWitt.

Dance entrance is through the cafeteria door by the large side parking lot.

- Ticket price will be announced in September. Tickets can be purchased during lunchtime on the Friday prior to the dance, or at the door before the dance.
- Dress code is the same as the school day. Soft-soled shoes help preserve the gym floor.
- Food and drinks are sold at the dance. Prices vary from 25¢ to \$1.
- Friends of middle school age from other schools are welcome to attend with a DeWitt student. However, you must sign them up during lunch no later than end of school day on the Friday before dance, otherwise they will not be able to attend.
- Once students arrive they cannot leave and come back unless a parent is with them.
- Dances are chaperoned by staff members and parent volunteers. Parent chaperones are always needed. Please let the Main Office know if you can help.

Electronic Devices at DeWitt

The Ithaca City School Board has adopted an electronic device policy covering proper use and consequence for misuse. In applying those policies we want to make you aware of some important facts and details surrounding your child and electronic devices at DeWitt.

Students can use electronic devices to listen to music and play games before 8:30 in school lobby and in the cafeteria during break-fast/ lunch time. All other times all electronic devices must be put away, that includes devices and ear buds/headphones.

Students are not allowed to text or go on social media sites (Facebook, Snap Chat, Instagram, etc.) at DeWitt.

DeWitt is not responsible for the loss or theft of personal electronic devices. It is important to report loss or theft immediately to the Principal or Associate Principal so that we can try and assist, however, laws restrict how much we can search to find personal items.

DeWitt Administration/Staff can confiscate your child's electronic device if it is being improperly used at DeWitt. If this happens the electronic device will be returned at the end of the school day or held onto until a parent/guardian can pick it up.

Important information to know about Social Media, Texting and Sexting:

- Did you know that any person under the age of 13 is prohibited from having a social media account. That means parent/guardian need to give permission for use of Facebook, Snap Chat, Instagram and similar sites.
- There are currently no laws in New York State specific to sexting (sexting is a form of texting whereby someone sends explicit pictures through an electronic device to one or more persons). If any person is found transferring pictures of minors the individual can be charged under States Child Pornography Statue. If a person is under 18, probation is usually recommended as a first step. Currently there is a bill that is being proposed at the state level that would send first time offenders 18 or younger to mandatory educational classes.
- If a student is negatively targeting another student through texting and it impacts the student receiving the texts daily function in school, we have the right to investigate and take appropriate action.

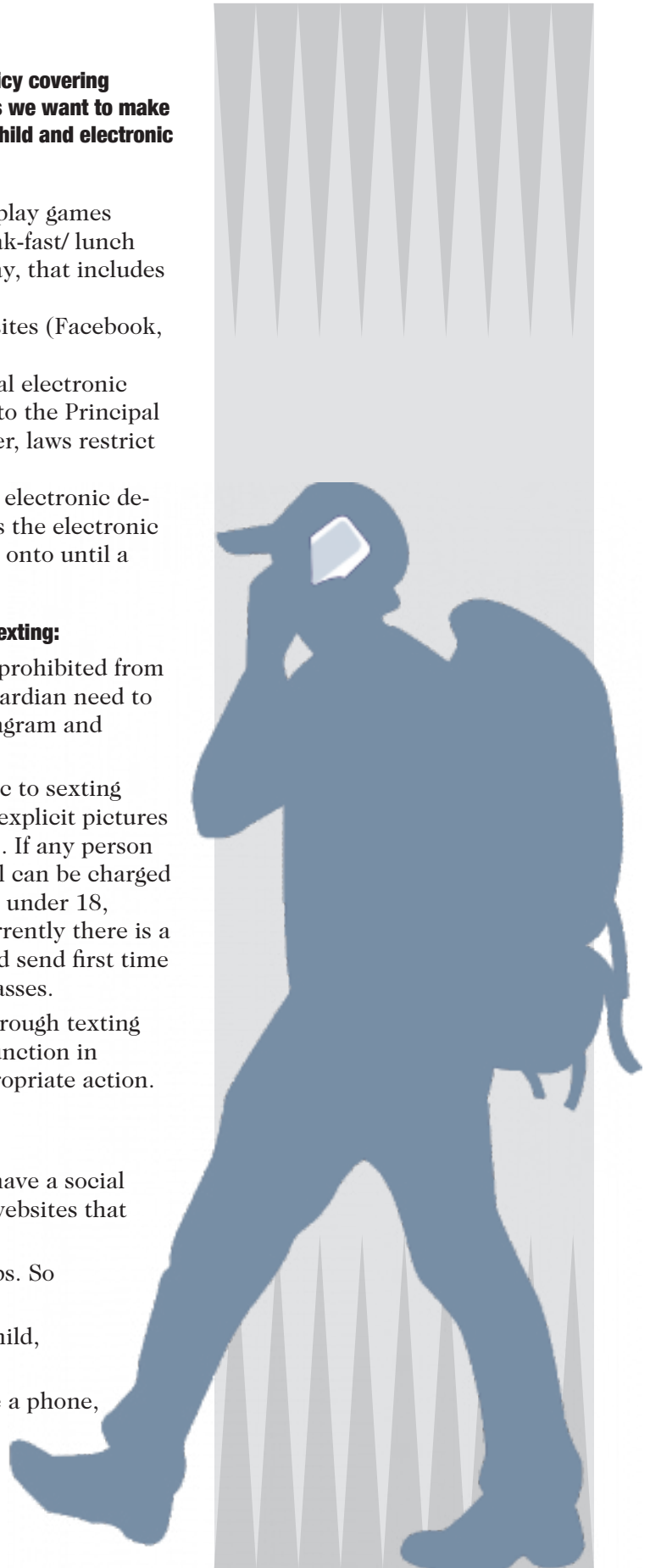
How Can I Protect and Monitor My Child's electronic usage

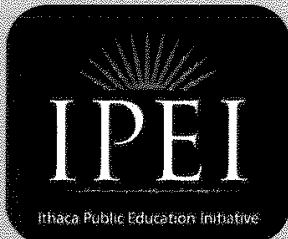
If you have given your child permission (under age 13) to have a social media account and or text there are some safeguards and websites that can assist you with being informed.

- Wireless Carriers have their own parental control apps. So check with your carrier.
- MamaBear App- This app allows you to locate your child, keep tabs on social media activity.
- MMGuardian is a parental control app that can locate a phone, monitor text activity and set various use restrictions.

Websites that can help keep you updated on social media

- www.commonsensemedia.org
- Stopbullying.gov





Spark Student Learning!

Join IPEI in our mission to connect school and community, engage students and enhance education. IPEI needs volunteers to assist with social media messaging, website development, other communications needs, and with events like our Adult Spelling Bee.

ipei@ipei.org

607-256-4734

www.ipei.org

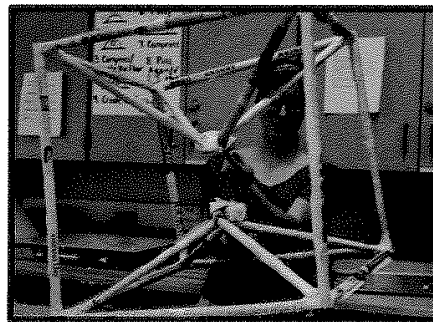
Phun with Physics

"It's great to see students becoming the teachers and learning from each other."



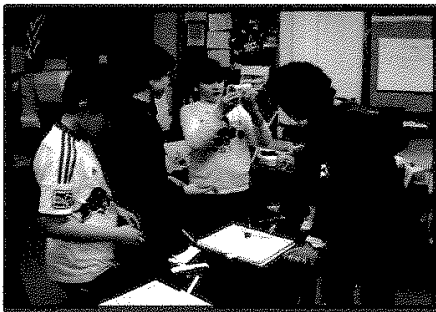
Improvisation and Process in Sculpture

"Art students confronted a basic limitation of sculpture—gravity. Working against physical limitations often stimulates creative solutions!"



Engineering and Electricity with Magnets

"This is real science! Trial and error problem solving, collaborating, thinking outside the box, that's what makes it exciting."



Caroline Wilderness Campus Curriculum Initiative

"The entire school seems so happy to be involved and you can see and feel the ownership the students have over their work."



"Thank you so very much for the opportunity to help me grow as a teacher and for my students to grow as independent learners."

-2014-15 IPEI Grant Recipient

For more,
visit
[www.ipei.org!](http://www.ipei.org)

Supply Lists 2016-2017

Sixth Grade Supply list

English	<input type="checkbox"/> Spiral notebook <input type="checkbox"/> 1, two-pocket folder <input type="checkbox"/> Sticky notes (3x3) - any color
Math	<input type="checkbox"/> Spiral notebook <input type="checkbox"/> 2, two-pocket folders (preferably plastic) <input type="checkbox"/> Expo Markers - no odor, any color; set of 4 <input type="checkbox"/> Highlighters - three, in different colors <input type="checkbox"/> Optional: TI-30X IIS Calculator
Science	<input type="checkbox"/> Spiral notebook (that fits into the binder) <input type="checkbox"/> 1, two-pocket folder <input type="checkbox"/> 1 inch binder <input type="checkbox"/> 3 subject dividers
Social Studies	<input type="checkbox"/> Spiral notebook <input type="checkbox"/> 1, two-pocket folder
General Supplies	<input type="checkbox"/> <u>Yellow</u> plastic two-pocket pocket folder (no prongs) - for homework <input type="checkbox"/> Colored pencils <input type="checkbox"/> White-out <input type="checkbox"/> #2 Pencils (replenish throughout the year) <input type="checkbox"/> Erasers <input type="checkbox"/> Hand-held Pencil Sharpener (with shavings receptacle) <input type="checkbox"/> Ear buds or portable headphones. <input type="checkbox"/> Centimeter/Inch Ruler Optional Donations (Thank you!): <input type="checkbox"/> 1 Box of tissues (for first period class) <input type="checkbox"/> 1 box of pencils (for first period class) <input type="checkbox"/> Set of dry-erase markers (no odor - for first period class)

NOTE: All Students

(6th, 7th & 8th grade) will be receiving a Chromebook to use this year. They will carry the device to and from school. We strongly recommend that students have a backpack with a padded "laptop" pocket, and/or a separate padded "sleeve" to protect the device. An example of an inexpensive padded sleeve can be found at Amazon, for example: Protective sleeve for laptop by HiPro \$6.99.



Seventh Grade Supply list

**Subjects listed with * indicate classes with different supplies depending on teacher. You may want to wait to receive your schedule before purchasing these supplies.*

Math:

Ballestrea/Lory-Moran:

1 spiral notebook (or spiral with embedded folders)

1 pocket folder

1" Binder with 3 Dividers

Optional: TI-30X IIS calculator (This is the same calculator that was recommended in 6th grade.)

*Science:

Gottlieb:

1 spiral notebook (or spiral with embedded folders)

1 pocket folder

Exantus

1" 3-ring binder

1 package of dividers
(only 2 dividers needed)

English:

Cernera/Scott:

1 composition book

1 pocket folder

1 set of earbuds (dollar store earbuds are fine!)

1 highlighter of any color (to donate to class supply)

*Social Studies:

Pritz:

1 pocket folder

Engram:

Two 2-pocket folders

1 pack of colored pencils (for class supply)

1 black or blue pen

Technology Engineering

Buchner/Walters

All that is needed is a pencil and a custom printed engineering notebook. These notebooks contain drawing and design paper. If your child was a student at DeWitt in 6th grade we have saved the notebook they purchased in sixth grade, so they just need the pencil.

Student new to DeWitt are requested to bring in \$3.00 to cover the cost of their engineering notebook. If you would like to write a check please make it out to "DeWitt Student Activities." If your child is enrolled in the free/reduced meal program the notebook will be provide free of charge.

Music

1 green folder

Family Consumer Science (FCS)

A folder (can be from a previous quarterly class)

7 & 8 Choir:

Kivisild

Intermittent use of: A pocket folder and pencil for class, a highlighter recommended for music score-reading; Always: **a refillable water bottle for vocal hydration during rehearsal!!!!**

Seventh Grade Supply list Continued

German

- 1 pocket folder
- 1 spiral or bound notebook
- 1 pack of 3x5 index cards

French

- 1" 3-ring binder

Spanish

- 1/2" or 1" 3-ring binder
- 2 dividers
- spiral notebook

Supplies for Multiple Classes

- 1 pack of colored pencils
- 2 packages of lined loose-leaf paper.
Regular or college ruled. (One to keep, one to donate to class supply)
- 2 dozen pencils (sharpened) (One to keep, one to donate to class supply)
- 1 box of tissues
- 1 gluestick
- 2 red or purple colored editing pens (One to keep and one to donate to English class)
- 1 ruler
- 1 pair of scissors
- 1 Jumbo Eraser

Eighth Grade Supply list

	Social Studies	English	Tech Ed	Math 8/ Expanded	Algebra	Physical Science	Earth Science	Foreign Language
3-ringer binder (1 inch)	Yes With 3 dividers					Yes With 3 dividers	Yes With 4 dividers	Will vary with teacher
Spiral notebook		1 or comp book		1 spiral notebook, graph paper optional	2 (1 first semester 1 second)	2 (1 1st semeste 1 2nd)	2 (1 first Semester 1 second)	
Pocket folders		1		1	1	1	1	
OTHER		Post it notes, high Lighter	Mechanical pencil. NEW to DeWitt bring \$4.00 for a custom printed engineering notebook	Box of pencils	Graphing calculator strongly encouraged. Texas Instruments TI-83 or TI-84 will be used in class.	Extra set Colored pencils	Extra set Colored pencils	

Eighth Grade Supplies for Multiple Classes:

- Set of colored pencils
- Pens and pencils
- Yellow and blue highlighter
- Eraser
- Personal pencil sharpener
- Loose leaf paper (Note: Do not carry much extra paper with you every day)
- Ruler
- Kleenex 2 boxes
- Set of inexpensive earbuds/head phones for use with computers at school

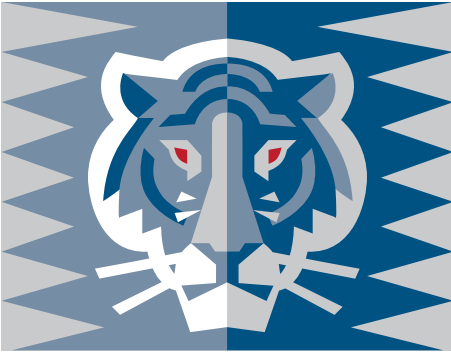
2016-2017 DeWitt PTA Board and Chairpersons

Our group of dedicated volunteer board members for 2016-2017 includes:

Co-President	Jacquie Kaden	jacquiekaden@gmail.com
Co President	VACANT	Please consider volunteering
Treasurer	George Gao	zefenggao@yahoo.com
Secretary	Beverly Way	bway66@yahoo.com
PTA Council Rep	Lauren Loiacano	
Site Based Council Rep	VACANT	Please consider volunteering
Newsletter Editor	Carol Barry	cmbarry@icloud.com
Website Manager	Carol Barry	cmbarry@icloud.com
Newsletter Ads	VACANT	Please consider volunteering
Membership Chair	Michelle Landers	mi.landern@gmail.com
Direct Appeal	Patricia Sipple	psipple@twcny.rr.com
Listserv Moderator	Sara VanLooy	svanlooy@umich.edu
Back-To-School-Picnic (September)	VACANT	Please consider volunteering
Open House (September)	Anne Thomas	aburnsthomas@yahoo.com
International Night (November)	Tal Cohen	talorco@gmail.com
Book Fair	Meadow Petersen Ewa Pillardy Rachel Newton	mpetersen137@hotmail.com ewa@pillardy.org rachelsnewton@gmail.com
Staff Appreciation Luncheon (May)	VACANT	Please consider volunteering
8th Grade Promotion (June)	Michelle Eells	mle93416@gmail.com

**Please consider volunteering for any of our open positions.
We are an open, welcoming group.**

Email jacquiekaden@gmail.com for more information.



Join The DeWitt PTA!

Our DeWitt PTA is an amazing group. Each year we support and partially fund four mailed newsletters; an e-mail list for parents and staff; a Welcome Back to School Picnic; a Student Directory; parent education programs; coordination of volunteers; participation in PTA Council; staff appreciation luncheon; and the 8th grade promotion party.

Your help is needed for the continuation of these programs. We know that parent involvement in school decreases as children become teens. However, studies have shown that parent involvement is critical to student success in middle school and high school. Your participation also gives you

the opportunity to get to know other parents (something that is tough to do at the middle school level).

Please complete the membership form below to join our PTA. \$7 of your membership fee is shared with the national and state organizations to support their work as advocates for children, families, and schools. The rest of your fee stays at DeWitt and goes directly to funding the programs listed above. If you have any questions, please contact Michelle Landers at mi.landerson@gmail.com.

2016-2017 DEWITT PTA MEMBERSHIP FORM

Name _____ Email _____

Address _____

Telephone _____

Student name(s) _____ Grade(s) _____

Student name (s) _____ Grade(s) _____

Membership (\$7 individual; \$5 additional family members, \$4 teacher) \$ _____

Additional tax-deductible contribution to DeWitt PTA \$ _____

TOTAL (check payable to DeWitt PTA) \$ _____

Mail form and dues to DeWitt PTA, attention: Membership, 560 Warren Rd, Ithaca, NY 14850, or put in an envelope labeled "DeWitt PTA" and send in with your child to school.

See the PTA Volunteer Opportunities form on the next page.

Thank you for your support!

Get Involved At DeWitt!

PTA VOLUNTEER OPPORTUNITIES

DeWitt Middle School encourages parents to become involved at the school. If you are able to volunteer some of your time for school programs and activities, please complete this form and return to the DeWitt school office (attention: DeWitt PTA).

Please email Jacquie Kaden at jacquiekaden@gmail.com with any questions or for more information. Thanks!

Parent/Guardian/Caregiver Name(s)

Preferred Contact Information)

Phone _____

Email _____

Volunteer Opportunities:

- PTA Board
 - Co-President (work together with Co-President to: set agenda for year, run triennial PTA meetings, volunteer at PTA events and write message from PTA for triennial newsletter)
 - Newsletter Ads - (Solicit advertising for triennial PTA Newsletter)
 - Welcome Picnic Chair (work with the PTA board as point person for Back-to-School Picnic Event held in September)
 - Staff Appreciation Luncheon Chair (work with the PTA board as point person for Staff Appreciation Luncheon Event held in May)
- Site-Based Council Rep
- PTA Fall Events (donate money, food or time!)
 - Back-to-School Picnic (September 20, 6 PM)
 - Bring Your Family to School Night (September 29, Time TBD)
 - International Night (November 19, 6 PM)
- DeWitt Communications (Create a Dewitt Facebook/Twitter page and update as needed)
- Library (assisting with and supporting library programming--i.e., checking books in/out, shelving books, dusting, processing new/discarded books, setting up topical book displays, bulletin board displays or student book club/lunch bunch)
- Field Trips 6th 7th 8th
- School Dance Chaperone

DeWitt At A Glance

A Reference Guide to Help Families Find What They Need

Who Do I Call?

Absent/Tardy Excuses	Attendance
Academic Concerns	Guidance Counselor
AIS/504	Support Teacher
Athletic/ Sports	Main Office
Attendance	Attendance
Bulletin Board Approval	Principal
District Enrollment	274-2201
Early Dismissal	Superintendent
ENL	Guidance
Extracurricular Activities	Family Liaison
Field Trips	Principal
Homework Requests	Guidance
Illness	Attendance/Nurse
Lockers	Attendance
Lost & Found	Family Liaison
Lunch Charges	Cafeteria
Personal Problems	Guidance/Nurse/Principal Social Worker/Psychologist
Registration/Withdrawal	Guidance
Self-Discipline	Associate Principal
Scheduling	Guidance
School Policies	Principal
Testing Information	Guidance
Transportation	274-2128
Visitations	Attendance
Working Papers	Nurse

Phone Numbers/Who's Who

Principal	Mack Knight 257-3222
Associate Principal	Karen Rachetta 257-3881
Attendance	Patty Potter 257-3881
Cafeteria	Nancy Smith 257-3884
Guidance	Kathy Troy 257-3445
Counselors	Alan Miller TBD
ENL	Theresa Souchet Carol Hoffman 257-3222
Family Liaison	Penny Boynton 266-3554
Head Custodian	Carleen Corey 257-3885
Library	Joanne Church 882-9858
Nurse	Mary Gessini 266-3510
Main Office Staff	Tracy Compton Patty Potter 257-3222
School Social Worker	Mary Baker 257-3269
School Psychologist	Carin Trabout 257-3406
Special Ed Office	Helen English 257-3444
Support Teacher	Caitlin Redfield 257-0734



We Embrace the Circle of Courage

The circle of Courage is a model of positive youth development that integrates Native American philosophies of child-rearing, the heritage of early pioneers in education and youth work, and contemporary resilience research. The Circle of Courage is based in four universal growth needs of all children: belonging, mastery, independence and generosity.

September 2016						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Fall Sports Meeting for Parents and Students 6pm High School 28	Modified Cross Country, Girls Volleyball & Girls Tennis begin 29	30	31	1	2	3
4	5	Modified Girls and Boys Soccer Begins 6	6 th Grade and New Entrants report to school 7	All grades return to school 8	9	10
11	12	13	14	15	16	17
18	19	Welcome Back PTA picnic at 6 pm Stewart Park 20	21	22	23	24
25	26	27	28	Picture Day Open House 6 pm 29	30	

October 2016						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	Early dismissal/ release at 3:05 PTA meeting 7 pm at DeWitt 3	4	5	6	7	8
9	Columbus Day recess 10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2016						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4 Picture Retake Day	5
6	7	8	9	10	11 Veterans Day recess	12
13	14	15	16	17 International Night	18	19
20	21	22	23	24	25	26
27	28	29	30			

APPROVED
by the
BOARD OF EDUCATION

April 19, 2016
Jennifer J. Heilmann

Ithaca City School District
Academic Calendar
2016-2017

9/1 First Day for Staff/PLC
9/5 Labor Day
9/6 PLC & Teacher Planning
9/7 K - 6 & 9th gr. & All New Entrant
9/8 Full Day K - 12

September				
M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

February				
M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28			

2/20 - 2/24 School Recess

10/3 Early Release (15 Minute
Early Release - Mandatory Emergency Drill)
10/10 Columbus Day Recess
10/21 PLC & Teacher Planning

October				
M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

March				
M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

3/9, 3/10 Parent/Teacher Conf. Day
(half days - elementary students)

11/11 Veterans Day Recess
11/17, 11/18 Parent/Teacher Conf. Day
(half days - elementary only)
11/23 - 11/25 Thanksgiving Recess

November				
M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

April				
M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

4/17 - 4/21 School Recess

12/26 - 1/2 Winter Recess

December				
M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

May				
M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

5/26 **School Recess**
5/29 Memorial Day Recess

1/2 Happy New Year Recess
1/16 Martin Luther King Recess
1/24 - 1/27 Regents Exams

January				
M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

June				
M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

6/14 - 6/22 Regents Exams
6/22 Last Day for Students
6/23 Last Day for Staff

- = Vacation Days
- = Regents Exams
(No school for IHS except for students taking exams)
- = Professional Learning Community Day
(No school for students)
- = Parent/Teacher Conference Days
- = Staff Work Day
- = ELA Scoring
- = Early Release - Mandatory Emergency Drill

****Emergency Closing Days****
Due to emergency closing days, school may be held on May 26th, 2017

Created April 18, 2016
Approved by BoE April 19, 2016



Fine Arts Booster Group

SUPPORTING THE ARTS IN THE ITHACA CITY SCHOOL DISTRICT

Fine Arts Booster Group
c/o IPEI
P.O. Box 4268
Ithaca, NY 14852

www.fabgithaca.org
Join the listserv,
email fineartsboosters-subscribe
@yahoogroups.com.

president@fabgithaca.org

WHAT DO THE BOOSTERS DO?

Promote, Support and Celebrate “All the Arts for All the Kids!”

The Fine Arts Booster Group (an affiliate of the Ithaca Public Education Initiative) supports students and teachers through grants, recycling of used musical instruments, partnerships and fostering of communication. Boost arts education with your donation, your time and/or your ideas!

NAME(S): *(as will appear in the IPEI Annual Report)*

I would like to remain anonymous.

ADDRESS: _____

PHONE: _____

EMAIL: _____

Join the listserv by emailing fineartsboosters-subscribe@yahoogroups.com.

I CAN HELP WITH: _____

Communications, grants, instruments, performance booklets, web and more....

I CAN RECYCLE AN INSTRUMENT! *Email president@fabgithaca.org.*

I WOULD LIKE TO ADVERTISE! *Email ads@fabgithaca.org.*

I CAN SUPPORT THE BOOSTERS WITH A DONATION OF \$ _____

Any amount appreciated! \$10 to \$100 or more!... Your support goes to students and teachers (checks payable to IPEI/Fine Arts Booster Group and mail to address below or donate online at fabgithaca.org).

Donation in honor of: _____ or in memory of: _____

Please send notice of this gift to: (name and address)

Please return this form to FABG, c/o IPEI, P.O. Box 4268, Ithaca, NY 14852.

Thank you!

Ithaca City School District: Google Apps for Education / Chromebook Permission Form

Acceptable Use Policy

Dear Parent(s) and Guardian(s):

The Ithaca City School District will provide students with Google Apps for Education accounts in grades 3-12 and Chromebooks in Grades 6-12 (access in Grades 3-5). Google Apps for Education includes free, web-based instructional and collaborative tools. This service is available through an agreement between Google and ICSD. Once you have read this letter, please sign and return it to your student's teacher, by mail or to the main office. For more information regarding the classroom benefits of Google Apps for Education, please visit:



<https://www.google.com/edu/>

Google Apps for Education is intended for educational use only. Your student's teachers will be using Google Apps for lessons, assignments, and instruction. Email features will be restricted to use within the ICSD domain (Grades 3-5) unless outside access is specifically requested by instructional staff and approved by administration. This means that students will not be able to send or receive emails from anyone outside the school district using this system. Standard Email features for grades 6-12 will be available.

Students in Grades 6-12 will be issued a Dell Chromebook for use throughout the school year. Please refer to the Parent / Student 1:1 Handbook for additional information. Students in Grades 3-5 will have access to district Chromebooks during school hours only. Information regarding the ICSD 1:1 program can be found on our website: <http://www.ithacacityschools.org/contentonly.cfm?pageid=305>

IMPORTANT: Collaboration and communication will be restricted to accounts within the ICSD.K12.NY.US domain (Grades 3-5).

Google Apps for Education is also available at home, the library, or anywhere with Internet access. School staff will monitor student use of chromebooks when students are at school. Parents/guardians are responsible for monitoring their child's use of chromebooks when accessing programs from home (upon request to building administrator, parents will be given student passwords). Students are responsible for their own behavior at all times.

Student Safety and Content Filtering

ICSD will use the GoGuardian application to locally manage, filter, and monitor student Google Apps accounts and Chromebooks. This service allows the district to filter content anywhere and anytime on any network. No existing system can provide perfect filtering but it can be very effective when coupled with classroom/parent oversight.

<https://www.goguardian.com/>

Rules for Using Google Apps for Education

Acceptable Use (Privacy and Safety)

Apps for Education is primarily for educational use. Students may use Apps for personal use subject to the restrictions below and additional school rules and policies that may apply.

Privacy - School staff, administrators, and parents all have access to student email for monitoring purposes. Students have no expectation of privacy on the Apps system.

Limited personal use - Students may use Apps tools for personal projects but may not use them for:
Unlawful activities
Commercial purposes (running a business or trying to make money)

Personal financial gain (running a website to sell things)

Inappropriate sexual or other offensive content

Threatening another person

Harassment or bullying

Actions which are a violation of DASA

Misrepresentation of the Ithaca City School District, staff or students. Apps, sites, email, and groups are not public forums. They are extensions of classroom spaces where student free speech rights may be limited.

Safety

Students are not allowed to post personal contact information about themselves or other people. This includes last names, addresses and phone numbers.

Students should **never** meet personally with someone whom they have met online without their parent's approval and participation.

Students will tell their teacher or other school employee about any message they receive that is inappropriate or makes them feel uncomfortable.

Students are responsible for the use of their individual accounts and should take all reasonable precautions to prevent others from being able to use their account. **Under no conditions should a student provide his or her password to another person.**

Access Restriction - Due Process

Access to Google Apps for Education is considered a privilege afforded at the discretion of the District. The District maintains the right to immediately withdraw the access and use of Apps when there is reason to believe that violations of law or District policies have occurred. In such cases, the alleged violation will be referred to the principal or principal's designee for further investigation and account restoration, suspension, or termination. As a party of the Agreement with Google, the school also reserves the right to immediately suspend any user account suspected of inappropriate use. Pending review, a user account may be terminated as part of such action. In addition, further consequences may be applied per the student code of conduct.

Digital Citizenship (Advice for All)

Treat others well. It hurts to get a mean email just like it hurts when someone is mean in the school hallway. When using email or making a post on a forum or web page, be kind. Everyone will see what you write, so think before you type. Be careful with what you say about others and yourself.

Respect the rights of copyright owners. Copyright infringement occurs when an individual reproduces a work without permission that is protected by a copyright. If a work contains language that specifies acceptable use of that work, the user should follow the expressed requirements. If the user is unsure whether they can use a work, he or she should request permission from the copyright owner.

Students have First Amendment rights to free speech. Your rights can be limited in school. If you post something via email or on a school web page that disturbs the learning environment in your school, your right to free speech may be limited. A school or school district has the right to limit student speech that disturbs the learning process.

Cyber Ethics and Cyber Safety Information. The district incorporates information found in the Commonsense.org cyber-ethics and cyber-safety K-12 curriculum. Parents are strongly encouraged to review this very informative website for additional information.

-- CommonSense - <https://www.commonsensemedia.org/>

These laws and policies assist in protecting our students online:

Child Internet Protection Act (CIPA)

The school is required by CIPA to have technology measures and policies in place that protect students from harmful materials including those that are obscene and pornographic. This means that student email is filtered. Mail containing harmful content from inappropriate sites will be blocked.

-- CIPA - <http://fcc.gov/cgb/consumerfacts/cipa.html>

Children's Online Privacy Protection Act (COPPA)

COPPA applies to commercial companies and limits their ability to collect personal information from children under 13. By default, Google advertising is turned off for Apps for Education users. No personal student information is collected for commercial purposes. This permission form allows the school to act as an agent for parents in the collection of information within the school context. The school's use of student information is solely for educational purposes.

-- COPPA - <http://www.ftc.gov/privacy/coppafaqs.shtm>

Family Educational Rights and Privacy Act (FERPA)

FERPA protects the privacy of student education records and gives parents rights to review student records. Under FERPA, schools may disclose directory information (name, phone, address, grade level, etc...) but parents may request that the school not disclose this information.

The school will not publish confidential academic records (grades, student ID #, etc...) for public viewing on the Internet.

The school may publish student work and photos for public viewing but will not publish student last names or other personally identifiable information.

Parents may request that photos, names and general directory information about their children not be published.

Parents have the right at any time to investigate the contents of their child's email and Apps for Education files.

-- FERPA - <http://www2.ed.gov/policy/gen/guid/fpco/ferpa>

Opt-Out

Parents/Guardians can choose to opt their student out of the ICSD Gmail component of the Google Apps for Education. Notification of an opt out must be submitted in writing to a building administrator.

Parents/Guardians of students in 6th through 12th grade can choose to opt out of having their child bring a district issued Chromebook home. However, students will be expected to sign out a district Chromebook daily using the library loaner system. Notification of an opt out must be submitted in writing to a building administrator.

Students will still use a Chromebook while at school and are still responsible for completing all assignments.

Note: The decision to opt a student out of the Google Apps program (GMail) may have academic implications. Parents/guardians are encouraged to consult the student's teachers to discuss the implications of this decision and to discuss appropriate alternatives.

ICSD Google Apps for Education Parent Permission Form

Please review the above information; complete and return this portion to school.

Student Name: _____ Grade: _____

Parent/Guardian: _____

***Grades 3-12:**

I give permission for my child to use **ICSD K-12 Google Apps for Education (Gmail)**.

***Grades 6-12 ONLY:**

I have read and agree to the terms in the [ICSD Chromebook 1:1 Handbook](#) and understand that my child will receive a district issued Chromebook.

Student Signature

Date

Parent Signature

Date

2016-17 School Year New York State Immunization Requirements for School Entrance/Attendance¹

NOTES:

Children in a prekindergarten setting should be age-appropriately immunized. The number of doses depends on the schedule recommended by the Advisory Committee on Immunization Practices (ACIP). For grades Pre-k through 8, intervals between doses of vaccine should be in accordance with the ACIP-recommended immunization schedule for persons 0 through 18 years of age. (Exception: intervals between doses of polio vaccine need to be reviewed only for grades prekindergarten, kindergarten, 1, 2, 6, 7 and 8.) Doses received before the minimum age or intervals are not valid and do not count toward the number of doses listed below. Intervals between doses of vaccine DO NOT need to be reviewed for grades 9 through 12. See footnotes for specific information for each vaccine. Children who are enrolling in grade-less classes should meet the immunization requirements of the grades for which they are age equivalent.

Dose requirements MUST be read with the footnotes of this schedule.

Vaccines	Prekindergarten (Day Care, Head Start, Nursery or Pre-k)	Kindergarten and Grades 1 and 2	Grades 3, 4 and 5	Grades 6, 7 and 8	Grades 9, 10, 11 and 12
Diphtheria and Tetanus toxoid-containing vaccine and Pertussis vaccine (DTaP/DTP/Tdap) ²	4 doses	5 doses or 4 doses if the 4th dose was received at 4 years of age or older or 3 doses if aged 7 years or older and the series was started at 1 year of age or older		3 doses	
Tetanus and Diphtheria toxoid-containing vaccine and Pertussis vaccine booster (Tdap) ³	Not applicable			1 dose	
Polio vaccine (IPV/OPV) ⁴	3 doses	4 doses or 3 doses if the 3rd dose was received at 4 years of age or older	3 doses	4 doses or 3 doses if the 3rd dose was received at 4 years of age or older	3 doses
Measles, Mumps and Rubella vaccine (MMR) ⁵	1 dose	2 doses			
Hepatitis B vaccine ⁶	3 doses	3 doses or 2 doses of adult hepatitis B vaccine (Recombivax) for children who received the doses at least 4 months apart between the ages of 11 through 15 years of age			
Varicella (Chickenpox) vaccine ⁷	1 dose	2 doses	1 dose	2 doses	1 dose
Meningococcal conjugate vaccine (MenACWY) ⁸	Not applicable			By Grade 7: 1 dose	Grade 12: 2 doses or 1 dose if the dose was received at 16 years of age or older
Haemophilus influenzae type b conjugate vaccine (Hib) ⁹	1 to 4 doses	Not applicable			
Pneumococcal Conjugate vaccine (PCV) ¹⁰	1 to 4 doses	Not applicable			



1. Demonstrated serologic evidence of measles, mumps, rubella, hepatitis B, varicella or polio (for all three serotypes) antibodies is acceptable proof of immunity to these diseases. Diagnosis by a physician, physician assistant or nurse practitioner that a child has had varicella disease is acceptable proof of immunity to varicella.
2. Diphtheria and tetanus toxoids and acellular pertussis (DTaP) vaccine. (Minimum age: 6 weeks)
 - a. Children starting the series on time should receive a 5-dose series of DTaP vaccine at ages 2 months, 4 months, 6 months and at 15 through 18 months and at 4 years of age or older. The fourth dose may be received as early as age 12 months, provided at least 6 months have elapsed since the third dose. However, the fourth dose of DTaP need not be repeated if it was administered at least 4 months after the third dose of DTaP. The final dose in the series must be received on or after the fourth birthday.
 - b. If the fourth dose of DTaP was administered at age 4 years or older, the fifth (booster) dose of DTaP vaccine is not required.
 - c. For children born before 1/1/2005, only immunity to diphtheria is required and doses of DT and Td can meet this requirement.
 - d. Children ages 7 through 10 years who are not fully immunized with the childhood DTaP vaccine series should receive Tdap vaccine as the first dose in the catch-up series; if additional doses are needed, use Td vaccine. A Tdap vaccine (or incorrectly administered DTaP vaccine) received at 7 years of age or older will meet the 6th grade Tdap requirement.
 - e. For children 7 years of age or older who received the first dose on or after their first birthday, the immunization requirement is 3 doses. If the first dose was received before their first birthday, then 4 doses are required.
3. Tetanus and diphtheria toxoids and acellular pertussis (Tdap) vaccine. (Minimum age: 7 years)
 - a. Students 11 years of age or older entering grades 6 through 12 are required to have one dose of Tdap. A dose received at 7 years of age or older will meet this requirement.
 - b. Students who are 10 years old in grade 6 and who have not yet received a Tdap vaccine are in compliance until they turn 11 years of age.
4. Poliovirus vaccine (IPV/OPV). (Minimum age: 6 weeks)
 - a. Children starting the series on time should receive a series of IPV at ages 2 months, 4 months and at 6 through 18 months, and 4 years of age or older. The final dose in the series must be received on or after the fourth birthday and at least 6 months after the previous dose.
 - b. For students who received their fourth dose before age 4 and prior to August 7, 2010, 4 doses separated by at least 4 weeks is sufficient.
 - c. If the third dose of polio vaccine was received at age 4 years or older and at least 6 months after the previous dose, the fourth dose of polio vaccine is not required.
5. Measles, mumps, and rubella (MMR) vaccine. (Minimum age: 12 months)
 - a. The first dose of MMR vaccine must have been received on or after the first birthday. The second dose must have been received at least 28 days (4 weeks) after the first dose to be considered valid.
 - b. Students in grades kindergarten through 12 must have received 2 doses of measles-containing vaccine, 2 doses of mumps-containing vaccine and at least 1 dose of rubella-containing vaccine.
 - c. One dose of MMR is required for prekindergarten.
6. Hepatitis B vaccine
 - a. Dose 1 may be given at birth or anytime thereafter. Dose 2 must be given at least 4 weeks (28 days) after dose 1. Dose 3 must be at least 8 weeks after dose 2 AND at least 16 weeks after dose 1 AND no earlier than 24 weeks of age.
 - b. Two doses of adult hepatitis B vaccine (Recombivax) received at least 4 months apart at age 11 through 15 years will meet the requirement.
7. Varicella (chickenpox) vaccine. (Minimum age: 12 months)
 - a. The first dose of varicella vaccine must have been received on or after the first birthday. The second dose must have been received at least 28 days (4 weeks) after the first dose to be considered valid.
 - b. For children aged less than 13 years, the recommended minimum interval between doses is 3 months (if the second dose was administered at least 4 weeks after the first dose, it can be accepted as valid); for persons aged 13 years and older, the minimum interval between doses is 4 weeks.
8. Meningococcal conjugate vaccine (MenACWY). (Minimum age: 6 weeks)
 - a. One dose of meningococcal conjugate vaccine (Menactra or Menevo) is required for students entering grade 7.
 - b. For students in grade 12, if the first dose of meningococcal conjugate vaccine was received at age 16 years or older, the second (booster) dose is not required.
9. Haemophilus influenzae type b (Hib) conjugate vaccine. (Minimum age: 6 weeks)
 - a. Children starting the series on time should receive Hib vaccine at 2 months, 4 months, 6 months and at 12 through 15 months. Children older than 15 months must get caught up according to the ACIP catch-up schedule. The final dose must be received on or after 12 months of age.
 - b. If 2 doses of vaccine were received before 12 months of age, only 3 doses are required with dose 3 at 12 through 15 months of age and at least 8 weeks after dose 2.
 - c. If dose 1 was received at ages 12 through 14 months of age, only 2 doses are required with dose 2 at least 8 weeks after dose 1.
 - d. If dose 1 was received at 15 months of age or older, only 1 dose is required.
 - e. Hib vaccine is not required for children 5 years of age or older.
10. Pneumococcal conjugate vaccine (PCV). (Minimum age: 6 weeks)
 - a. Children starting the series on time should receive PCV vaccine at 2 months, 4 months, 6 months and at 12 through 15 months. Children older than 15 months must get caught up according to the ACIP catch-up schedule. The final dose must be received on or after 12 months of age.
 - b. Unvaccinated children 7 through 11 months of age are required to receive 2 doses, at least 4 weeks apart, followed by a third dose at age 12 through 15 months.
 - c. Unvaccinated children 12 through 23 months of age are required to receive 2 doses of vaccine at least 8 weeks apart.
 - d. If one dose of vaccine was received at 24 months of age or older, no further doses are required.
 - e. For further information, refer to the PCV chart available in the School Survey Instruction Booklet at: www.health.ny.gov/prevention/immunization/schools

For further information contact:

**New York State Department of Health
Bureau of Immunization
Room 649, Corning Tower ESP
Albany, NY 12237
(518) 473-4437**

**New York City Department of Health and Mental Hygiene
Program Support Unit, Bureau of Immunization,
42-09 28th Street, 5th floor
Long Island City, NY 11101
(347) 396-2433**

ITHACA SPECIAL EDUCATION PTA

The Special Education Parent-Teacher Association is a group of parents, caregivers, and professionals who care about students with special needs. Our focus is on inclusion of all students in all aspects of the school community and the belief that *Inclusion is for Everyone*.

We are here to support you and your family. Join us in the conversation.

Support

Empower

Parents/Caregivers

Teach

Advocate



How can you find out more?

- **Join us at our first meeting! Thursday, Oct 6 at the Finger Lakes Independence Center (215 5th St, Ithaca). Our speaker will be ICSD Deputy Superintendent Matt Landahl who will give an update on the ICSD Inclusion Plan. We will meet at 5:30 for light snacks followed by the meeting at 6:00pm.**
- **Visit the SEPTA website: www.ithacasepta.org.**
- **Follow us on Facebook (facebook.com/IthacaSEPTA.Org/) and Twitter (@ithaca_septa)**
- **Contact us at: ithacasepta@gmail.com**

Membership information is available at www.ithacasepta.org.



These materials are neither sponsored nor endorsed by the Board of Education of ICSD, the superintendent, or this school.





ICSD “Directory Information” Release Form

Each year individual ICSD schools/PTAs put together directories as a service to their school communities. Directory information for a student may include ONLY the student’s name, parent name/s, mailing address, parent email address, parent telephone number, and grade level.

District policy requires that families give consent for their child’s information to be included in these directories.

Also included in these directories is contact information for faculty and staff, PTA Officers, and school board members, as well as other helpful information. These directories are provided free to every family thanks to generous support from local businesses, organizations, and families who purchase advertising, or through individual PTA funding.

If you have any questions or concerns, please contact your child’s school directly.

Sign and return this form with one of the three options checked below. If no form is returned, your child’s directory information will NOT be included in the school’s directory.

- 1) ___ I want my child’s directory information shared *as referenced above*.
- 2) ___ I want ONLY the following directory information shared for my child (check all that apply):
- student name
 - parent name/s
 - mailing address
 - parent email address
 - parent telephone number
 - grade level
- 3) ___ I DO NOT want my child’s directory information shared.

Parent/Guardian – Print Name

Parent/Guardian Signature Date

Child’s Name (First & Last) Grade

School



ITHACA CITY SCHOOL DISTRICT
400 Lake Street, P.O. Box 549, Ithaca, New York 14851-0549

Consent and Authorization for Media Purposes

Engaged students are successful students. Critical to our mission is the ability to communicate, through media outlets, the excellence that occurs in the Ithaca City School District every day.

By signing below, I give the Ithaca City School District and its schools permission to record audio, video and/or digital footage containing my child for the purposes of broadcasting the recording(s) as the district and its schools see fit.

This Consent and Authorization shall be interpreted to meet the requirements of the New York Civil Rights Law for the use of my child and their likeness. I hereby release and discharge the district and its officers, employees, agents, representatives, and students from all claims and liability arising out of or in connection with the activities I have authorized above, including but not limited to any claims for defamation, invasion of privacy, right of publicity, or any similar causes of action.

Parent/Legal Guardian – Print Name

Signature Date

Child’s Name (first, last) Grade

School

Address

Telephone Number

Revised 8/20/2015



ITHACA CITY SCHOOL DISTRICT

400 Lake Street, P.O. Box 549, Ithaca, New York 14851-0549

Communication Protocol for Parents and Caregivers with ICSD:

The Ithaca City School District is committed to building healthy partnerships between schools, families, and communities to better support the well-being of students academically, socially, and emotionally. Creating environments that foster mutually respectful and engaging communication is a priority for Ithaca City Schools.

We believe that sharing information and working through issues are best handled when both sides work together to dialogue and find solutions as close to the origin as possible. It is an important goal of ICSD to work together with school personnel and families to ensure the best results for your child's education. Below are appropriate steps in communication with school district personnel. *If you have an issue directly related to your child's safety or an emergency situation, please call the school directly and the office staff will connect you with an administrator or lead teacher to help.*

To ensure quick and effective problem solving, please direct concerns or questions involving instruction, discipline, intervention services, or learning materials to:

1. The **classroom teacher or instructional support teacher** by phone or email, as listed in the directory on our website at <http://www.ithacacityschools.org/>
2. If you have not received a response from the teacher within 3 business days or if you are unsatisfied with the resolution or communication exchange, please contact the **building principal** by phone or email.
3. If you have not received a response from the building principal within 3 business days or if you are unsatisfied with the resolution or communication exchange, please contact the appropriate district **Chief Officer** below:

All Schools (Pre-K through 12 th Grade)	D.A.S.A. or Transportation
Dr. Matthew Landahl, Deputy Superintendent 607-274-2134 matthew.landahl@icsd.k12.ny.us	Amanda Verba, Chief Operating Officer 607- 272-0715 amanda.verba@icsd.k12.ny.us

4. If you have not received a response from the Chief Officer within 3 business days or if you are unsatisfied with the resolution or communication exchange, please contact the **Superintendent, Dr. Luvelle Brown** at luvelle.brown@icsd.k12.ny.us or 607-274-2101.

If you have not received a response from the Superintendent within 3 business days or if you are unsatisfied with the resolution or communication exchange, please contact members of **the Board of Education**.

2016-2017

FAMILY APPLICATION FOR FREE & REDUCED PRICE MEALS

PLEASE COMPLETE ONLY ONE APPLICATION FOR YOUR HOUSEHOLD

Dear Parent/Guardian:

Children need healthy meals to learn. [Name of School] offers healthy meals every school day. Breakfast costs **Elem \$1.50, Middle \$1.75, High School \$2.00**; lunch costs **Elem \$2.55, Middle \$2.80, High School \$3.05**. Your children may qualify for free meals or for reduced price meals. Reduced price is **\$0.25** for breakfast and **\$0.25** for lunch.

1. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. Complete the application to apply for free or reduced price meals. *Use one Free and Reduced Price School Meals Application for all students in your household.* We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: **Your Childs school or mail to ICSD Child Nutrition Program 1601 N Cayuga St. Ithaca NY 14850. Phone (607) 274-2302.**
2. WHO CAN GET FREE MEALS? All children in households receiving benefits from **SNAP, the Food Distribution Program on Indian Reservations** or **TANF**, can get free meals regardless of your income. Also, your children can get free meals if your household's gross income is within the free limits on the Federal Income Eligibility Guidelines.
3. **Can foster children get free meals? Yes, foster children that are under the legal responsibility of a foster care agency or court, are eligible for free meals. Any foster child in the household is eligible for free meals regardless of income.**
4. CAN HOMELESS, RUNAWAY, AND MIGRANT CHILDREN GET FREE MEALS? Yes, children who meet the definition of homeless, runaway, or migrant qualify for free meals. If you haven't been told your children will get free meals, please call or e-mail **Michelle Yaple (607) 274-2117, myaple@icsd.k12.ny.us** to see if they qualify.
5. WHO CAN GET REDUCED PRICE MEALS? Your children can get low cost meals if your household income is within the reduced price limits on the Federal Eligibility Income Chart, shown on this application.
6. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE APPROVED FOR FREE MEALS? Please read the letter you got carefully and follow the instructions. Call the school at **(607) 274-2302** if you have questions.
7. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT ANOTHER ONE? Yes. Your child's application is only good for that school year and for the first 30 days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year.
8. I GET WIC. CAN MY CHILD(REN) GET FREE MEALS? Children in households participating in WIC may be eligible for free or reduced price meals. Please fill out a FREE/REDUCED PRICE MEAL application.
9. WILL THE INFORMATION I GIVE BE CHECKED? Yes and we may also ask you to send written proof.
10. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced price meals if the household income drops below the income limit.
11. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing by calling or writing to: **Denise Agati 1601 N Cayuga St Ithaca NY 14850, (607) 274-2302, dagati@icsd.k12.ny.us**.
12. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You or your child(ren) do not have to be U.S. citizens to qualify for free or reduced price meals.
13. WHO SHOULD I INCLUDE AS MEMBERS OF MY HOUSEHOLD? You must include all people living in your household, related or not (such as grandparents, other relatives, or friends) who share income and expenses. You must include yourself and all children living with you. If you live with other people who are economically independent (for example, people who you do not support, who do not share income with you or your children, and who pay a pro-rated share of expenses), do not include them.
14. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
15. WE ARE IN THE MILITARY. DO WE INCLUDE OUR HOUSING ALLOWANCE AS INCOME? If you get an off-base housing allowance, it must be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income.
16. MY SPOUSE IS DEPLOYED TO A COMBAT ZONE. IS HER COMBAT PAY COUNTED AS INCOME? No, if the combat pay is received in addition to her basic pay because of her deployment and it wasn't received before she was deployed, combat pay is not counted as income. Contact your school for more information.
17. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for **SNAP** or other assistance benefits, contact your local assistance office or call **1-800-342-3009**.

**2016-2017 INCOME ELIGIBILITY GUIDELINES
FOR FREE AND REDUCED PRICE MEALS OR FREE MILK
REDUCED PRICE ELIGIBILITY INCOME CHART**

Total Family Size	Annual	Monthly	Twice per Month	Every Two Weeks	Weekly
1	\$ 21,978	\$ 1,832	\$ 916	\$ 846	\$ 423
2	\$ 29,637	\$ 2,470	\$ 1,235	\$ 1,140	\$ 570
3	\$ 37,296	\$ 3,108	\$ 1,554	\$ 1,435	\$ 718
4	\$ 44,955	\$ 3,747	\$ 1,874	\$ 1,730	\$ 865
5	\$ 52,614	\$ 4,385	\$ 2,193	\$ 2,024	\$ 1,012
6	\$ 60,273	\$ 5,023	\$ 2,512	\$ 2,319	\$ 1,160
7	\$ 67,951	\$ 5,663	\$ 2,832	\$ 2,614	\$ 1,307
8	\$ 75,647	\$ 6,304	\$ 3,152	\$ 2,910	\$ 1,455
*Each Add'l person add	\$ 7,696	\$ 642	\$ 321	\$ 296	\$ 148

How to Apply: To get free or reduced price meals for your children you may submit an Eligibility Letter for Free Meals received from the NYS Education Department, OR carefully complete one application for your household and return it to the designated office. If you now receive SNAP, Temporary Assistance to Needy Families (TANF) for any children, or participate in the Food Distribution Program on Indian Reservations (FDPIR), the application must include the children's names, the household SNAP, TANF or FDPIR case number and the signature of an adult household member. All children should be listed on the same application. If you do not list a SNAP, TANF or FDPIR case number for all the children for whom you are applying, the application must include the names of everyone in the household, the amount of income each household member, and how often it is received and where it comes from. It must include the signature of an adult household member and the last four digits of that adult's social security number, or check the box if the adult does not have a social security number. An application that is not complete cannot be approved. Contact your local Department of Social Services for your SNAP or TANF case number or complete the income portion of the application.

Reporting Changes: The benefits that you are approved for at the time of application are effective for the entire school year. You no longer need to report changes for an increase in income or decrease in household size, or if you no longer receive SNAP.

Income Exclusions: The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care Development (Block Grant) Fund should not be considered as income for this program.

Nondiscrimination Statement: This explains what to do if you believe you have been treated unfairly.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

Meal Service to Children With Disabilities: Federal regulations require schools and institutions to serve meals at no extra charge to children with a disability which may restrict their diet. A student with a disability is defined in 7CFR Part 15b.3 of Federal regulations, as one who has a physical or mental impairment which substantially limits one or more major life activities. Major life activities are defined to include functions such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working. You must request the special meals from the school and provide the school with medical certification from a medical doctor. If you believe your child needs substitutions because of a disability, please get in touch with us for further information, as there is specific information that the medical certification must contain.

Confidentiality: The United States Department of Agriculture has approved the release of students names and eligibility status, without parent/guardian consent, to persons directly connected with the administration or enforcement of federal education programs such as Title I and the National Assessment of Educational Progress (NAEP), which are United States Department of Education programs used to determine areas such as the allocation of funds to schools, to evaluate socioeconomic status of the school's attendance area, and to assess educational progress. Information may also be released to State health or State education programs administered by the State agency or local education agency, provided the State or local education agency administers the program, and federal State or local nutrition programs similar to the National School Lunch Program. Additionally, all information contained in the free and reduced price application may be released to persons directly connected with the administration or enforcement of programs authorized under the National School Lunch Act (NSLA) or Child Nutrition Act (CNA); including the National School Lunch and School Breakfast Programs, the Special Milk Program, the Child and Adult Care Food Program, Summer Food Service Program and the Special Supplemental Nutrition Program for Women Infants and Children (WIC); the Comptroller General of the United States for audit purposes, and federal, State or local law enforcement officials investigating alleged violation of the programs under the NSLA or CNA.

Reapplication: You may apply for benefits any time during the school year. Also, if you are not eligible now, but during the school year become unemployed, have a decrease in household income, or an increase in family size you may request and complete an application at that time. The disclosure of eligibility information not specifically authorized by the NSLA requires a written consent statement from the parent/guardian. We will let you know when your application is approved or denied.

Sincerely,

Denise Agati JESD Child Nutrition Program

Date Withdrew _____

Attachment Va F ___ R ___ D ___

2016-2017 Application for Free and Reduced Price School Meals/Milk

To apply for free and reduced price meals for your children, read the instructions on the back, complete **only one** form for your household, sign your name and return it to (name/school). Call (phone number), if you need help. Additional names may be listed on a separate paper.

1. List all children in your household who attend school:

Student Name	School	Grade/Teacher	Foster Child	Homeless Migrant, Runaway
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

2. SNAP/TANF/FDPIR Benefits:

If anyone in your household receives either SNAP, TANF or FDPIR benefits, list their name and CASE # here. Skip to Part 4, and sign the application.

Name: _____ CASE # _____

3. Report all income for ALL Household Members (Skip this step if you answered 'yes' to step 2)

All Household Members (including yourself and all children that have income).

List all Household members not listed in Step 1 (including yourself) **even if they do not receive income**. For each Household Member listed, if they do receive income, report total income for each source in whole dollars only. If they do not receive income from any other source, write '0'. If you enter '0' or leave any fields blank, you are certifying (promising) that there is no income to report.

Name of household member	Earnings from work before deductions <i>Amount / How Often</i>	Child Support, Alimony <i>Amount / How Often</i>	Pensions, Retirement Payments <i>Amount / How Often</i>	Other Income, Social Security <i>Amount / How Often</i>	No Income
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>

Total Household Members (Children and Adults)

Last Four Digits of Social Security Number: XXX-XX-__ __ __ __

I do not have a SS#

4. Signature: An adult household member must sign this application and provide the last four digits of their Social Security Number (SS#), or mark the "I do not have a SS# box" before it can be approved.

I certify (promise) that all of the information on this application is true and that all income is reported. I understand that the information is being given so the school will get federal funds; the school officials may verify the information and if I purposely give false information, I may be prosecuted under applicable State and federal laws, and my children may lose meal benefits.

Signature: _____ Date: _____

Email Address: _____

Home Phone: _____ Work Phone: _____ Home Address: _____

DO NOT WRITE BELOW THIS LINE – FOR SCHOOL USE ONLY

Annual Income Conversion (Only convert when multiple income frequencies are reported on application)
Weekly X 52; Every Two Weeks (bi-weekly) X 26; Twice Per Month X 24; Monthly X 12

- SNAP/TANF/Foster
- Income Household: Total Household Income/How Often: _____ / _____ Household Size: _____
- Free Meals Reduced Price Meals Denied/Paid

Signature of Reviewing Official _____ Date Notice Sent: _____

APPLICATION INSTRUCTIONS

To apply for free and reduced price meals, submit a Free Meals/Milk Eligibility Letter received from the Office of Temporary and Disability Assistance OR complete only one application for your household using the instructions. Sign the application and return the application to ICSD Child Nutrition Program or your child's school. If you have a foster child in your household, you may include them on your application. A separate application is no longer needed. Call the school if you need help: (607) 274-2302. Ensure that all information is provided. Failure to do so may result in denial of benefits for your child or unnecessary delay in approving your application.

PART 1 ALL HOUSEHOLDS MUST COMPLETE STUDENT INFORMATION. DO NOT FILL OUT MORE THAN ONE APPLICATION FOR YOUR HOUSEHOLD.

- (1) Print the names of the children, including foster children, for whom you are applying on one application.
- (2) List their grade and school.
- (3) Check the box to indicate a foster child living in your household, or if you believe any child meets the description for homeless, migrant, runaway (a school staff will confirm this eligibility).

PART 2 HOUSEHOLDS GETTING SNAPS, TANF OR FDPIR SHOULD COMPLETE PART 2 AND SIGN PART 4.

- (1) List a current SNAP, TANF or FDPIR (Food Distribution Program on Indian Reservations) case number of anyone living in your household. The case number is provided on your benefit letter.
- (2) An adult household member must sign the application in PART 4. SKIP PART 3. Do not list names of household members or income if you list a SNAP case number, TANF or FDPIR number.

PART 3 ALL OTHER HOUSEHOLDS MUST COMPLETE THESE PARTS AND ALL OF PART 4.

- (1) Write the names of everyone in your household, whether or not they get income. Include yourself, the children you are applying for, all other children, your spouse, grandparents, and other related and unrelated people in your household. Use another piece of paper if you need more space.
- (2) Write the amount of current income each household member receives, before taxes or anything else is taken out, and indicate where it came from, such as earnings, welfare, pensions and other income. If the current income was more or less than usual, write that person's usual income. **Specify how often this income amount is received: weekly, every other week (bi-weekly), 2 x per month, monthly. If no income, check the box.** The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care and Development Block Grant, TANF and At Risk Child Care Programs should **not** be considered as income for this program.
- (3) The application must include the last four digits only of the social security number of the adult who signs **PART 4** if Part 3 is completed. If the adult does not have a social security number, check the box. If you listed a SNAP, TANF or FDPIR number, a social security number is not needed.

OTHER BENEFITS: Your child may be eligible for benefits such as Medicaid or Children's Health Insurance Program (CHIP). In order to determine if your child is eligible, program officials need information from your free and reduced price meal application. Your written consent is required before any information may be released. Please refer to the attached parent Disclosure Letter and Consent Statement for information about other benefits.

PRIVACY ACT STATEMENT

Privacy Act Statement: This explains how we will use the information you give us.

The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number are not required when you apply on behalf of a foster child or you list a SNAP, Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

DISCRIMINATION COMPLAINTS

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov
.This institution is an equal opportunity provider.

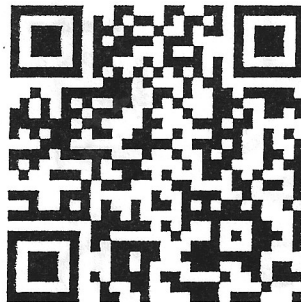


Parent Portal

Sign up for Schooltool Parent Portal to stay informed about your child's progress in school. Parent Portal access allows you to:

- Easily email teachers with a single click of a button
- View attendance and discipline history
- View student schedules
- View grades and in progress averages
- View assignment grades, both past and present

To request a Parent Portal account fill out the Parent Portal Account Request form at <https://goo.gl/9zV1a2> or by visiting the QR code below:



You can also find a link to the Parent Portal Account Request form located on the ICSD website under the Families tab.

Questions regarding Parent Portal? Email smsadmin@icsd.k12.ny.us.



ITHACA CITY SCHOOL DISTRICT
400 Lake Street, P.O. Box 549, Ithaca, New York 14851-0549

August, 2016

Re: Annual Notification of Availability of Asbestos Documents

Dear Parent, Guardian,

Ithaca City School District (ICSD) Staff, and All Building Occupants:

In the past, asbestos was used extensively in building materials because of its insulating, sound absorbing, and fire retarding capabilities. Virtually any building constructed before the late 1970s contained some asbestos. Intact and undisturbed asbestos materials generally do not pose a health risk. Asbestos materials, however, can become hazardous when, if due to damage or deterioration over time, they release fibers. If the fibers are inhaled, they can lead to health problems such as cancer and asbestosis.

In 1986, Congress passed the Asbestos Hazard Emergency Response Act (AHERA) which requires schools to be inspected to identify any asbestos containing building materials (ACBM). Suspected ACBM were located, sampled (or assumed) and rated according to condition and potential hazard. Every three years since that initial inspection, the ICSD has conducted a reinspection to determine whether the condition of the known or assumed ACBM has changed and to make recommendations on managing or removing the ACBM. At the last reinspection conducted during May and June, 2013, all materials listed in the Management Plan as asbestos containing (or assumed to be asbestos containing) were inspected and found to be in good condition. Any ACBM which has deteriorated in condition since that time has been abated, or removed.

The law further requires an asbestos management plan to be in place by July 1989. The ICSD developed a plan, as required, which has been continually updated. The plan has several ongoing requirements: publish a notification on management plan availability and the status of asbestos activities; educate and train its employees about asbestos and how to deal with it; notify shortterm or temporary workers on the locations of the ACBM; post warning labels in routine maintenance areas where asbestos was previously identified or assumed; follow set plans and procedures designed to minimize the disturbance of ACBM; and survey the condition of these materials every six months to make sure that they remain in good condition. This notification, in part, fulfills some of these requirements.

It is the intention of the ICSD to comply with all federal and state regulations controlling asbestos and to take whatever steps are necessary to provide students and employees a healthy and safe environment in which to learn and work. You are welcome to review a copy of the asbestos management plans which are located in the main offices of each of the ICSD buildings, in the office of the ICSD Director of Facilities and Operations located at 602 Hancock Street in Ithaca, and in the office of Jim Drew, the ICSD AHERA Designated Person, at TST BOCES during regular business hours. All inquiries regarding the asbestos plan and asbestos-related issues should be directed to the Director of Facilities and Operations at 607-274-8818.

ICSD: 6000+ Thinkers



ITHACA CITY SCHOOL DISTRICT
400 Lake Street, P.O. Box 549, Ithaca, New York 14851-0549

August 2016

Dear Parent, Guardian, and School Staff:

New York State Education Law Section 409-H, effective July 1, 2001, requires all public and nonpublic elementary and secondary schools to provide written notification to all persons in parental relation, faculty, and staff regarding the potential use of pesticides periodically throughout the school year.

The Ithaca City School District (ICSD) is required to maintain a list of persons in parental relation, faculty, and staff who wish to receive 48-hour prior written notification of certain pesticide applications. The following pesticide applications are not subject to prior notification requirements:

- a school remains unoccupied for a continuous 72-hours following an application;
- anti-microbial products;
- nonvolatile rodenticides in tamper resistant bait stations in areas inaccessible to children;
- nonvolatile insecticidal baits in tamper resistant bait stations in areas inaccessible to children;
- silica gels and other nonvolatile ready-to-use pastes, foams, or gels in areas inaccessible to children;
- boric acid and disodium octaborate tetrahydrate;
- the application of EPA designated biopesticides;
- the application of EPA designated exempt materials under 40CFR152.25; and
- the use of aerosol products with a directed spray in containers of 18 fluid ounces or less when used to protect individuals from an imminent threat from stinging and biting insects including venomous spiders, bees, wasps, and hornets.

In the event of an emergency application necessary to protect against an imminent threat to human health, a good faith effort will be made to supply written notification to those on the 48-hour prior notification list.

If you would like to receive 48-hour prior notification of pesticide applications that are scheduled to occur in your school or building, please complete the form below and either fax or mail it to Paul Alexander, Director of Facilities and Operations. His FAX number is (607) 274-2326 and his mailing address is 602 Hancock Street, Ithaca, NY 14850. Please feel free to contact Paul for further information on these requirements. He can be reached at (607) 274-8818.

Ithaca City School District Request for Pesticide Application Notification (please print)		
School Building:		
Name:		Address:
Day Phone:	Evening Phone:	E-Mail Address:

ICSD: 6000+ Thinkers

**ITHACA CITY SCHOOL DISTRICT
DeWitt Middle School
560 Warren Road
Ithaca, NY 14850**

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CHANGE SERVICE REQUESTED

**DeWitt PTA Newsletter: September/October/November 2016
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DeWitt Middle School
560 Warren Road
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Jacquie Kaden, PTA President
Carol Barry, Editor**

**jacquiekaden@gmail.com
cmbarry@icloud.com**

