



# **Registration Packet 2018-2019 School Year**

Sandbridge Chapel Day School  
3041 Sandpiper Road, Virginia Beach, VA 23456  
Phone: 757-721-2401  
scdsmail@gmail.com  
Director: Angela Kirkland

## REGISTRATION INSTRUCTIONS

1. Complete all sections of the registration packet.
2. Be prepared to make check payable to Sandbridge Chapel Day School (SCDS) or to make credit/debit card payment (2.5% fee) or ACH withdrawal for the appropriate registration fee.
3. If we do not have space available in the program you request, we will put you on our waiting list and call you as soon as space becomes available. No registration fee is required for the wait list.
4. Bring your child's shot records, physical form and original birth certificate or other proof of identity (birth registration card, passport, hospital notification of birth) to the school office **on or before** the first day of school. We will not be able to complete your packet until we see your child's original birth certificate.
5. The monthly tuition for each age group is based on an annual fee that covers all weeks of the school year from Sept. 5<sup>th</sup>- June 15<sup>th</sup>. This monthly tuition does not cover Spring Break Week or Christmas Break Week. Camps may be offered if minimum numbers are met for those weeks. A separate camp fee will be charged for those who attend.
  - Emergency Forms, PTA information, and the 2018-2019 School Calendar will be distributed in August at our SCDS Open House.
  - SCDS follows VBPS yearly calendar and inclement weather closures. (With exception of VBPS early dismissal ½ days are SCDS full days.)
  - Students must bring their own morning snack and lunch labeled with their name.

### WEEKLY OPTIONS

**5 DAY:** Monday, Tuesday, Wednesday, Thursday, Friday

**3 DAY:** Monday, Wednesday, Friday

**2 DAY:** Tuesday, Thursday

# Infant and Waddler Program Information

## Ages

Infant: 6weeks-18 months by September 30<sup>th</sup>

Waddler: 18 months by September 30<sup>th</sup>

## Hours of Operation

Each class runs Monday through Friday from 9:00am -1:00pm

We will also have Extended Care options available:

- Before Care will be from 7:00-9:00
- After Care will be from 1:00-6:00
- Full Day Care will be from 7:00-6:00

## FEES

**Non-refundable Registration Fee - \$80**

### **Monthly Class Fees**

9:00am-1:00pm

<b>2 Day</b>	\$197
<b>3 Day</b>	\$293
<b>5 Day</b>	\$487
<b>Daily Drop In</b>	\$40

### **Full Day Care Fees\_**

7:00am-6:00pm

<b>2 Day</b>	\$428
<b>3 Day</b>	\$641
<b>5 Day</b>	\$1,059
<b>Daily Drop In</b>	\$110

### **Before Care Fees**

7:00am-9:00am

<b>2 Day</b>	\$81
<b>3 Day</b>	\$121
<b>5 Day</b>	\$202
<b>Daily Drop In</b>	\$20

### **After Care Fees**

1:00pm-6:00pm

<b>2 Day</b>	\$241
<b>3 Day</b>	\$361
<b>5 Day</b>	\$601
<b>Daily Drop In</b>	\$50



# Toddler Program Information

## Ages

2 years old by September 30<sup>th</sup>

## Hours of Operation

Each class runs Monday through Friday from 9:00am -1:00pm

We will also have Extended Care options available:

- Before Care will be from 7:00-9:00
- After Care will be from 1:00-6:00
- Full Day Care will be from 7:00-6:00

## FEES

**Non-refundable Registration Fee - \$80**

### **Monthly Class Fees**

9:00am-1:00pm

<b>2 Day</b>	\$183
<b>3 Day</b>	\$268
<b>5 Day</b>	\$443
<b>Daily Drop In</b>	\$40

### **Full Day Care Fees**

7:00am-6:00pm

<b>2 Day</b>	\$361
<b>3 Day</b>	\$541
<b>5 Day</b>	\$856
<b>Daily Drop In</b>	\$110

### **Before Care Fees**

7:00am-9:00pm

<b>2 Day</b>	\$52
<b>3 Day</b>	\$105
<b>5 Day</b>	\$136
<b>Daily Drop In</b>	\$20

### **After Care Fees**

1:00pm-6:00pm

<b>2 Day</b>	\$162
<b>3 Day</b>	\$243
<b>5 Day</b>	\$407
<b>Daily Drop In</b>	\$50



# Pre-K Program Information

## Ages

3 years old by September 30<sup>th</sup> and potty trained

## Hours of Operation

Each class runs Monday through Friday from 9:00am -1:00pm

We will also have Extended Care options available:

- Before Care will be from 7:00-9:00
- After Care will be from 1:00-6:00
- Full Day Care will be from 7:00-6:00

## FEES

**Non-refundable Registration Fee - \$80**

### **Monthly Class Fees**

9:00am-1:00pm

<b>2 Day</b>	\$171
<b>3 Day</b>	\$253
<b>5 Day</b>	\$430
<b>Daily Drop In</b>	\$30

### **Full Day Care Fees**

7:00am-6:00pm

<b>2 Day</b>	\$338
<b>3 Day</b>	\$497
<b>5 Day</b>	\$789
<b>Daily Drop In</b>	\$110

### **Before Care Fees**

7:00am-9:00am

<b>2 Day</b>	\$52
<b>3 Day</b>	\$105
<b>5 Day</b>	\$136
<b>Daily Drop In</b>	\$20

### **After Care Fees**

1:00pm-6:00pm

<b>2 Day</b>	\$151
<b>3 Day</b>	\$226
<b>5 Day</b>	\$372
<b>Daily Drop In</b>	\$50



# School-Age Program Information

## Ages

Kindergarten Enrichment: 5 years old by September 30<sup>th</sup>

K-5<sup>th</sup> Grade: 5-12 years old by September 30<sup>th</sup>

## Hours of Operation

Regular School Days

Kindergarten Enrichment: 11:30-3:00

K-5<sup>th</sup> Grade: 3:00-6:00

Early Release Days

Kindergarten Enrichment: 10:30-3:00

K-5<sup>th</sup>: 12:30-6:00

## FEES

**Non-refundable Registration Fee - \$80**

### **Kindergarten Enrichment**

11:30am-3:00pm

<b>2 Day</b>	\$55
<b>3 Day</b>	\$78
<b>5 Day</b>	\$137
<b>Daily Drop In</b>	\$38

### **K-5<sup>th</sup>**

3:00pm-6:00pm

<b>2 Day</b>	\$140
<b>3 Day</b>	\$215
<b>5 Day</b>	\$351
<b>Daily Drop In</b>	\$30





## STUDENT REGISTRATION FORM

<b>For Office Use Only:</b>	<b>Date of application:</b> <b>Teacher/Program:</b> <b>Registration Paid:</b>	<b>Date of Entry:</b> <b>Last Day attended:</b>
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### PLEASE SELECT PROGRAM(S)

Preschool Programs 9:00-1:00	Circle Day Option		Extend Care Hours Infant through Preschool	Circle Day Option		School-Age Programs	Circle Day Option
Infant/Waddler	5 / 3 / 2		Full Day (7:00-6:00)	5 / 3 / 2		Kindergarten Enrichment	5 / 3 / 2
Toddler	5 / 3 / 2		Before Care (7:00-9:00)	5 / 3 / 2		K-5 After School Care	5 / 3 / 2
Pre- K	5 / 3 / 2		After Care (1:00-6:00)	5 / 3 / 2			

### STUDENT INFORMATION

<b>Student's Name:</b>	<b>Name child prefers to be called:</b>	<b>Age:</b>	<b>Sex:</b>
<b>Date of Birth:</b>			
<b>Home Address:</b>			
<b>Please list the names of school/daycare centers previously attended:</b>			
<b>If your child will be attending Sandbridge Chapel Day School and another school/program, please give the name of the other school/program and grade:</b>			
<b>Does your family have a church home?</b>		<b>If so, what church?</b>	

I understand the financial commitment involved in enrollment at Sandbridge Chapel Day School. In addition, I agree to meet the financial commitment to Sandbridge Chapel Day School and to abide by the policies and procedures set forth in the Parent Handbook.

\_\_\_\_\_  
**Signature of Parent/Guardian:**

\_\_\_\_\_  
**Date:**

